

**Minutes of a meeting of Landulph Parish Council Annual Meeting held on  
Monday 16 July 2018 at 7.30pm in the  
Landulph Memorial Hall Annexe, Landulph**

**PRESENT:** Councillors M Worth (Chairman), Mrs G Braund, P Braund, M Holmes, M Shirlaw.

**Also present:** Katherine Williams - Clerk to the Council.

**Public Forum**

**51-18 APOLOGIES FOR ABSENCE** – Councillors Mrs R Cradick, and Mrs M Dennis, and Cornwall Councillor Jesse Foot.

**52-18 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA** – none.

**53-18 AREA BASED TEAM PLANNING TRIAL (CORNWALL COUNCIL)**

Cornwall Council Officers (Davina Pritchard and Felicity Copplestone) attended the Parish Council meeting, and advised that Cornwall Council began a trial in October 2017, situating 10 Planning Officers in the community network area (based in Liskeard), to deal with planning/enforcement issues in the Cornwall Gateway area, Cornwall Council are looking to roll this out county-wide. Three Officers cover planning applications within the parish of Landulph – Felicity Copplestone, Joseph Sandercock and James Hills.

The Parish Council were asked to rate the planning service for various elements.  
(how the Parish Council perceived their service) 1-5

The following points were discussed:

- A new planning enforcement flowchart will be available on Cornwall Council's website.
- Over 90% planning applications are dealt with under delegated authority.
- Cllr Foot has the right to call a planning application to the planning committee; and there is a
- Local Council protocol – where if a Parish Council and Cornwall Council differ in opinion – then the Parish Council can request that the application goes to the Planning Committee. However, the final decision on whether it goes to Committee is decided by Cllr Foot.
- The Parish Council can contact the Planning Case Officer in advance to discuss any potential issues.
- Very limited weight can be given at present on the Landulph Neighbourhood Plan, until it is closer to referendum – then it will be given ever increasing weight.
- Parish Councillors need to focus on issues that are relevant when considering planning applications (details available on Cornwall's planning pages).

There was a question from the parish, asking why are pre-apps published on Cornwall Council's website, if the public can't make comments on these. Davina advised that applicants have a choice – to have a publically open pre-app, or closed commercially sensitive pre-app.

There was a question from the parish, asking whether Planning Officers would provide legal advice regarding landowner sales, and it was advised that Planning Officers are not legally trained, so would not provide advice other than appropriate planning advice.

It was RESOLVED that a meeting with the Landulph Neighbourhood Plan Group, Parish Council and Cornwall Planning Officers could meet to discuss the plan nearer to the adoption stage. [ACTION: Clerk to arrange at the appropriate time].

It was RESOLVED that further details on the Community Infrastructure Levy would be forwarded to the Clerk from Cornwall Planning Officers.

It was RESOLVED that bespoke training for parish councillors could be arranged, with the local planning team. [ACTION: Clerk to arrange, suggested every 6 months an hour before a Parish Council meeting].

#### **54-18 MINUTES OF THE PREVIOUS MEETING (18.06.2018) – agreed.**

Correction in the minutes – Cllr Mrs Dennis was present.

#### **55-18 MATTERS ARISING FROM THE MINUTES**

- a) With reference to minute no. 3918a), the Clerk has contacted the Tree Council and passed on the contact details of the Parishioner who has volunteered to become the Parish's Tree Warden.
- b) With reference to minute no. 35-18, it was RESOLVED that the Memorial Hall insurance / revaluation information from the Hall Committee would be added to the September Parish Council agenda. [AGENDA ITEM FOR SEPTEMBER].
- c) With reference to minute no. 164-17e) [ACTION: Address to be changed with Land Registry for correspondence relating to Landulph Memorial Hall – Clerk].
- d) With reference to minute no. 41-18 the Clerk advised that insurance details, and the cheque for 2018-19 rent was received by Saltash Cricket Club.
- e) With reference to minute no. 48-18c), Cllr Foot advised that Cornwall Council would not locate a Cornwall Council bin on private land, however the Parish Council could purchase a bin and enter into a private agreement with Biffa to empty the bin. It was RESOLVED that the Clerk would contact Biffa for a quote. [ACTION: Clerk].
- f) With reference to minute no. 48-18d), the Clerk advised that a response had been received from Cornwall Council's Planning Enforcement Officer, in relation to the enquiry the Parish Council received regarding Grove Villa, who reported that "he has investigated the complaint, but has found no breach in planning control since the removal of the caravan(s) was not conditioned within the planning permission for the site. The owners have confirmed that their intention is to remove one of the caravans after the final internal finishes have been completed". This response was discussed – as the previous response from the Enforcement Officer was that the caravan would be removed when the work was finished, but the work is not yet complete. However, the response this time is that there is no condition attached, however one of the two caravans would be removed once the work is completed. It was RESOLVED that the original planning application would be reviewed to check the details of any conditions [ACTION: Cllr Mrs Braund]. Also, with regards to a complaint about the overgrown and blocked public footpath, it was RESOLVED that the footpath would be checked by a Parish Councillor [ACTION: Cllrs Worth and Shirlaw].

