

## LANDULPH PARISH COUNCIL

Minutes of the meeting of Landulph Parish Council  
held on Monday 16 October 2023 at 6.30pm at Landulph Memorial Main Hall

### Public Forum.

- 75-23 To receive apologies for absence and approve the reasons given** – Cllr P Braund, The Clerk.
- 76-23 Declarations of interest relating to items on the agenda** – None.  
Cllr Tagg asked why a Councillor has to leave the room when they declare an interest and can't attend the meeting as a member of the public. Cllr Worth to get written feedback. **[ACTION: Cllr Worth]**.
- 77-23 Members to consider any dispensations relating to items on the agenda** – None.
- 78-23 To confirm the [minutes of the meeting dated 18 September 2023](#).**  
Cllr Tagg noted that her surname has been misspelt in item 62-23  
Subject to that correction, the minutes were proposed by Cllr Ansell, seconded by Cllr Gregory and it was RESOLVED to approve the minutes of 18 September 2023.
- 79-23 Matters Arising (to discuss any actions arising from the previous meeting - please see the table at the end of the minutes).**  
The Clerk requested that the Councillors submit their Working Group reports by the 2<sup>nd</sup> Tuesday of the month **[ACTION: all working group chairs]**.  
Cllr Tagg requested that the Clerk puts a link to the working group reports in the minutes **[ACTION: Clerk]**.
- 80-23 Planning – to consider planning applications (Ctrl and Click on link)** – None.  
The wording of the refusal notice for [PA23/03127](#) for change of use of a public house was discussed; in particular the current use of the managers flat for holiday accommodation. It was proposed by Cllr P Braund and seconded by Cllr G Braund and it was RESOLVED that Landulph Parish Council should write to the Planning Officer and advise them that 'the managers accommodation is being used contrary to his decision dated 4/10/23 to refuse the use of the 1<sup>st</sup> floor managers accommodation as a holiday let'.  
The proposal was carried unanimously. **[ACTION: Clerk to contact the Planning Officer]**.
- 81-23 Tamar Bridge and Torpoint Ferry Public Consultation October 2023 – funding the crossings: decision on Landulph Parish Council's stakeholder comments**  
The Council was unable to come to an overall agreed position so it was agreed that Councillors would individually response to the consultation. Proposed by Cllr Gawith and seconded by Cllr Braund. Cllr Worth abstained from the discussions.
- 82-23 Zero Hours request for Landulph Parish Council's support for the Climate and Ecology Bill;** which is due for its second reading on 24 November  
It was proposed by Cllr Tagg, seconded by Cllr Gregory and it was RESOLVED that Landulph Parish Council would:  
  1. Support the Climate and Ecology Bill
  2. Inform local residents and inform local press/media of this decision
  3. Write to our local MP to inform them that this motion has been passed, and urge them to sign up to support the CE Bill – or thank them for already doing so:
  4. Write to Zero Hour, the organisers of the cross-part campaign for the CE Bill, expressing Landulph Parish Council's support (councils@zerohour.uk)  
The proposal was supported by 5 councillors. Cllr Worth abstained. **[ACTION: Clerk and Cllr Tagg]**.
- 83-23 Governance and Finance Working Group Report:** noted  
The [Finance Update as at 7.10.2023](#) was discussed and noted.  
Barclays Bank mandate update to be completed by Councillors **[ACTION: Councillors]**.  
A precept discussion meeting will be held in November **[ACTION: Cllr Tagg]**.
- 84-23 [Landulph Energy Proposals Working Group](#) update** - noted.

The National Grid Energy Systems Operator (NGESO) plans to join the PC meeting in November (via MS teams) to explain the purpose and benefits of the Grid Stability and Battery Storage developments at Landulph. **[ACTION: Clerk for agenda and MS Teams/Zoom invite].**

**85-23** [Report from the Landulph Climate Group](#) : noted

Recommendations:

1. Agree topics for Winter Talks
2. Arrange visits to farms in the area
3. Promote links between local parishes, councils and AONB.
4. Publicise LCG review of Tamar Valley AONB Nature Recovery Plan
5. Information about special species to be publicised on the website and noticeboard at Coombe Corner and, where relevant, photos of nature sightings to be posted to the group's Instagram account.
6. Record data relating to hedgerow habitat and temperate rainforest in specific local areas

The recommendations were proposed by Cllr Tagg, seconded by Cllr Worth and it was RESOLVED to unanimously approve them.

**86-23** [Report from the Landulph Orchard Group](#); noted

Recommendations:

1. Agree to aim for a second FIPL grant
2. Launch the Duke Orchard with a community event. Estimated cost £500
3. Make a minor change to clarify the safeguarding policy

The recommendations were proposed by Cllr Worth, seconded by Cllr Ansell and it was RESOLVED to unanimously approve them.

**87-23** [Report from the Playing Field Working Group](#): noted

Recommendations for payment of invoices from Rhinoplay given in table below.

