

LANDULPH PARISH COUNCIL

Minutes of the meeting of Landulph Parish Council
held on Monday 20 November 2023 at 6.30pm at Landulph Memorial Main Hall

Public Forum.

92-23 To receive apologies for absence and approve the reasons given – Clerk.

93-23 Declarations of interest relating to items on the agenda – None.

94-23 Members to consider any dispensations relating to items on the agenda – None.

95-23 To confirm the [minutes of the meeting dated 16 October 2023](#).

In minute 89-23, the last line of the table is incorrect. The payment was made to S Hobley, cheque number 101570 for expenses spent at Trewartha Gregory and Doidge Ltd.

96-23 **Matters Arising (to discuss any actions arising from the previous meeting - please see the table at the end of the minutes).**

225-22. Cormac have confirmed that they will cover the liability of volunteers working on footpaths, for minor works. Cllr Tagg to set up volunteer scheme **[ACTION: Cllr Tagg]**.

Actions outside meetings: the schedule for submitting Working Group reports in time for Council meetings is not working well. Working Group meetings to be move backwards to allow more time **[ACTION: Working Group Chairs]**.

97-23 **Planning – to consider planning applications (Ctrl and Click on link).**

a) **Planning application for full planning permission for a battery energy storage facility, Ellbridge, Saltash – Stantec presentation.**

Presentation was received from Stantec, although full planning application was not before Council. The Council asked that they consider a unified approach to access and traffic with the other developers who have plans around the electricity substation. The environmental impact was also raised with the request that the biodiversity net gain should be more generous than for an agricultural field. The Council also made the Applicant aware that the Council would be looking for an ongoing financial Community Support contribution to the parish in the future.

b) **NESGO presentation** – not available. NESGO declined to attend.

c) [PA23/08443](#) | **Extension to dwelling | Clifton Farmhouse Landulph Saltash Cornwall PL12 6QG**

It was proposed by Cllr Worth, seconded by Cllr P Braund, and it was RESOLVED that Landulph Parish Council's response is to support this application. The decision was unanimous.

d) [PA23/08444](#) | **Listed Building Consent for an extension to dwelling | Clifton Farmhouse Landulph Saltash Cornwall PL12 6QG**

It was proposed by Cllr Worth, seconded by Cllr P Braund, and it was RESOLVED that Landulph Parish Council's response is to support this application subject to the Listed Building Officer having no objections. The decision was unanimous.

e) **Application for Street Trading Consent Renewal - LI23_006801 Helluva Pasties - A388 Ellbridge Layby Hatt**

It was proposed by Cllr Ansell, seconded by Cllr Tagg, and it was RESOLVED that Landulph Parish Council's response is to support this application. The decision was unanimous.

98-23 [Report from the Governance and Finance Working Group](#). (noted)

It was agreed that Parish Councillors would have an informal meeting on 11th December to review the options for the precept, with the final decision coming to the December parish council meeting **[ACTION: All Councillors and Clerk]**.

99-23 **Report from the Landulph Energy Proposals Working Group** – nothing to report.

100-23 [Report from the Landulph Climate Group](#) (noted)

Recommendations:

- Promote strong collaboration with Tamar Valley AONB
- Respond to Cornwall Council Nature Recovery Plan

- Information about special species to be collected and entered on Parish Online interactive map
- Use parish newsletter article and social media to continue fostering relationships with local farmers and promote idea that small changes are important when it comes to nature recovery.

It was proposed by Cllr Tagg, seconded by Cllr G Braund and RESOLVED to approve the recommendations.

101-23 [Report from the Landulph Orchard Group](#); (noted).

Recommendations:

- Agree contract for Community Capacity Fund Grant
- Clarify insurance position for community event
- Write to AONB to advise them of the slight variation to rainwater harvesting system.
- The £75 for website enhancement has already been agreed and was noted.

It was proposed by Cllr Ansell, seconded by Cllr Gregory and RESOLVED to approve the recommendations.

