

**Minutes of a meeting of Landulph Parish Council held on
Monday 19 December 2016 at 7.30pm in the
Landulph Memorial Hall Annexe, Landulph**

PRESENT: Councillors G Stevenson (Chairman), Mrs G Braund, Mrs R Cradick, Mrs M Dennis, C Wyman.

Also present: Katherine Williams - Clerk to the Council.

Public Forum

100-16 APOLOGIES FOR ABSENCE – Councillors Armstrong, D Peck.

101-16 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA – none.

102-16 MINUTES OF THE PREVIOUS MEETING (21.11.16)

The minutes were taken as read, confirmed and signed by the Chairman.

103-16 MATTERS ARISING FROM THE MINUTES

- a) With reference to minute no. 87-16a) Cornwall Council advised that they can ask Ordnance Survey to amend map details, and suggested that the road from Church Lane to Penyoke Lane is renamed as another 'spur' of Penyoke Lane instead of Back Lane, as the Council would not name (and sign) a street which had no properties addressed to it. As Penyoke Lane already has properties addressed to it, this would cover naming the descriptive street as another part of Penyoke Lane. (Dual language) name plates could be installed at the junction of Fore Street / Church Lane, the signs could be staggered at the Church Lane junction so that one is visible from Fore Street, the other visible from Church Lane. It was RESOLVED that this would be requested from Cornwall Council. [ACTION: Cllr Stevenson to contact Mr Zamaria / Cornwall Council]. There was a suggestion to place a notice in the newsletter, advising parishioners to prepare a list of directions to their property, and have it ready in case they ever needed to contact the emergency services.
- b) With reference to minute no. 73-16j) it was RESOLVED that the Clerk would write to landowners reminding them about their responsibility to cut back their hedges. [ACTION: Cllr Peck/Cllr Cradick to provide names and addresses].
- c) With reference to minute no. 87-16d) Cllr Dennis advised that the moss on Coombe Lane / Drive has been removed, but the lichen is still there and getting worse. [ACTION: Clerk to contact Cornwall Council again].
- d) With reference to minute no. 97-16a), Cllr Stevenson advised that the Chairman of the Saltash Road Safety Committee advised that it is not illegal to park 10 metres from the junction, and that unless there is a physical obstruction at all times, no one will enforce it for a variety of reasons. Sgt Angela Crow advised that if a vehicle is causing an obstruction in the road, it would need to be reported at the time. The Parish Council has written to the school asking for a note to be sent to parents asking them to park responsibly. It was raised that the parking problem has increased due to the lack of free bus, also building work vans in the area taking up parking spaces.

104-16 PLANNING - to consider planning applications received:

- a) PA16/10722 | Conversion of an agricultural building; 'The Shippen' to a four bedroom split level dwelling | The Shippen North Wayton Farm Landulph Cornwall. Landulph Parish Councillors discussed this application and stated they could see no significant alteration to the previous application PA16/01507. It was RESOLVED to object to this application.

105-16 NEIGHBOURHOOD PLANNING UPDATE

Cllr Stevenson advised that the surveys have been completed and returned, analysis currently being undertaken, and the booklet has been delivered to parishioners. The current Chairman is Debbie Allen. The Housing Needs Survey and Young people's questionnaire will be available on the website. To note that the January meeting has been cancelled.

106-16 PENYOKE RECREATION GROUND

Cllr Stevenson invited Clarissa Newell, from the Playground Working Group to provide an update, and she advised that discussions have been taking place on what play equipment should be maintained, or replaced. Quotes are being sought in time for January's meeting. A voluntary group is coming together to renovate the tractor, and the group will be involved in the Waitrose green chips charity collection.

Cllr Cradick advised that her husband looked at the pipe at Penyoke Playing Field, the pipe is broken. There is a query on who owns the pipe underneath the playing field. [ACTION: Cllr Stevenson to enquire again with Cornwall Council].

107-16 CODE OF CONDUCT REVIEW

Cllr Stevenson circulated the revised document and it was RESOLVED to adopt this new version. [ACTION: Clerk to update the website].

108-16 DEFIBRILLATOR

During the public forum, David Wells from Heartswell attended to provide information on the defibrillator programme. The equipment shown usually costs £2,000, however this will be reduced, reliant on fund-raising. First Aid and Defibrillator training will be provided, and SW Ambulance will periodically check the equipment. The battery has a 7 year life, which Heartswell will replace. If an outside box is required, this will cost £500 and will need an electricity supply. The pads are used once - replacement pads cost £70, can also have pads suitable for children.

The charity are keen to involve local schools, and will install the equipment into the school free of charge

It was RESOLVED that the Council would looking into installing a defibrillator at the Memorial Hall. There was a discussion that the Hall Committee may consider paying for the electricity to install the outside box. [ACTION: Clerk to contact David Wells to arrange the next steps, David to confirm the cost. Clerk to contact Hall Chairman when further information is available].

109-16 RESIGNATION

Cllr Stevenson advised that Cllr Armstrong has submitted his resignation from the Parish Council. It was RESOLVED that the Council would arrange for the vacancy to be filled with immediate effect. [ACTION: Clerk to contact Cornwall Council]. Cllr Stevenson invited other Councillors to express an interest in the vacancy of Vice Chairman – Cllr Wyman has offered to accept this position. Cllr Stevenson expressed his thanks to Cllr Armstrong for his contribution. [ACTION: Cllr Stevenson to draft an article for the next newsletter].

110-16 CORRESPONDENCE

- a) NHS Kernow consultation on non-emergency patient transport from 12.12.16 – 6.3.17.
- b) Sustainability and Transformation Plan engagement – details to be placed on the noticeboard.

111-16 PRECEPT PROPOSALS

It was RESOLVED that the precept would be increased by 10%, so that an annual budget can be put aside to cover necessary playground repairs. This will amount to an increase of £3.49 in Council Tax (for the Parish Council element) per year for a Band D property.

It was RESOLVED that the Clerk's pay would be at the National Joint Council SCP 21, 28 hours per month.

112-16 ACCOUNTS FOR PAYMENT:

PAYEE	CHEQUE	REASON	NET	VAT	GROSS
WesternWeb Ltd	101029	Annual renewal of webspace	67.00	13.40	80.40
Ray Hall	101030	Footpaths	495.00	0.00	495.00
Ray Hall	101031	Weed spraying (highway)	345.00	0.00	345.00
Ray Hall	101032	Bus Shelter 18 x grass cuts	198.00	0.00	198.00
Ray Hall	101033	Grass Cutting 2016	1113.00	0.00	1113.00
Ray Hall	101034	Weed spraying at Penyoke	35.00	0.00	35.00
Ray Hall	101035	Removal of tractor/trailor, fit new posts to climbing boards, cut off protuding seat bolts	525.00	0.00	525.00
HMRC	101036	Tax December	58.00	0.00	58.00
K J Williams	101037	Salary December	232.16	0.00	232.16

113-16 CHAIRMAN'S URGENT BUSINESS - none

114-16 ANY OTHER BUSINESS

- a) Cllr Cradick reported that the Council layby at the bottom of the Coombe, past where the boats are stored, needs to be cleared as a tree has fallen over. [ACTION: Clerk to contact Cornwall Council].
- b) Cllr Dennis advised of some potholes in the parish. [ACTION: Cllr Dennis to report to Cornwall Council].

115-16 DATE OF NEXT MEETING: Monday 16 January, 7.30pm, Landulph Hall Annexe.

Meeting closed at 20.45pm.....Chairman

Public Forum