

**Minutes of a meeting of Landulph Parish Council held on
Monday 16 September 2013 at 7.30pm in the
Landulph Memorial Hall Annexe, Landulph**

PRESENT: Councillor G B Stevenson – Chairman, Councillors E M Armstrong, Mrs G L Braund, Mrs R Cradick, Mrs S Eccles, D M Peck and R Rice plus Mr C Harris and Mrs K. Williams - Clerk(s) to the Council.

Also present: Cornwall Councillor D Pugh.

56-13 APOLOGIES FOR ABSENCE

No apologies were received, although Councillor Pugh advised that he would arrive late.

57-13 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

None received.

**58-13 TO CONFIRM THE APPOINTMENT OF THE NEW CLERK BY THE
EMPLOYMENT COMMITTEE**

The Chairman expressed his thanks to Cllrs Armstrong and Braund for their involvement in the appointment. Formal approval of the appointment was given. The Chairman welcomed the new Clerk – Katherine Williams.

59-13 POLICE REPORT

None available.

60-13 MINUTES OF THE PREVIOUS MEETING

Cllr Rice advised of an inaccuracy in 50.13, the sentence should read ‘it was observed that, with the exception of the rocking horse, the equipment is generally in a good condition’. The minutes were amended accordingly, and were then taken as read, confirmed and signed by the Chairman.

61-13 MATTERS ARISING FROM THE MINUTES

Persuant to minute 46.13, Cllr Rice enquired whether a letter had been received from the Landulph Youth Club concerning the £714.03 to be ringfenced for the Youth Club. The Clerk confirmed that sum of £714.03 had been received, however the letter dated 30.7.13 had not been received. Nb. Since the meeting, the Clerk has been sent a copy of the letter from the Trustees Landulph Youth Club, requesting the funds be held in the Parish Council general account, to be ringfenced for youth purposes, and the sum should be shown each year as ‘ex Landulph Youth Club’.

62-13 A discussion was held about the use of £6,000 for Broadband. Cllr Stevenson has spoken with Mr Roger Creagh-Osborne, who confirmed this funding could either be used for Broadband in the Hall, or it could be used for other purposes. Cllr Braund advised the hall currently pays £21.66 pcm, and advised she would check the current contract. [ACTION: Cllr Braund].

63-13 SPANIARDS INN

Cllr Armstrong advised the Council that an ACV could be applied for, which allows community groups to apply for a local asset to be registered which, if granted, could provide a 6-month moratorium of sale, giving community groups time to put together a bid. There was a lengthy

discussion about the application process, which would be put together by the Society for the Preservation and Enhancement of the Crooked Spaniard and Surrounding Conservation Area (SPECSCA) taking the lead. Council members unanimously agreed that the Parish Council would support SPECSCA in their application and bidding process for an ACV in regards to the Spaniards Inn. The Council requested that, given the short timescale, SPECSCA push forward with this, and report to the next Parish Council meeting. [NEXT AGENDA].

64-13 PARISH COUNCIL WEBSITE

The Chairman stated that a letter would be sent to Western Web, advising that the Parish Council are still pursuing the possibility of a website, and would be interested in further discussions with them. It was agreed this would be raised at the next meeting. [NEXT AGENDA].

65-13 COUNCIL INFORMATION PACK (Standing Orders)

The Council considered the draft Standing Orders document, which the Chairman had drafted for use by the Parish Council. A few amendments were agreed, and the Chairman advised that the amended version would be brought to the next meeting for approval. It was also discussed that the Council should have a set of Financial Regulations in place, which complements Standing Orders. [NEXT AGENDA].

66-13 PENYOKE RECREATION GROUND INSPECTION REPORT

The Council considered the Inspection Report, and discussed the findings. It was agreed that Cllrs Armstrong and Peck would investigate the required repairs and report back to the next meeting. [ACTION: Cllrs Armstrong and Peck] [NEXT AGENDA].

Cllr Rice reported that a member of the public had offered to repaint the rocking horse, for the cost of the paint, if someone could assist with the mechanical issues. The Committee approved this action, Cllr Peck offered to assist with the removal of the horse, Cllr Rice to speak to the lady to accept her painting offer. [ACTION: Cllrs Peck and Rice].

67-13 DISPENSATION FOR COUNCILLORS

The Chairman explained that Councillors can apply for dispensation in advance – in order that they can speak to or inform the Council and then retire whilst the matter is discussed, or decision reached.

