

**Minutes of a meeting of Landulph Parish Council Annual Meeting held on
Monday 16 April 2018 at 7.30pm in the
Landulph Memorial Hall Annexe, Landulph**

PRESENT: Councillors M Worth (Chairman), Mrs G Braund, P Braund, Mrs R Cradick, M Shirlaw.

Also present: Cornwall Councillor Jesse Foot; Katherine Williams - Clerk to the Council.

Public Forum

202-17 APOLOGIES FOR ABSENCE – Cllrs Mrs Dennis and M Holmes.

203-17 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA – Cllr Shirlaw (item 5a).

204-17 MINUTES OF THE PREVIOUS MEETING (19.03.2018) – agreed.

205-17 MATTERS ARISING FROM THE MINUTES

- a) With reference to minute no. 164-17a) [**ACTION: Barclays internet banking to be resolved – Cllr G Braund**].
- b) With reference to minute no.164-17e) [**ACTION: Address to be changed with Land Registry for correspondence relating to Landulph Memorial Hall – Clerk**].
- c) With reference to minute no. 164-17h) Cllr Shirlaw has drafted a report, for discussion regarding the accidents/near-misses on the A388 turning to Landulph.
- d) With reference to minute no. 193-17, the Clerk advised that the Fixed Asset Register is progressing. The insurance quote value is new for old.
- e) With reference to minute no. 197-17a) Cllr Worth advised that he is arranging a meeting with the Headteacher to discuss branding.
- f) With reference to minute no. 197-17c), Cormac have advised that “the local area Steward has had a look at the road at Landulph and it is not considered to be causing a safety issue in accordance with Cornwall Council’s Highway Maintenance Manual”.
- g) With reference to minute no. 198-17, the Clerk advised that a link has been added to the website regarding flytipping. Cllr Worth reported that a litter pick meeting is arranged for Thursday 19th April.
- h) With reference to minute no. 201-17 regarding the Local Maintenance Partnership, the Clerk advised that she has contacted the contractor, and CORMAC, and this is progressing.

206-17 PLANNING - to consider planning applications received:

- a. [PA18/02610](#) | Retrospective planning permission for replacement windows from wood to uPVC on the north elevation, not in accordance with the approved plans of PA16/10096 - (Ref EN18/00215) | 1 The Stores Fore Street Cargreen Saltash Cornwall PL12 6PA

Cllr Shirlaw was absent for this item. It was **RESOLVED** to agree with this application.

- b. [PA18/02548](#) | Construction of extension to kennel building for isolation kennels. | Grove Nursery Landulph Saltash Cornwall PL12 6NE

It was RESOLVED to agree with this application.

- c. [PA18/02528](#) | Construction of a New cattery unit. | Grove Nursery Landulph Saltash Cornwall PL12 6
| Construction of a New cattery unit. | Grove Nursery Landulph Saltash Cornwall PL12 6NE

It was RESOLVED to agree with this application,

207-17 NEIGHBOURHOOD PLANNING www.landulphplan.org

A Strategic Environmental Assessment is not required. Some queries have been received from Cornwall officers, but looks positive in moving forward.

208-17 PENYOKE RECREATION GROUND REFURBISHMENT, ANNUAL INSPECTION REPORT, ROLLING PROGRAMME

Cllr Dennis advised that she is waiting for a quote from Ray Hall for the additional work to be completed. Cllr Worth received a comment from a parishioner on how great an asset the playground is.

209-17 PENYOKE DRAINAGE ISSUES

Cllr Braund advised that he is still waiting for a response from the Environmental Agency.

210-17 SOLAR FUNDING – UNDER FIVES

Defer until next agenda.

211-17 GENERAL DATA PROTECTION REGULATIONS

The Clerk advised that she is attending a training course in May, and actions will be taken to ensure the Council complies.

212-17 STANDING ORDERS / FINANCIAL REGULATIONS / FIXED ASSET REGISTER

The Fixed Asset Register is to be updated with current approximate costs to replace equipment, and will be circulated to Councillors for comment. **[ACTION: Clerk]**.

213-17 DISCUSSION ON AGENDA ITEMS FOR MAY ANNUAL PARISH MEETING

It was RESOLVED that parishioners and Councillors would contact the Clerk if they have an agenda item.

214-17 CORRESPONDENCE:

- a) An email was received from the Chair of Botus Fleming Parish Council concerning Children's School Transport. There is a proposal to fund a separate traffic survey which would cost £1200, request for £600 from Landulph Parish Council. There was a suggestion of a crowdfunding source to fund this.
- b) A letter was received from the Cornwall Association of Local Councils, asking whether the Parish Council would like to become a member. It was RESOLVED that the Council would not take up membership.

215-17 ACCOUNTS FOR PAYMENT:

PAYEE	CHEQUE	REASON	NET	VAT	GROSS
Information Commissioner's office	101118	GDPR registration (from 25.05.2018)	40.00	0.00	40.00
CALC	101119	Attendance at GDPR workshop	65.00	13.00	78.00
HMRC	101120	April Tax	65.80	0.00	65.80
K J Williams	101121	April Salary	262.92	0.00	262.92
K J Williams	101122	Print, post and expenses March 2018	29.58	0.000	29.58

216-17 CHAIRMAN'S URGENT BUSINESS

- a) Cllr Worth reported on the Community Networks Highways Scheme – which has an annual budget of £1million. The Gateway Community Network Area (including Saltash) budget is £50,000. There is a process to help and assist in putting forward proposals to progress activities. One major issue is Tideford – one of the most polluted villages in the UK. Cllr Worth proposes a request to extend the 20mph limit down to the village; and has requested a Speedwatch review at the school.
- b) Cllr Cradick enquired about the car parking issue through the village – and whether a fire engine could get through. Cllr Worth suggested that a message needs to be sent out about this.

217-17 ANY OTHER BUSINESS

- a) Cllr Braund reported on an enforcement case on the removal of a pump – this has been in the village for hundreds of years. Cllr Shirlaw advised that the owner of the property has removed it due to safety reasons, the enforcement officer (Ben Bassett) is due to visit. Reference number is EN18/00553. **[ACTION: Clerk to contact enforcement officer for more details].**
- b) Cllr Shirlaw reported that at a recent event, the fire alarm in the kitchen at Landulph Memorial Hall was triggered, but no one in the hall could hear it. Actions are required so that alarm sound levels are audible throughout the building, especially when a band is playing. It was RESOLVED that this needs to be addressed to the Hall Executive Committee. **[ACTION: Cllr Shirlaw].**
- c) Cllr Shirlaw reported on another near miss at A388 Sillaton – turning left to go southbound towards Hatt. **[ACTION: Cllr Shirlaw to draft a letter, including his report, to Paul Allen, CORMAC, summarising previous appeals for change, and with a request that the double yellow lines need to continue further down the road].**
- d) Following further investigation and discussions regarding the low level vibrational noise in the village, a request would be made to Cornwall Council to visit the site in question. **[ACTION: Cllr Foot to raise with Cornwall Council].**
- e) A discussion was held regarding large vehicles getting stuck and needing to either reverse back up the road, or on one occasion needing to be towed out. The road is beginning to subside, and a parishioner requested official signs to be placed at Higher and Lower Tinnell, stating that drivers should not follow their Sat Nav as the road is unsuitable for heavy vehicles. There was also a query whether the road could become declassified as a road on the Sat Nav. **[ACTION: next agenda].**

218-17 DATE OF NEXT MEETING: Monday 21st May, 7.30pm (to follow after the Annual Parish Assembly at 7pm).

Meeting closed at 9.03pm.....Chairman