



**Minutes of the meeting of Landulph Parish Council  
held on Monday 18 March 2024 at 6.30pm at Landulph Memorial Main Hall**

**Public Forum.**

**165-23 To receive apologies for absence and approve the reasons given – Clerk.**

**166-23 Declarations of interest relating to items on the agenda.**

Cllr Ansell advised that planning application PA23/08832 discussed at the February meeting, he was not aware at the time but it has since transpired that the CEO is known to Cllr Ansell as a friend. This would not have impacted on the response to Cornwall Council which was unanimously agreed.

**167-23 Members to consider any dispensations relating to items on the agenda – none.**

**168-23 To confirm the minutes of the meeting dated [19 February 2024](#).**

Correction: 156-23 Correction of spelling of name Roger Rattan to Roger Wratten.

Cllr Tagg proposed, Cllr Ansell seconded and it was RESOLVED to approve the minutes.

Cllr Gawith abstained as she did not attend the February meeting due to illness.

**169-23 Matters Arising (to discuss any actions arising from the previous meeting - please see the table at the end of the minutes).**

**170-23 Planning – to consider planning applications (Ctrl and Click on link).**

- a) [PA24/00619](#) | Erection of new dwelling, demolition of existing buildings and associated works with variation of condition 2 of decision PA21/08912 dated 30.11.2021 without compliance with condition 2 of PA22/07173 dated 05.10.2022. | Land North East Of Newlyn Church Lane Cargreen Cornwall PL12 6NS.

Cllr Gawith proposed, Cllr Tagg seconded and it was RESOLVED that, as a consultee, the response to Cornwall Council is: Landulph Parish Council has no objection.

**171-23 [Planning Updates](#) (for information only) - noted.**

PA23/10042. Question was raised as to why the response from LPC was not online. Cllr Worth confirmed he is aware the Clerk submitted a response at 11pm on 15.01.24 following the January meeting but this is still not showing online. This is being investigated by Cornwall Council.

**[ACTION: Add to Matters Arising].**

**172-23 Update from Landulph Energy Working Group – [link to Cornwall Council's discussion on Celtic Sea Power](#).**

Cllr Ansell provided a brief overview. It is aimed in about 10 years' time that this could provide one tenth of energy. Celtic Sea Power is a Cornwall Council one hundred per cent owned Company and the Crown Estate has control over the sea/shore line. Both sub stations in Cornwall (Landulph and Indian Queens) will have a crucial role to play. Cllr Ansell commented that LPC has struggled to have a meeting with National Grid. Cllr Cole (Cornwall Council Member and St Enodoc Parish Councillor) who the Energy WG have previously liaised with will ask the Board of Celtic Sea Power and National Grid for a meeting and agreed that LPC should be involved. Cllr Ansell commented that he had two concerns; one is that Celtic Sea Power has very limited knowledge and expertise in power systems, and the other concern is that National Grid may choose to have this based in Pembrokeshire rather than the South West.

**173-23 Report from the [Landulph Climate Working Group](#)**

Cllr Tagg provided an overview of the two recent Climate Matters events, which were both well attended. The second event particularly focused on the recent Transport Survey which received 103

responses. It was interesting to note that 88 people walk and 25 people cycle regularly within the Parish. A lot of comments were also received about the bus service, but there was less enthusiasm for electric vehicle charging and car sharing.

Report recommendations:

1. Set up an LCG WhatsApp Group
2. Register LCG with the new Climate Commission
3. Publicise hedgehog survey in April Parish email
4. Summarise results of Transport survey in Parish newsletter
5. Consider how Natural England's Green Infrastructure Framework might apply to Landulph Parish Council.

Cllr Tagg proposed, Cllr Worth seconded and it was RESOLVED to approve the recommendations.

#### **174-23 Report from the [Landulph Orchard Green Working Group](#).**

Cllr Tagg was delighted to report that following a letter sent by Marsh Farm, the insurance company has now agreed the Public Liability cover to allow adhoc public access to Duke Orchard. The opening of Duke Orchard has been arranged for Saturday, 27th April to coincide with the Landulph Church Spring Fair. Following the recent meeting to discuss Duchess Green, a second FIPL grant is being sought. From that meeting, new members have also joined the Working Group, which is good news. A grant application is to be made to Nineveh for an Eco-Toilet, costing £7,000. Discussion took place about two benches for Duke Orchard (one refurbished and one new) and the securing of these in place with anchors. A Parishioner has offered to pay for the new bench and anchors and it was agreed this would be a more suitable method than LPC paying and being reimbursed.

