

**Minutes of a meeting of Landulph Parish Council held on
Monday 18 November 2013 at 7.30pm in the
Landulph Memorial Hall Annexe, Landulph**

PRESENT: Councillor G B Stevenson – Chairman, Councillors E M Armstrong, Mrs G L Braund, Mrs R Cradick, D M Peck and R Rice.

Also present: Councillor D Pugh, PSCO Andy Halls, Mrs K. Williams – Clerk to the Council.

85-13 APOLOGIES FOR ABSENCE

Councillor Mrs S Eccles.

86-13 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

None received.

87-13 POLICE REPORT

PSCO Andy Halls reported that in the last month there had been no crimes and no calls to the Police in the Landulph area. However, in the last weeks 2 domestic burglaries had taken place in nearby St Mellion and Carkeel. The Council were asked to remind people to keep their homes secure. There was also a reminder for members of the public to use 101 for non-emergency calls and 999 for emergency calls to the Police. Sgt Chilcott is available on 101 ext 5801.

Various traffic issues were reported to the Police:

1. An ongoing issue with cars parked so that drivers cannot see left. [ACTION: Cllr Rice to arrange for photos to the Police]. PSCO Halls advised that he would revisit the area, and he requested that members of the public phone 101 when the problem occurs, so that log numbers can be kept. There was a discussion about investigating the application of double yellow lines in the area [NEXT AGENDA].
2. Traffic driving out of the village from the church are driving on the wrong side of the road (at the cross, near the bus shelter).
3. The volume of traffic at school times and parents parking is dangerous.

88-13 MINUTES OF THE PREVIOUS MEETING

The minutes were taken as read, confirmed and signed by the Chairman.

89-13 MATTERS ARISING FROM THE MINUTES

Pursuant to minute 82-13 regarding road safety concerns related to the Broadmoor Farm proposals, the Chairman reported that Landulph Parish Council had written to the developers and Cornwall Council Highways. The developers will be attending the St Mellion Parish Council meeting on 19 November at 6pm – Cllr Stevenson advised he would attend this meeting as well as the Botus Fleming Parish Council meeting on Thursday. The developers will be attending the next Landulph Parish Council meeting, and it was RESOLVED that the developer's would be given extra time at the start of the meeting to allow for their discussions.

Pursuant to minute 83-13 a), it was reported that a quote for the clock service had been sought from another company, which was more expensive than the quote received from Smith of Derby Ltd, who also offered to maintain this price for the next three years. It was RESOLVED to procure the clock service from Smith of Derby Ltd.

90-13 SPANIARDS INN

It was confirmed that the Spaniards Inn had been accepted as an asset of community value, the listing will be recorded with Land Registry and a charge would be placed on the property for five years. The owner is required to notify the Council in writing of their intention to dispose of the asset, and there will be a six-week period whereby community groups may submit an intention to bid, which will then trigger a six-month moratorium period to enable the community group to prepare and submit a bid to the owner to purchase the asset.

91-13 PARISH COUNCIL WEBSITE

Pursuant to minute 77-13, the Chairman wrote to Western Web, and will meeting with them to discuss the development of the website. Volunteers were sought to attend this meeting along with the Chairman, and it was agreed that Mr Butcher would also attend. Photographs would be required for the website. All information to go onto the website will be brought to the Council for approval. [NEXT AGENDA].

92-13 COUNCIL INFORMATION PACK (STANDING ORDERS)

The Chairman circulated a revised version of the Standing Orders. The Financial Regulations and Internal Audit checks are currently being drafted.

93-13 LANDULPH PARISH COUNCIL MINUTE BOOKS

Pursuant to minute 81-13, the Clerk now has all the minute books from 1927 (the previous minute book from 1894-1927 is held at Truro Records and Archives). It was RESOLVED that all minute books except the present will be kept at the Archives.

94-13 CORRESPONDENCE

- a) It was noted that a letter had been received from Cornwall Council, seeking views on three important documents: Renewable Energy Landscape Supplementary Planning Document (available at www.cornwall.gov.uk/renewablesplan); Mineral Safeguarding Development Plan Scoping (available at www.cornwall.gov.uk/mineralsplan); Allocations Development Plan Document Scoping (available at www.cornwall.gov.uk/allocationsplan). The consultation period on these documents runs until Friday 20 December 2013.
- b) It was noted that the Joint Caradon and Cornwall Gateway Community Networks Panel meeting is to be held on 25 November 2013, 7pm at Pillaton Village Hall. The next meeting will be on 27 January 2014 at 7pm.
- c) It was noted that information had been received about a Cornwall Listed Buildings at Risk Heritage Lottery Fund Project. It was discussed that Landulph has nine listed buildings, which are detailed on the Cornwall website.
- d) It was noted that the Licensing Act Policy is being reviewed and is out for public consultation until 3 January 2014.
- e) It was noted that information had been received from X2 Connect, advertising their costs and to maintain Telephone Kiosks, should the Council wish to use their services.

95-13 BUDGET 2014-15 FINANCIAL YEAR

Members discussed the budget proposals for the 2014-15 financial year (document attached as an appendix with the minutes), and the proposal to set the budget at the same level as the previous year. The Clerk advised that notification on the Council Tax Support Grant would be received in early December. It was RESOLVED that an update would be given and a final decision made at the December meeting. [NEXT AGENDA].

It was RESOLVED that the Clerk's salary was agreed at Spinal point 18 on the NJC Salary scale at 28 hours per month; and that the Clerk's printing would be recompensed at 0.10p per sheet.

A discussion was held on the budget for footpath repairs, which had been set aside but not used. It was RESOLVED that Mr R Bowman, Chair of the Footpaths Committee would report at the next meeting. [NEXT AGENDA].

96-13 ACCOUNTS

PAYEE	CHEQUE	REASON	NET	VAT	GROSS
K J Williams	100836	Photocopying (Oct13)	2.56	0.00	2.56
K J Williams	100837	Stationery	11.84	2.96	14.80
K J Williams	100838	USB Drive	10.83	2.16	12.99
K J Williams	100839	Salary (Nov13)	201.80	0.00	201.80
Cancelled cheque	100840	Cancelled cheque	0.00	0.00	0.00
Landulph Memorial Hall	100841	Bookings 18.11.13-18.8.14*	135.00	0.00	135.00
K J Williams	100842	SLCC 12 month Membership	94.00	0.00	94.00
HMRC	100843	Income Tax (Nov13)	50.45	0.00	50.45
K J Williams	100844	Printing (Sept-Nov13)	9.10	0.00	9.10
K J Williams	100845	Postage (Sept-Nov13)	4.80	0.00	4.80

*reported at the previous meeting

The Chairman also reported that income of £40 had been received from the sale of maps. [ACTION: Clerk to provide a receipt to Cllr Stevenson].

The Clerk reported a discrepancy of £50 in the accounts, which relates to an uncashed cheque of £50 donated to CAB Cornwall in March 2013. [ACTION: Clerk to contact CAB to ascertain if they still wish to receive the Council's donation].

97-13 CHAIRMAN'S URGENT BUSINESS

A discussion was held on Neighbourhood Planning, and how it is good practice to have a Neighbourhood Plan, which can help to influence future planning in the Parish. It was recognised that consultation with parishioners is important; this could be a lengthy process to develop the plan, but funding may be available. A Working Party could be set up to include people outside of the Council. It was RESOLVED to look at starting the process.

98-13 ANY OTHER BUSINESS

a) Councillor Stevenson advised that he would check the Salt Bins [ACTION: Cllr Stevenson].

The meeting closed at 9.00pmChairman