102-23 Report from the Housing Needs Working Group – to follow.

It was noted that Call for Sites is now progressing in Cornwall.

103-23 Discussion on purchase of Christmas Tree.

The Council agreed to fund a Christmas Tree for the parish to the sum of £100. Proposed by Cllr Worth, seconded by Cllr Ansell. **[ACTION: Cllr Gregory].**

104-23 Discussion on the parish newsletter funding.

The Council agreed to support the parish newsletter by paying for the central yellow pages/calendar which gives parish events; up to a sum of £200 per year. Proposed by Cllr Tagg, seconded by Cllr Gawith. **[ACTION: Cllr Tagg].**

105-23 Accounts for Payment: Approved

PAYEE	Chq No	Payment Details	Net	VAT	Gross
Western Web Ltd	101573	Renewal of domain name 2 years, annual renewal of web space	110.00	22.00	132.00
HMRC	101574	November Tax (+salary increase backpay to 1 April)	118.60		118.60
KJ Williams	101575	November salary (+salary increase backpay to 1 April)	475.22		475.22
Cornwall Pension Fund	101576	November (+salary increase backpay to 1 April)	157.72		157.72
Mole Valley Farmers	101577	Reimburse to A Butcher - pipes for the orchard water system	461.40		461.40
Screwfix	101578	Reimburse to A Butcher - Orchard water system	211.83	42.39	254.22
Currys	101579	Reimburse to KJ Williams - laptop care (October)	6.28	1.37	7.65
KJ Williams	101580	Pension payment reimburse	198.58		198.58
KJ Williams	101581	Print, post and expenses Nov 23	29.66		29.66
Google	DD	Oct-23	110.40		110.40

106-23 Chairman's Urgent Business / Any Other Business (note: any items are for information only).

- Cllr Worth noted that the double yellow lines and hatched area outside the school had not been reinstated after the road was resurfaced. Cllr Worth to raise with highways **[ACTION: Cllr Worth].**

107-23 Date of Next Meeting: Monday 18 December 2023, 6.30pm (Landulph Memorial Hall Main Hall)

Dates for 2024: 15 January, 19 February, 18 March, 15 April, 20 May, 17 June, 15 July, 16 September, 21 October, 18 November, 16 December.

10 Minute Public Forum

MATTERS ARISING		
Key to actions:		
Yet to be actioned	Action pending	Action completed
		Ongoing Action
Minute no.	Action	Update on Action Taken
225-22	Footpaths. Cllr Tagg to draft a question to be raised – Clerk to raise under Casework Assist. Done – Casework Assist submitted 20.3.23. 23.3.23 Response from Cornwall Council – to be investigated. 17.4.23 Clerk to chase a response. July 2023 meeting: Clerk to contact Cornwall Council again, particularly to raise again about the dangerous steps. Cllr Tagg to email Cornwall Council in relation to the volunteer scheme.	20.11.23. Cormac will accept liability for volunteers. Cllr Tagg to set up volunteer scheme.
Matters Arising - April 2023 meeting:		
250-22b)	ACTION: The Parish Council would like to investigate further the opportunity of securing funding for the local community (5% Community Support Funding) and would ask for further information on this.	Email sent to the Planning Officer 24.3.23.
250-22b)	Landulph Parish Council to request a meeting with Western Power to discuss proposals being planned. Email sent to the Planning Officer 24.3.23. Pending response.	Done.
256-22	Projector installation to be arranged, costs to be accounted for once known. 17.4.23 Installation done, invoice received and paid by the Parish Council. At the June 2023 meeting Cllr Worth advised that further Hall Projector Cables are required at a cost of c£35.	Done.
259-22	Clerk to note the hire of the hall for the Community Orchard public meeting in the accounts.	Done 1.4.23 Awaiting costs.
260-22	Cllr Worth to liaise with Cornwall Highways on the possibility of 'horse riding' street signs being installed. Update October 2023 (90-23): budget has been spent, will need to apply next year. [Cllr Worth].	Apply 2024.
260-22	July 2023 meeting: Cllr Worth advised that a meeting at Highdown is scheduled in July, to discuss the Gateway and access, further details to be raised at a future Parish Council meeting.	Complete.
Matters Arising - June 2023 meeting:		
28-23 and 48-23	Landulph Energy Proposals Working Group TOR to be drawn up. July 2023 meeting: First meeting to be arranged.	
258-22 / 33-23 / 52-23	Housing Needs Working Group - Cllr Tagg to draw up draft TOR; July 2023 meeting: [ACTION: Housing Needs Working Group meeting to be arranged].	
Matters Arising - September 2023 meeting:		
64-23	Cllr Worth to speak to Catherine Thompson regarding the timing of the next highway allocation and also speak to Will Glassop to obtain an approximate budget. [ACTION: Cllr Worth]	Waiting for a date from the portfolio holder.
70-23	Cllrs Worth, Tagg and Gawith are involved in the Housing Need Working Group. Cllr Worth to chase the Council's Affordable Housing team and the Community Trust for feedback [ACTION: Cllr Worth]	Council updated on 20 Nov.
Matters Arising - October 2023 meeting:		
82-23	Zero Hours request for Landulph Parish Council's support for the Climate and Ecology Bill <ul style="list-style-type: none"> Support the Climate and Ecology Bill Inform local residents and inform local press/media of this decision Write to our local MP to inform them that this motion has been passed, and urge them to sign up to support the CE Bill – or thank them for already doing so: 	