Report recommendations:

1. Application for a grant for an accessible toilet to be made to Nineveh
2. Opening of Duke Orchard on 27 April
3. New members of working group
4. Second FIPL grant to be sought

Costs:

1. Plastic box to store first aid kit in the shed by Duke Orchard – approx. £15
2. Bench (£399.99 inc VAT) and 4 anchors (about £60 inc VAT). Bench and 2 anchors to be funded by a donation from John Hall.
3. Cost of toilet Approx £7000 inc VAT to be funded by a grant
4. New application for a FIPL grant – finances through Marsh Farm Partnerships.

Cllr Ansell proposed, Cllr Worth seconded, and it was RESOLVED to approve.

#### **175-23 Report from the [Playing Field Working Group](#).**

Cllr Gregory advised that the 20% deposit for the new play equipment and cone climber has now been paid to Contractor 1 and a claim submitted as part of the CIL Grant received from Cornwall Council. It is anticipated that installation will be around mid-June, and an article to be placed in the parish newsletter (and on the parish council website) advising of the timescales and access to the Park whilst installation work is carried out. The annual Playground Inspection has been arranged for Monday, 15th April 2024.

#### **176-23 Community Bus discussion.**

Cllr Worth advised that the popular Wednesday Landulph Shopper Hopper will continue but will now be operated by Saltash Red Bus. The price will remain unchanged at £3 return trip. There is no need to book, and it can be boarded at the junction of Coombe Lane/Fore Street or hailed on route. From 8th April, Route 454 will now run on a Monday as an express bus going direct to Saltash at 8.55am to link with trains to Plymouth and Truro, returning from Saltash at 14.35pm. Cllr Tagg also advised that a number of respondents to the transport survey had highlighted the needs of children travelling to and from the parish to Saltash Railway Station or after-school clubs in Saltash who at present have to be transported by parents. Grant funding has recently been announced by GWR which could be used to meet this need as a community bus. This would have to be applied for by

Saltash Red Bus rather than Landulph Parish Council. Cllr Tagg will pursue this with Mike Finch (Saltash Red Bus). **[ACTION: Cllr Tagg]**

**177-23 Proposals to install a handrail/step near the phone kiosk**

Cllr Gawith had spoken with the owner of the house near to the phone kiosk who felt a handrail should go to the right hand side of the phone box but not fixed to the house. The house owner advised he does not own the land the phone kiosk stands on. Cllr Tagg recommended contact be made with Rebecca at Cormac who may be able to assist. It was also noted that the door to the phone kiosk is heavy to pull open. Cllr Gawith to cost up a suitable handrail and report back.

**[ACTION: Cllr Gawith]. [Agenda item for April meeting].**

**178-23 Landulph Memorial Hall – EV charging proposal.**

Discussion took place including whether such a charger would be used at the Hall, the cost to the user of using a commercial charger, the speed at which it would charge and also that a large number of commercial charges are now available at Carkeel Roundabout, Saltash and St. Mellion Golf. The overriding concern though was the power supply at the Hall which would almost certainly need upgrading at considerable cost to deal with the installation of an EV charger. Cllr P Braund advised he would take this for discussion at the next Landulph Memorial Hall meeting. **[ACTION: Cllr P Braund].**

**179-23 [Free portrait of His Majesty The King for the Parish Council.](#)**

It was agreed that LPC would apply for a free framed portrait. Application must be submitted by 28th March 2024. **[ACTION: Clerk to apply].**

Cllr Worth proposed, Cllr Gawith seconded, and it was RESOLVED to approve.

**180-23 Discussion on increasing Google costs, other options available, changing to gov.uk emails.**

LPC has previously had a 40% discount which has now come to a close and Cllr Worth has written to Google to try to reduce the new proposed costs. Cllr Worth and Cllr Tagg will continue to look at the different options available and report back. **[ACTION: Agenda item for April meeting].**

**181-23 Email from parishioner in relation to the Cricket Ground.**

As the Clerk was not at the meeting, it was agreed to agenda this for the next meeting. **[ACTION: Agenda item for April meeting].**

**182-23 [Finance Update](#) – approval of virement from Playing Field Equipment Maintenance General Fund to Playing Field New Assets Earmarked Reserve**

Cllr Gawith advised that this would bring the General Reserves to 68% of the annual precept figure (recommended that these should be between 55-70% of the Precept), whereas previously this stood at 78%. Cllr Gawith proposed. Cllr Gregory seconded. and it was RESOLVED to approve. Cllr Tagg abstained.

