



**Minutes of the meeting of Landulph Parish Council  
held on Monday 15 April 2024 at 6.30pm at Landulph Memorial Main Hall**

**Public Forum.**

**185-23 To receive apologies for absence and approve the reasons given –** Cllr Gawith (illness), Clerk joined virtually.

**186-23 [Declarations of interest relating to items on the agenda.](#)**

Cllr G Braund – 6a – personal interest

**187-23 Members to consider any dispensations relating to items on the agenda –** none.

**188-23 To confirm the [minutes of the meeting dated 18 March 2024.](#)**

174-23: “a parishioner has offered to pay for the new bench and anchors and it was agreed this would be a more suitable method than LPC paying and being reimbursed”. Cllr Tagg advised this should state that the Parish Council would purchase and get reimbursed (in the same financial year).  
183-23 Should state that a request is made to Cornwall Council to relocate the bin. However, following a discussion at this April Parish Council meeting it was agreed the bin should remain in its current position.

Cllr G Braund proposed, Cllr Tagg seconded and it was RESOLVED to approve the amended minutes.

**189-23 Matters Arising (to discuss any actions arising from the previous meeting - please see the table at the end of the minutes).**

**190-23 Planning – to consider planning applications (Ctrl and Click on link).**

Cllr G Braund left the meeting for this item.

- a) [PA24/01651](#) | Outline planning application for a detached bungalow with access, layout and scale reserved. | Land Adj Tregwheal Landulph Saltash Cornwall PL12 6QQ

Cllr Worth proposed, Cllr P Braund seconded and it was RESOLVED that, as a consultee, the response to Cornwall Council is: Landulph Parish Council has no objection.

Cllr G Braund rejoined the meeting.

**191-23 [Planning Updates](#) (for information only) -** noted.

**192-23 Report from the [Landulph Climate Working Group.](#)**

Recommendations:

1. Run a BioBlitz event at opening of Duke Orchard and promote LCG
2. Apply to Duchy to repeat survey in Weir Point Wood.

Costs: c£40 for printing.

Cllr Worth proposed, Cllr Ansell seconded and it was RESOLVED to approve the recommendations and costs. [**ACTION: Clerk to note costs**].

**193-23 Report from the [Landulph Orchard Green Working Group](#)**

Recommendations:

1. No dogs and danger of drop signs to be installed at Duke Orchard
2. Arrangements for opening to include cider, BioBlitz and information on overall plans for Landulph Orchard Green (including volunteering and feedback) – for costs see below
3. Community chest grant to be spent on a metal entrance arch with planting.

Costs:

1. Costs associated with putting on event – budget of £500 already agreed by Parish Council

2. Printing for Landulph Orchard Green up to £150 out of the CCF grant
3. Installation costs for noticeboard (taken from the bus shelter and refurbished), signs and wood preservation of benches – up to £120 from the Parish Council.
4. Metal entrance arch and planting of £500 from Community Chest fund received.  
Cllr Gregory proposed, Cllr Ansell seconded and it was RESOLVED to approve the recommendations and costs. **[ACTION: Clerk to note costs].**

There was a discussion that, for the opening there will be no dogs allowed in Duke Orchard as it is near farmland and disease could be spread. There will also be no 'danger of drop' signs – however there will be a rope / signs / barriers put in place for the opening event.

Cllr Worth reported that the additional FIPL funding has been approved (which will go via Marsh Farm Partnership), there will be a formal letter received confirming this.

**194-23 Proposals to install a handrail/step near the phone kiosk.**

Cllr Worth advised that Cllr Gawith has been working on this, the landowner is still not known, and Cllr Gawith will bring costs and options to the next meeting.

**195-23 Discussion on increasing Google costs, other options available, changing to gov.uk emails. [ACTION: Cllrs Worth / Tagg].**

**196-23 [Footpaths contractor sought to undertake footpath maintenance 2024](#). Further details available on [Landulph Parish Council website](#). Deadline for applications 5pm Sunday 12 May - noted.**

**197-23 Email from parishioner in relation to the Cricket Ground, discussion on the use of Henry Searle Field.**

The Clerk advised that the Deed currently states that Saltash Cricket Club uses the field - this needs to be updated. The Lease is also due to be updated for Callington Cricket Club.

