

Bank reconciliation - Template

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 2024" in the Accounting Statements of the Authority. It must also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlights, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Landulph Parish Council**

County area (local councils and parish meetings only): **Cornwall**

Financial year ending 31 March 2024

Prepared by (Name and Role): **Katherine Williams, Clerk and RFO**

Date: **29/04/2024**

	£	£
Balance per bank statements as at 31/3/24:		
Current	46,753.40	
Savings	7,865.35	
		54,618.75
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/24 (enter these as negative numbers)		
101608	(106.90)	
101616	(80.40)	
101618	(106.90)	
101623	(3,084.00)	
		(3,378.20)
Add: any un-banked cash as at 31/3/24		
		-
Net balances as at 31/3/24		<u><u>51,240.55</u></u>