**[Accounts for Payment:](#)**

Cllr Worth proposed, Cllr Braund seconded, and it was RESOLVED to approve.

It was noted that the Accounts for Payment were given as an attachment to the Agenda. Previously these have been included on the actual Agenda and for reasons of transparency Cllr Worth requested we return to this arrangement.

| PAYEE                        | Chq No | Payment Details                                | Net     | VAT     | Gross   |
|------------------------------|--------|--|---------|---------|---------|
| Playquest Adventure Play Ltd | 101615 | 20% deposit of playground equipment            | 6561.20 | 1312.24 | 7873.44 |
| Google                       | DD     | Feb-24   | 133.25  |         | 133.25  |
| HMRC                         | 101616 | March Tax                                      | 80.40   |         | 80.40   |
| KJ Williams                  | 101617 | March Salary                                   | 322.06  |         | 322.06  |
| Cornwall Pension Fund        | 101618 | March Pension                                  | 106.90  |         | 106.90  |
| Currys                       | 101619 | Laptop care (February)                         | 6.28    | 1.37    | 7.65    |
| KJ Williams                  | 101620 | Reimburse for post, print and expenses (March) | 35.16   |         | 35.16   |

|                                   |        |  |         |        |         |
|-----------------------------------|--------|--|---------|--------|---------|
| Cancelled cheque                  | 101621 | Cancelled cheque   |         |        |         |
| Cancelled cheque                  | 101622 | Cancelled cheque   |         |        |         |
| YGS Environmental Consultants Ltd | 101623 | Strategic Landscape Masterplan for the Community Orchard | 2570.00 | 514.00 | 3084.00 |

### 183-23 Chairman's Urgent Business / Any Other Business (note: any items are for information only).

There was no Chairman's Urgent Business.

Cllr Gawith raised the point of considering having a bin installed at the Playpark, although it was noted there is a combined dog bin/rubbish bin by the parking area near the Playpark. Clerk to be asked to find out the cost of an extra bin being provided and emptied as part of our ongoing Biffa contract. **[ACTION: Clerk]**.

### 184-23 Date of Next Meeting: Monday 15 April 2024, 6.30pm (Landulph Memorial Hall Main Hall)

Dates for 2024: 15 January, 19 February, 18 March, 15 April, 20 May, 17 June, 15 July, 16 September, 21 October, 18 November, 16 December.

### 10 Minute Public Forum

| MATTERS ARISING                                  |   |   |                |
|--|---|---|----------------|
| Key to actions:                                  |   |   |                |
| Yet to be actioned                               | Action pending  | Action completed  | Ongoing Action |
| Minute no.                                       | Action  | Update on Action Taken  |                |
| <b>Matters Arising - April 2023 meeting:</b>     |   |   |                |
| 260-22   | Cllr Worth to liaise with Cornwall Highways on the possibility of 'horse riding' street signs being installed.<br>Update October 2023 (90-23): budget has been spent, will need to apply next year. [Cllr Worth]. | Apply 2024.<br>Yet to be actioned.  |                |
| <b>Matters Arising - September 2023 meeting:</b> |   |   |                |
| 64-23  | Cllr Worth to speak to Catherine Thompson regarding the timing of the next highway allocation and also speak to Will Glassop to obtain an approximate budget. [ACTION: Cllr Worth]                                | Waiting for a date from the portfolio holder.<br>Action pending.  |                |
| <b>Matters Arising - October 2023 meeting:</b>   |   |   |                |
| 90-23 b)   | Horse signs – to apply to the highways budget next year [Cllr Worth].   | In progress – action pending.   |                |
| 90-23 c)   | Speed activated speed signs – Cllr Worth to investigate how much it would cost to have our own speed activated signs (the basic model).   | Ongoing, though plans may be delayed until after the scheduled rota has occurred and feedback on impact obtained. |                |
| <b>Matters Arising - December 2023 meeting:</b>  |   |   |                |
| 123-23   | Information about special species to be extended to include avocets, curlews and bats and entered on Parish Online interactive map. Cllr Tagg.  | Action to be removed – to be completed by Landulph Climate Action Group.  |                |
| 125-23   | Orchard insurance to be investigated. Issue now resolved.   | Action completed.   |                |
| <b>Matters Arising – January 2024 meeting</b>    |   |   |                |
| 135-23   | Clerk to contact the Play Inspection Company to arrange a date in March for the annual inspection. Clerk emailed in January, Clerk chased again 11.3.24. Inspection confirmed 15.04.24.                           | Action completed.   |                |
| 126-23 and 139-23                                | Orchard water system AONB grant receipts to be signed off and grant claimed – Clerk to action.  | Grant claim submitted.<br>Action pending – awaiting payment.  |                |
| 139-23   | Leave Orchard surfacing work until later in the year but cost now.  | Yet to be actioned.   |                |
| 139-23   | Shelter using wood from playground.   | Yet to be actioned.   |                |