Cllr Worth proposed that the Governance and Finance Working Group reviews and reports back to the next meeting. **[ACTION: Governance and Finance Working Group].**

**198-23 Email from a parishioner: fibreglass hull in the river at Cargreen.**

Cllr Ansell said this is a fibreglass dinghy and is sharp, close to the footpath (located just beyond the Spaniards pub quay). **[ACTION: Clerk to report this footpath obstruction to Cornwall Council]. [ACTION: Clerk to respond to the parishioner (who is the footpath liaison officer) asking whether she has any suggestions on how to remove it].**

**199-23 Review of Fixed Assets Register for Insurance Policy renewal in May.**

The Clerk advised that the draft document will be updated once the stock valuation for the playground equipment has been received following the playground inspection on 17 April.

Cllr Tagg proposed, Cllr Gregory seconded and it was RESOLVED to approve.

**200-23 Landulph School PTA – request for event funding.**

**[ACTION: Clerk to advise them to apply for a grant from the Parish Council].**

**201-23 Accounts for payment:**

Payee	Chq No	Payment Details	Net	VAT	Gross
Cornwall ALC Limited	101624	Annual Membership 24/25	274.99	47.76	322.75
GroundBolt	101625	Ground Bolts for orchard - reimburse to C.Tagg	38.67	7.73	46.40
HMRC	101626	Tax April	80.40		80.40
KJ Williams	101627	Salary April	322.06		322.06
Cornwall Pension Fund	101628	Pension April	106.90		106.90
Currys	101629	Laptop care (March)	6.28	1.37	7.65
KJ Williams	101629	Print, post, expenses April reimburse	70.96		70.96
Tamar View Nurseries Ltd	101630	Orchard bench - reimburse to KJ Williams	333.33	66.66	399.99

**202-23 Chairman's Urgent Business / Any Other Business** (note: any items are for information only).

- a) Cllr Worth advised there is a Full Cornwall Council meeting tomorrow to discuss solar farms on agricultural land.

**203-23 Annual Parish Meeting discussion.**

This is an opportunity for members of the public to suggest items to be discussed at the annual parish meeting to be held in May. There was a suggestion of a briefing or overview of the powerstation proposals at Ellbridge. The annual parish meeting will be promoted via the newsletter, and an additional Parish Council news email.

**204-23 Date of Next Meeting – Monday 20 May 2024, 6.30pm following the Annual Parish meeting starting at 6pm.** (Landulph Memorial Hall Main Hall) Dates for 2024: 15 January, 19 February, 18 March, 15 April, 20 May, 17 June, 15 July, 16 September, 21 October, 18 November, 16 December.

**10 Minute Public Forum**

<b>MATTERS ARISING</b>			
<b>Key to actions:</b>			
Yet to be actioned	Action pending	Action completed	Ongoing Action
<b>Minute no.</b>	<b>Action</b>	<b>Update on Action Taken</b>	
<b>Matters Arising - April 2023 meeting:</b>			
260-22 + 90-23b)	Cllr Worth to liaise with Cornwall Highways on the possibility of 'horse riding' street signs being installed. Update October 2023 (90-23): budget has been spent, will need to apply next year. [Cllr Worth].	In progress – action pending.	
<b>Matters Arising - September 2023 meeting:</b>			
64-23	Cllr Worth to speak to Catherine Thompson regarding the timing of the next highway allocation and also speak to Will Glassop to obtain an approximate budget. [ACTION: Cllr Worth]	Waiting for a date from the portfolio holder. Action pending.	
<b>Matters Arising - October 2023 meeting:</b>			
90-23 c)	Speed activated speed signs – Cllr Worth to investigate how much it would cost to have our own speed activated signs (the basic model).	Ongoing, though plans may be delayed until after the scheduled rota has occurred and feedback on impact obtained.	
<b>Matters Arising – January 2024 meeting</b>			
126-23 and 139-23	Orchard water system AONB grant receipts to be signed off and grant claimed – Clerk to action. Grant claim submitted. Grant claim received 28.03.24 (although Cornwall Council mistakenly has paid the grant twice so will need to claim back £1075.41).	Action completed.	
139-23	Leave Orchard surfacing work until later in the year but cost now.	Remove - progress to be included in the Orchard report updates.	
139-23	Shelter using wood from playground.	Remove - progress to be included in the Orchard report updates.	
141-23 + 177-23	Cllr Worth to identify the land ownership near the Book Exchange phone box. Phone kiosk handrail: Cllr Gawith to cost up a suitable handrail and report back. For discussion at the May 2024 meeting.	Checking with Cornwall Council Officers. Action pending – awaiting response.	
<b>Matters Arising – February 2024 meeting</b>			
Public Forum	Request for a new street sign at the end of Fore Street Cornwall Cllr Worth to raise via Cornwall Council Casework Assist.	Action pending. Raised 28.3.24, acknowledged by CC 15.4.24, awaiting outcome (could take 8-12 weeks).	
163-23	Spaniards planning - Clerk to chase up the enforcement response to original reporting on 7.11.23 (email sent 4.3.24), response received from Cornwall Council dated 5.3.24 confirming that a stage 4 enforcement investigation is in process.	Action pending – awaiting outcome.	