**88-23** **Housing Needs Working Group update.**

Cllrs Worth, Gawith and Tagg are attending an AF housing presentation in Redruth on the 18<sup>th</sup> hosted by Cornwall Land Community Trust. They will provide feedback to the next council meeting.

**[ACTION: Housing Needs Working Group].**

**89-23** **Accounts for Payment:** Approved

PAYEE	Chq No	Payment Details	Net	VAT	Gross
Currys	101561	Reimburse to KJ Williams - laptop care (August)	6.28	1.37	7.65
Rhino Play (SW) Limited	101562	Ramp and Net Climber	5690.00	1138.00	6828.00
Rhino Play (SW) Limited	101563	Trim Trail (Clatter bridge, Balanced Weaver, Traversing Trees, Balance Beam)	8986.00	1797.20	10783.20
BDO LLP	101564	External Audit 2022/23	210.00	42.00	252.00
Currys	101565	Reimburse to KJ Williams - laptop care (September)	6.28	1.37	7.65
Cornwall Pension Fund	101566	October employer contribution	77.99	0.00	77.99
HMRC	101567	October Tax	75.20	0.00	75.20
KJ Williams	101558	October salary	300.80	0.00	300.80
KJ Williams	101559	Post, print, expenses, August to October	71.62	0.00	71.62
Trewartha Gregory and Doidge Ltd	101560	Reimburse to S.Doidge for Noticeboard refurbishment	56.19	11.24	£67.43

**90-23** **Chairman's Urgent Business / Any Other Business** (note: any items are for information only).

- a) 30mph gateway sign; we are waiting for feedback on the timing, but the signs have been ordered.
- b) Horse signs will need to wait until next financial year as this year's highways budget has been spent. We will apply to the highways dept for funding for next year. **[ACTION: Cllr Worth]**

- c) Speed activated speed signs were discussed. Cllr Worth advised that we are on a scheduled rota; he has asked when we are next due to have them. Cllr Worth to investigate how much it would cost to have our own speed activated signs (the basic model). **[ACTION: Cllr Worth]**.
- d) Cllr Worth advised that the concept of a green pedestrian walkway between the school and the Memorial Hall had been investigated and we have been advised that it would cost over £23k and that it is not appropriate on safety grounds.
- e) Cllr G Braund advised that the school centenary event would be held with an open afternoon on 17 November with other events throughout the year, finishing with a July fete.

**91-23 Date of Next Meeting** – Monday 20 November 2023, 6.30pm (Landulph Memorial Hall Main Hall)  
 Dates for 2023: 18 December.

**10 Minute Public Forum**

<b>MATTERS ARISING</b>			
<b>Key to actions:</b>			
Yet to be actioned	Action pending	Action completed	Ongoing Action
Minute no.	Action	Update on Action Taken	
225-22	Footpaths. Cllr Tagg to draft a question to be raised – Clerk to raise under Casework Assist. Done – Casework Assist submitted 20.3.23. 23.3.23 Response from Cornwall Council – to be investigated. 17.4.23 Clerk to chase a response. July 2023 meeting: Clerk to contact Cornwall Council again, particularly to raise again about the dangerous steps. Cllr Tagg to email Cornwall Council in relation to the volunteer scheme.	19.4.23 Clerk emailed Cornwall Council – awaiting response. 31.05.23 response from CC – not yet inspected. 24.07.23 Clerk emailed Cornwall Council – awaiting response.	
<b>Matters Arising - April 2023 meeting:</b>			
250-22b)	ACTION: The Parish Council would like to investigate further the opportunity of securing funding for the local community (5% Community Support Funding) and would ask for further information on this.	Email sent to the Planning Officer 24.3.23 Pending response.	
250-22b)	Landulph Parish Council to request a meeting with Western Power to discuss proposals being planned. Email sent to the Planning Officer 24.3.23. Pending response.	21.04.2023: Clerk emailed the Planning Officer to chase – pending response.	
252-22c)	Cllr Tagg to arrange a working/training session on the Google drive after the new Councillor appointment in May. Cllr Tagg advised that, in line with the Parish Council's communications policy, every communication should be stored on the google drive, any questions to be raised with Cllr Tagg.	Noted.	
256-22	Projector installation to be arranged, costs to be accounted for once known. 17.4.23 Installation done, invoice received and paid by the Parish Council. At the June 2023 meeting Cllr Worth advised that further Hall Projector Cables are required at a cost of c£35.	17.4.23: Further cables to be arranged. 19.06.23: Cost of c£35 to be noted. Done – awaiting invoice.	
259-22	Clerk to note the hire of the hall for the Community Orchard public meeting in the accounts.	Done 1.4.23 Awaiting costs.	
260-22	Cllr Worth to liaise with Cornwall Highways on the possibility of 'horse riding' street signs being installed. Update October 2023 (90-23): budget has been spent, will need to apply next year. [Cllr Worth].	Apply 2024.	
260-22	July 2023 meeting: Cllr Worth advised that a meeting at Highdown is scheduled in July, to discuss the Gateway and access, further details to be raised at a future Parish Council meeting.		
<b>Matters Arising - June 2023 meeting:</b>			
28-23 and 48-23	Landulph Energy Proposals Working Group TOR to be drawn up. July 2023 meeting: First meeting to be arranged.		