|  |  |   |
|--|--|---|
| 139-23   | Cllr Tagg proposed the Parish Council requests a donation for £500 Cornwall Council Community Chest. Clerk to email Cornwall Cllr Martin Worth. Application sent, approved, payment received.  | Action completed.   |
| 141-23   | Cllr Worth to identify the land ownership near the Book Exchange phone box.  | Checking with Cornwall Council Officers. Action pending – awaiting response.                                      |
| <b>Matters Arising – February 2024 meeting</b>   |  |   |
| Public Forum   | Request for a new street sign at the end of Fore Street<br>Cornwall Cllr Worth to raise via Cornwall Council Casework Assist.  | Yet to be actioned.   |
| 156-23   | Sign up to the LMP agreement 2024-25; advertise for a contractor to undertake the PROW maintenance; request that the appointed contractor liaises with two Parish Councillors (Cllr Tagg and Cllr P Braund) to identify the Parish Council's requirements.   | Yet to be actioned.   |
| 163-23   | Spaniards planning - Clerk to chase up the enforcement response to original reporting on 7.11.23 (email sent 4.3.24), response received from Cornwall Council dated 5.3.24 confirming that a stage 4 enforcement investigation is in process.  | Pending – awaiting outcome.   |
| <b>Matters Arising – March 2024 meeting</b>  |  |   |
| 171-23   | PA23/10042. Question was raised as to why the response from LPC was not online. Cllr Worth confirmed he is aware the Clerk submitted a response at 11pm on 15.01.24 following the January meeting but this is still not showing online. This is being investigated by Cornwall Council.  | Action pending – awaiting response.   |
| 173-23   | Climate Action Working Group<br>1. Set up an LCG WhatsApp Group<br>2. Register LCG with the new Climate Commission<br>3. Publicise hedgehog survey in April Parish email<br>4. Summarise results of Transport survey in Parish newsletter<br>5. Consider how Natural England's Green Infrastructure Framework might apply to Landulph Parish Council | Yet to be actioned.   |
| 174-23   | Orchard Green Working Group<br>1. Application for a grant for an accessible toilet to be made to Nineveh<br>2. Opening of Duke Orchard on 27 April<br>3. New members of working group<br>4. Second FIPL grant to be sought   | Yet to be actioned.   |
| 176-23   | Community Bus: Cllr Tagg to contact Mike Finch to apply for GWR grant funding  | Action completed.   |
| 177-23   | Phone kiosk handrail: Cllr Gawith to cost up a suitable handrail and report back. For discussion at the April 2024 meeting.  | Yet to be actioned.   |
| 178-23   | Landulph Memorial Hall EV charging proposal: Cllr P Braund to raise at the next Landulph Memorial Hall meeting.  | Yet to be actioned.   |
| 179-23   | Free framed portrait of King Charles – Clerk applied 25.03.24.   | Action pending – awaiting response.   |
| 162-23 and 180-23  | Cllrs Tagg and Worth to discuss Google increased costs and options to change to gov.uk emails. Agenda April 2024.  | Action pending.   |
| 181-23   | Cricket ground query from parishioner. April 2024 agenda.  | Yet to be actioned.   |
| 183-23   | Clerk to be asked to find out the cost of an extra bin being provided and emptied as part of our ongoing Biffa contract. Update sent to Councillors sent 25.3.24 – LPC has no contract - any bin emptying service is provided by Cornwall Council. When reviewed in 2022, the cost was £87.50 + VAT every 4 weeks minimum.                           | Action completed.   |
| <b>Actions outside of Parish Council meetings</b>  |  |   |
| Parish Council meetings are held on the 3 <sup>rd</sup> Tuesday of each month (except August)<br>Parish Council Agendas are published on the 2 <sup>nd</sup> Wednesday of each month<br><b>ACTION for All Councillors to note: Working Group reports and any agenda items to be submitted to the Clerk by the 2<sup>nd</sup> Tuesday of each month.</b><br>To be published on the website in advance of a meeting. |  | Parish Councillors to note.<br>Ongoing.<br>Working Group meetings to be held in time for reports to be submitted. |

Signed: ..... Chairman