<b>Matters Arising – March 2024 meeting</b>		
171-23	PA23/10042. Question was raised as to why the response from LPC was not online. Cllr Worth confirmed he is aware the Clerk submitted a response at 11pm on 15.01.24 following the January meeting but this is still not showing online. This is being investigated by Cornwall Council.	Action pending – awaiting response.
173-23	Climate Action Working Group 1. Set up an LCG WhatsApp Group 2. Register LCG with the new Climate Commission 3. Publicise hedgehog survey in April Parish email 4. Summarise results of Transport survey in Parish newsletter 5. Consider how Natural England's Green Infrastructure Framework might apply to Landulph Parish Council	Remove - progress to be included in the report updates.
174-23	Orchard Green Working Group 1. Application for a grant for an accessible toilet to be made to Nineveh 2. Opening of Duke Orchard on 27 April 3. New members of working group 4. Second FIPL grant to be sought	Remove - progress to be included in the report updates.
178-23	Landulph Memorial Hall EV charging proposal: Cllr P Braund to raise at the next Landulph Memorial Hall meeting.	Yet to be actioned.
179-23	Free framed portrait of King Charles – Clerk applied 25.03.24. Portrait has been delivered to the Clerk.	Action pending – awaiting confirmation from Landulph Memorial Hall.
162-23 and 180-23	Cllrs Tagg and Worth to discuss Google increased costs and options to change to gov.uk emails. Agenda April 2024.	Action pending.
181-23	Cricket ground query from parishioner. April 2024 agenda.	Action pending – to be discussed at the G&F Working Group meeting.
<b>Matters Arising – April 2024 meeting</b>		
192-23	Clerk to note £40 climate printing costs.	Action completed.
193-23	Clerk to note Orchard costs.	Action completed.
194-23	Phone kiosk handrail and step proposal for May agenda. Clerk to note.	Action completed.
195-23	Discussion on increasing Google costs, other options available, changing to gov.uk emails. [Cllrs Worth/Tagg].	Action pending.
196-23	Footpaths contractor sought to undertake footpath maintenance 2024 – advertised, deadline 12 <sup>th</sup> May.	Action pending.
197-23	Cricket Ground lease – to be reviewed by the Governance and Finance Working Group.	Yet to be actioned.
198-23	Fibreglass hull on footpath. Clerk to report this footpath obstruction to Cornwall Council. Clerk to respond to the parishioner (who is the footpath liaison officer) asking whether she has any suggestions on how to remove it.	Action pending – email sent, awaiting response.
199-23	Clerk to update the Fixed Assets Register and publish, once stock valuation is received from the Playground Inspection Company.	Action pending – awaiting document.
200-23	Landulph School PTA – request for event funding. Clerk advised them to apply for a grant from the Parish Council.	Action completed.
<b>Actions outside of Parish Council meetings</b>		
Parish Council meetings are held on the 3 <sup>rd</sup> Tuesday of each month (except August) Parish Council Agendas are published on the 2 <sup>nd</sup> Wednesday of each month <b>ACTION for All Councillors to note: Working Group reports and any agenda items to be submitted to the Clerk by the 2<sup>nd</sup> Tuesday of each month.</b> To be published on the website in advance of a meeting.		Parish Councillors to note. Ongoing. Working Group meetings to be held in time for reports to be submitted.

Signed: ..... Chairman