



REPORT TO LANDULPH PARISH COUNCIL - WORKING GROUP UPDATE Please complete and submit this form for Working Group updates to be considered by Landulph Parish Council.	
TITLE	Dot Gov Domain
DATE OF UPDATE	14 March 2025
ACTIVITIES TO REPORT	<p>Meeting with clerk on 6 March Organisation of media: media to be dated (using standard reverse dates) and organised into folders per year.</p> <p>Agendas and minutes: agreed to try using web page as agenda in the future with minutes and reports as associated documents.</p> <p>How far to go back showing documents on the website: SLCC advise keeping documents for at least 5 years but that it is good practice to keep as many years as possible as they can be requested under Freedom on Information.</p> <p>Discussions about Landulph.org.uk Gill Mannings Cox is the only person has come forward to be the new webmaster. She has recruited three admins to assist her with Phillida Jermain being the link between the Newsletter Group and the new Landulph.org.uk. The intention is to recruit contributors to provide content. Clare Tagg will provide technical support. The next step is for Clare Tagg to contact Western Web and discuss the changes and get an idea on cost and options.</p> <p>Update on project plan New Website: the new website is currently being updated but is not yet ready for Councillors to review it. When it is ready a test account will be circulated for Councillors to view it. Clare Tagg and the Clerk have accounts to update the new website. The aim is to complete the migration of essential material (ie at least 5 years of documents by 31 March).</p>
COUNCILLORS INVOLVED	Martin Ansell, Gaye Braund, Diane Gregory, Clare Tagg Clerk also present.
RECOMMENDATIONS (including any communications)	1. Agree change to Project Plan
COSTS (ie contractor costs, purchase costs, ongoing costs) Detail any funding required from the Parish Council (Landulph Parish Council to consider affordability / budget / precept; and also whether it has the power to spend on this).	
Date of full Landulph Parish Council	17 March 2025