68-13 CORRESPONDENCE

- a) Cornwall Council Code of Conduct consultation – it was agreed that the Parish Council would respond on two issues: 1) stating that it feels all members of the Cornwall Standards Committee should be given a vote; 2) it would put support a motion for the Standards Committee to be able to put forward sanctions. [ACTION: Cllr Stevenson to respond].
- b) South West Water ‘Water Future’ document – noted.
- c) Police and Crime Commissioner Small Grant Scheme – noted.
- d) St Dominic Parish Council invitation to Landulph Parish Council to attend a neighbourhood planning meeting with Cornwall Officers, on 23.10.13 at 7.30pm at the School Hall, St Dominic Methodist Church. Those attending: GB, RC, SE, DP, RR; MA to advise of his availability. [ACTION: Cllr Stevenson to respond].
- e) Cornwall Council ‘coping with emergencies’ series of events – noted.
- f) CRUSE Bereavement Care 2013 Appeal – noted.
- g) Flood Forum to be held on 10.10.13 – noted.
- h) Sherryl Murray MP/Nick Boles MP’s correspondence advising that officials are liaising with Cornwall Council officers to arrange a visit to the area in October to visit neighbourhood planning areas. The Council agreed to respond stating it would be interested in being involved. [ACTION: Clerk to respond].

- i) Letter received from Mr M. Kitney dated 10.9.13 regarding flooding issues – noted. This was brought to Cllr Pugh's attention. [ACTION: Cllr Pugh to raise with relevant Cornwall officers].
- j) Letter received from Superfast Cornwall regarding funds for projects – noted.
- k) Swap with me event on 27.9.13 – noted.

69-13 ACCOUNTS FOR PAYMENT

| PAYEE | REASON | GROSS | VAT | NET |
|-----------------------|---------------------------|--------------|------------|------------|
| Salaries & NIC | August 2013 (C Harris) | 249.73 | 0.00 | 249.73 |
| Salaries & NIC | September 2012 (C Harris) | 264.87 | 0.00 | 264.87 |
| Cornish Times* | Advert for Clerk | 387.10 | 55.30 | 331.80 |
| Cornish Times | Advert for Clerk | 193.55 | 27.65 | 165.90 |
| Grant Thornton | External Audit | 120.00 | 20.00 | 100.00 |
| Tamar Accounting | Internal Audit | 36.00 | 6.00 | 30.00 |
| Playground Inspect Co | Playarea Inspection | 71.94 | 11.99 | 59.95 |
| G Stevenson | Padlock | 9.98 | 1.67 | 8.31 |
| Torpoint Town Council | Photocopying | 3.00 | | |
| C Harris | Postage | 3.50 | | |

*a refund of £55.30 for the overpayment of this invoice has been received from the Cornish Times

70-13 ANY OTHER BUSINESS

- a) There were several discussion items raised with Cllr D Pugh which included:
 - Cllr Braund raised the issue with Cllr Pugh of potholes by the Yacht Club near Coombe Lane, also near Meadow Lodge and Rowenna.
 - Cllr Rice advised that the industrial units had not yet been inspected. Cottons at Long Orchard wash down their caravans, causing mud, water and oil to seep onto the highway.
 - The letter received from Mr Kitney (as per minute 68-13 i) was raised with Cllr Pugh.
 - It was brought to Cllr Pugh's attention that road signs had fallen down at the bottom of Church Lane, Hodders Way, and Coombe Lane - this has been raised with Cornwall Council but no response received.
 - Potholes cross over onto the highway – Cornwall Council has been asked to undertake a site visit.
 [ACTION: Cllr Pugh to raise with relevant officers].
- b) Cllr Stevenson advised that the Parish Plan is now available on the Cornwall Council website.
- c) Cllr Rice offered to take a handheld GPS to note the roads in Landulph. [ACTION: Cllr Rice].
- d) Cllr Rice stated that Landulph Parish Council minute books were held in several locations, and suggested that a list was drawn up and all books collected in and stored at the same location – possibly with Saltash Heritage. It was agreed that Mr Nigel Cummings would investigate and contact Saltash Heritage on behalf of the Parish Council, and this issue would be discussed at the next meeting. [ACTION: Mr N Cummings] [NEXT AGENDA].
- e) Cllr Stevenson expressed his thanks on behalf of the Parish Council to Mr Chris Harris, for all his hard work and support.

The meeting closed at 9.20pmChairman