- g) With reference to minute no.48-18e), Cllr Worth advised that he will liaise with the Fire Brigade to arrange a visit to the village to demonstrate the width of the fire engine. [ACTION: Cllr Worth].
- h) With reference to minute no.48-18f), the Clerk advised that further information has been requested regarding the pre-app for the battery storage facility, but was informed that no further information is available at this stage. The Clerk also asked Cornwall Planning whether the applicants would be willing to meet to present their proposals (as stated in their pre-app), but was informed this would be nearer the time when an application is submitted.

**56-18 PLANNING** - no planning applications received.

**57-18 NEIGHBOURHOOD PLANNING** [www.landulphplan.org](http://www.landulphplan.org)

It was reported that the consultation end date is 22<sup>nd</sup> July, and the Neighbourhood Plan Group has started to receive responses.

**58-18 PENYOKE RECREATION GROUND REFURBISHMENT, ANNUAL INSPECTION REPORT, ROLLING PROGRAMME**

Nothing to report at this stage – hopefully more information will be available for the September meeting.

**59-18 PENYOKE DRAINAGE ISSUES / ENVIRONMENTAL AGENCY LAND DRAIN / SEED FUND GRANT / CROWDFUNDING**

Cllrs Braund, Worth and Shirlaw met a Cornwall Council representative regarding crowdfunding for the seed fund grant. The proposal is to cut the grass down tight in the autumn, then seed with yellow rattle; after 12 months plant wildflower plugs; this could be undertaken by children in the parish. The seed fund could provide funding up to £500 match funding every £1 gained from crowdfunding. The project is likely to cost £1500, however Crowdfunding charges 8%. The site would still need to be cut once a year in the autumn.

It was RESOLVED that Cllr Braund would draft the proposal including figures [ACTION: Cllr Braund]. It was RESOLVED that the seed fund / crowdfunding would be sought; a campaign would be placed on 'Landulph Innit'; and an article placed in the newsletter [ACTION: Cllr Worth].

**60-18 SOLAR FUNDING – DISCUSSION RE OTHER FUNDS**

To be discussed at the September meeting.

**61-18 HIGHWAYS SCHEME INFORMATION**

20 mph extension to the quay

White lines on A388

20mph writing on the roads

For September Gateway meeting. [ACTION: Cllr Worth to draft the response].

**62-18 GENERAL DATA PROTECTION REGULATIONS**

Cllrs Worth, Dennis and the Clerk met on 4.7.18 to discuss and draw up an action plan.

**63-18 LOCAL GOVERNMENT BOUNDARY COMMISSION – RESPONSE FROM LANDULPH PARISH COUNCIL**

It was RESOLVED that Cllr Worth would draft a response on behalf of the Parish Council, and circulate to Parish Councillors for comment by email. [ACTION: Cllr Worth to draft response].

**64-18 CORRESPONDENCE:**

- a) Proposed merger with Devon and Cornwall, and Dorset Police – consultation until 27.08.2018: noted.

## 65-18 ACCOUNTS FOR PAYMENT:

PAYEE	CHEQUE	REASON	NET	VAT	GROSS
Chris Billing Agricultural	101136	Hedge Trimming 11.6.18	160.00	32.00	192.00
K J Williams	101137	Expenses June 18	30.62	0.00	30.62
HMRC	101138	July Tax	67.20	0.00	67.20
K J Williams	101139	July Salary	269.14	0.00	269.14
HMRC	101140	August Tax	67.20	0.00	67.20
K J Williams	101141	August Salary	269.14	0.00	269.14

## 66-18 CHAIRMAN'S URGENT BUSINESS - none

### 67-18 ANY OTHER BUSINESS

- a) Cllr Shirlaw handed the Clerk £12 received from Cllr Shirlaw from the sale of parish maps [ACTION: Clerk to pay into the Council's bank account].
- b) Cllr Holmes reported that the wall on the bridge, near the narrows / junction / bottom of Ziggerson Hill / West Kingsmill has been knocked down and damaged.
- c) There was a requested to discuss parking at Fore Street at the September Council meeting [ACTION: September agenda].
- d) Cllr Mrs Braund reported that the clock had been chiming incorrectly to the Clerk, who contacted Smith of Derby (who undertake the annual inspections), and this was investigated and corrected on 4.7.18.
- e) Cllr Worth passed on his apologies for the meeting on 17<sup>th</sup> September.

**68-18 DATE OF NEXT MEETING:** Monday 17<sup>th</sup> September, 7.30pm

**Part Two: Under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) shall be excluded from the meeting at this point due to the confidential nature of the agenda items to be discussed.**

### 69-18 LANDULPH PARISH COUNCIL RESPONSE TO THE LANDULPH NEIGHBOURHOOD PLAN CONSULTATION

A lengthy discussion took place on the following points, for inclusion in the Parish Council's response to the Landulph Neighbourhood Plan consultation:

- The number of houses within any one development should be flexible, or at least 6, to allow for CIL/Section 106 funding;
- A review process in the future should be included in the plan, as the demographics of the village may change dramatically;
- The Parish Council would like to review the consultation responses;
- The Parish Council would like to become more involved.

It was RESOLVED that the Clerk would draft a response for Councillors to comment on [ACTION: Clerk].

Meeting closed at 10.03pm.....Chairman