258-22 / 33-23 / 52-23	Housing Needs Working Group - Cllr Tagg to draw up draft TOR; July 2023 meeting: [ACTION: Housing Needs Working Group meeting to be arranged].	
<b>Matters Arising - July 2023 meeting:</b>		
44-23	Landulph Parish Council to request a Cornwall Highways approved pedestrian white line/walking route to be put in place. [ACTION: September meeting agenda]. Update October 2023 (90-23): Cllr Worth advised that the concept of a green pedestrian walkway between the school and the Memorial Hall had been investigated and we have been advised that it would cost over £23k and that it is not appropriate on safety grounds.	Cllr Worth to speak to C Thompson and Will Glassop (see Sept meeting). Done.
<b>Matters Arising - September 2023 meeting:</b>		
64-23	Cllr Worth to speak to Catherine Thompson regarding the timing of the next highway allocation and also speak to Will Glassop to obtain an approximate budget. [ACTION: Cllr Worth]	Waiting for a date from the portfolio holder.
66-23	Cllr Ansell is continuing to chase NGESO to obtain an understanding of the strategy for the proposed development. Cllr Ansell to update Gerald Burns. [ACTION: Cllr Ansell]	Done.
70-23	Cllrs Worth, Tagg and Gawith are involved in the Housing Need Working Group. Cllr Worth to chase the Council's Affordable Housing team and the Community Trust for feedback [ACTION: Cllr Worth]	The working group is meeting the team at an event on Wednesday 18 <sup>th</sup> .
<b>Matters Arising - October 2023 meeting:</b>		
76-23	Cllr Tagg asked why a Councillor has to leave the room when they declare an interest and can't attend the meeting as a member of the public. Cllr Worth to get written feedback. [ACTION: Cllr Worth].	Email response cc'd to all Parish Councillors 17.20.23. Done.
80-23	Clerk to contact the Planning Officer in relation to PA23/03127 to advise that "the managers accommodation is being used contrary to his decision dated 4/10/23 to refuse the use of the 1 <sup>st</sup> floor managers accommodation as a holiday let".	Email sent by the Clerk to the Planning Officer. Done.
82-23	Zero Hours request for Landulph Parish Council's support for the Climate and Ecology Bill <ul style="list-style-type: none"> <li>Support the Climate and Ecology Bill</li> <li>Inform local residents and inform local press/media of this decision</li> <li>Write to our local MP to inform them that this motion has been passed, and urge them to sign up to support the CE Bill – or thank them for already doing so:</li> <li>Write to Zero Hour, the organisers of the cross-part campaign for the CE Bill, expressing Landulph Parish Council's support (councils@zerohour.uk)</li> </ul> [ACTION: Clerk and Cllr Tagg].	
83-23	Barclays Bank mandate to be updated by Councillors, then Clerk to return forms to the bank.	Forms returned to Barclays, awaiting update from them.
83-23	Precept discussion meeting to be held in November – Cllr Tagg	
84-23	The National Grid Energy Systems Operator (NGESO) plans to join the PC meeting in November (via MS teams) to explain the purpose and benefits of the Grid Stability and Battery Storage developments at Landulph. [ACTION: Clerk for agenda and MS Teams/Zoom invite].	Pending Clerk receiving relevant contacts from Cllr Ansell.
86-23	Clerk to note £500 spend for orchard launch community event.	Noted.
86-23	Minor change to safeguarding policy – to be updated on the website.	Done.
88-23	Feedback on an AF housing presentation hosted by Cornwall Land Community Trust – to November meeting (Cllrs Worth, Gawith, Tagg).	
90-23 a)	30mph gateway sign; we are waiting for feedback on the timing, but the signs have been ordered.	
90-23 b)	Horse signs – to apply to the highways budget next year [Cllr Worth].	
90-23 c)	Speed activated speed signs – Cllr Worth to investigate how much it would cost to have our own speed activated signs (the basic model).	

<b>Actions outside of Parish Council meetings</b>	
Parish Council meetings are held on the 3 <sup>rd</sup> Tuesday of each month (except August) Parish Council Agendas are published on the 2 <sup>nd</sup> Wednesday of each month <b>ACTION for All Councillors to note: Working Group reports and any agenda items to be submitted to the Clerk by the 2<sup>nd</sup> Tuesday of each month.</b> To be published on the website in advance of a meeting.	Parish Councillors to note. Ongoing.

Signed: ..... Chairman