	<ul style="list-style-type: none"> Write to Zero Hour, the organisers of the cross-part campaign for the CE Bill, expressing Landulph Parish Council's support (councils@zerohour.uk) [ACTION: Clerk and Cllr Tagg]. 	
83-23	Barclays Bank mandate to be updated by Councillors, then Clerk to return forms to the bank.	Forms returned to Barclays, awaiting update from them.
83-23	Precept discussion meeting to be held in November – Cllr Tagg	Scheduled for Dec 11th
84-23	The National Grid Energy Systems Operator (NGESO) plans to join the PC meeting in November (via MS teams) to explain the purpose and benefits of the Grid Stability and Battery Storage developments at Landulph. [ACTION: Clerk for agenda and MS Teams/Zoom invite].	Pending Clerk receiving relevant contacts from Cllr Ansell. 20 Nov. NGESO did not attend.
88-23	Feedback on an AF housing presentation hosted by Cornwall Land Community Trust – to November meeting (Cllrs Worth, Gawith, Tagg).	Done.
90-23 a)	30mph gateway sign; we are waiting for feedback on the timing, but the signs have been ordered.	Date awaited for gateway sign. 30mph signs complete
90-23 b)	Horse signs – to apply to the highways budget next year [Cllr Worth].	In progress
90-23 c)	Speed activated speed signs – Cllr Worth to investigate how much it would cost to have our own speed activated signs (the basic model).	Ongoing, though plans may be delayed until after the scheduled rota has occurred and feedback on impact obtained.
Matters Arising - November 2023 meeting:		
96-23	Cllr Tagg to set up a footpaths volunteer group.	
103-23	Clerk to note £100 cost for Christmas Tree	Done.
104-23	Clerk to note £200 Parish newsletter events pages	Done.
106-23 a)	Cllr Worth has now had a site meeting with the Head and Will Glassup at the school and it has been agreed to have the double yellow lines repainted, and this action has been added to the Highways schedule.	Pending Highways undertaking this action (timing unknown)
Actions outside of Parish Council meetings		
Parish Council meetings are held on the 3 rd Tuesday of each month (except August) Parish Council Agendas are published on the 2 nd Wednesday of each month ACTION for All Councillors to note: Working Group reports and any agenda items to be submitted to the Clerk by the 2nd Tuesday of each month. To be published on the website in advance of a meeting.		Parish Councillors to note. Ongoing. 20.11.23. Current system isn't working. Need to move Working Group meetings back to allow more time.

Signed: Chairman