



**Minutes of the meeting of Landulph Parish Council
held on Monday 17 March 2025 at 6.30pm at Landulph Memorial Main Hall**

Attendees: Councillors M. Worth (Chair), M. Ansell, G. Braund, P. Braund. L. Gawith, D. Gregory, C. Tagg, and the Clerk to the Council.	
Public Forum	
189-24	To receive apologies for absence and approve the reasons given – none.
190-24	Declarations of interest relating to items on the agenda. None.
191-24	Members to consider any dispensations relating to items on the agenda. None.
192-24	<p>To confirm the minutes of the meeting dated 17 February 2025.</p> <p>Proposed amendment to minute no. 177-24: The CLUP application requires 10% match-funding from Parish Council, Cllr Tagg suggested this is allocated from earmarked reserves: £500 from website, £1000 from community events, £500 from LOG, £1000 from Community Transport Project. The application can be no less than £25k, so would require £3k 10% match-funding. The grant is for accessibility in both fields.</p> <p>Proposed amendment to the last sentence in the Matters Arising section – Parish Council meetings are held on the 3rd Monday of each month (except August).</p> <p>It was RESOLVED to approve the amended minute and minutes of the meeting.</p>
193-24	<p>Matters Arising (to discuss any actions arising from the previous meeting).</p> <p>To note: these are detailed at the end of the minutes.</p>
194-24	Planning – to consider planning applications (Ctrl and Click on link) – none.
a)	<p>PA25/01245 Loft conversion with rear dormer Brookfield Church Lane Cargreen Saltash Cornwall PL12 6NS (Landulph Parish Council has been granted an extension to the consultee deadline)</p> <p>Discussion points: Would recommend the planning officer visits the property, to look at the potential loss of privacy and overlooking of the neighbour’s property. This application involves many windows up into the roof.</p> <p>Cllr Tagg proposed, Cllr Gregory seconded, and it was RESOLVED that its consultee comment to Cornwall Council is: Landulph Parish Council objects to this application due to concerns of potential loss of privacy and overlooking of neighbour’s property. Landulph Parish Council would request the planning officer visits the property to review this. Cllr Gawith abstained from voting.</p>
b)	<p>PA25/00948 Outline application for residential development of land for up to 1 no dwelling including layout, appearance, landscape. Land West Of Brookfield Church Lane Cargreen Cornwall PL12 6NS</p> <p>Discussion points: Design and Access Statement is for a 2-bedroom property. Drawing is for a 1-bedroom property.</p>

	<p>Layby is not shown on the block plan. Layby increase is not shown. This is an outline application, not the full detail, so only an illustrative drawing. If the layby isn't increased there would be considerable parking issues. No loss of privacy as no windows on that side. We can't assume anything on the design – as the design is for 1 bed when its 2 bed. We have been presented with a 1 bed house design. There is a need in the parish for self-build sites, it is an in-fill. They do need to ensure they have enough parking. Very small property. If they start to put in windows that overlook other people's property then we can object when the full application comes back to us. 2 cars is not going to be a material concern to the highways officer.</p> <p>Cllr Gawith proposed, Cllr Gregory seconded, Cllr Ansell agreed to propose an objection to this outline application based on the fact there are inconsistencies in the plans – 1 bed or 2 bedroom. Cllrs Tagg, P Braund, G Braund and Worth voted against this proposal.</p> <p>Cllr Tagg proposed, Cllr P Braund seconded, and Cllrs G Braund and Worth voted and it was RESOLVED that the consultee comments to Cornwall Council is: Landulph Parish Council accepts the application, but has concerns about the difference between the number of bedrooms shown on the drawings and the words on the application, and the amount of parking spaces available. There is a need for subsequent detailed drawings. Cllrs Gawith and Ansell voted against this proposal, Cllr Gregory abstained. With four votes against two this proposal was carried.</p>
c)	<p>PA25/01330 Construction and operation of a battery storage facility, fencing, landscape planting, site access, drainage infrastructure and underground cabling without compliance with conditions 2, 5, 6 and 7 of decision notice PA22/10000 dated 06.02.2023 Land At And Adjacent To Landulph National Grid 400kV Substation Ellbridge Lane Ellbridge Saltash PL12 6PU (Pivoted Power LLP)</p> <p>Cllr Worth proposed, Cllr Ansell seconded, and it was RESOLVED that the consultee comments to Cornwall Council is: Landulph Parish Council accepts this application.</p>
195-24	<p>Planning Updates (for information only).</p>
196-24	<p>Letter from Marazion Town Council – for discussion. Landulph Parish Council to consider its own response to Cornwall Council.</p> <p>It was RESOLVED for this to be discussed via email, and a response to Cornwall Council to be agreed via delegated decision. [ACTION: Clerk to send an email to Councillors seeking comments to be sent to Cornwall Council].</p>
197-24	<p>Delegated Decisions – none.</p>
198-24	<p>Report from the Dot Gov Domain Working Group. Meeting CT / Clerk on 6 March 2025</p> <p>Organisation of media: media to be dated (using standard reverse dates) and organised into folders per year.</p> <p>Agendas and minutes: agreed to try using web page as agenda in the future with minutes and reports as associated documents.</p> <p>How far to go back showing documents on the website: SLCC advise keeping documents for at least 5 years but that it is good practice to keep as many years as possible as they can be requested under Freedom on Information.</p> <p>Discussions about Landulph.org.uk</p> <p>Gill Mannings Cox is the only person has come forward to be the new webmaster. She has recruited three admins to assist her with Phillida Jermain being the link between the Newsletter Group and the new Landulph.org.uk. The intention is to recruit contributors to provide content. Clare Tagg will provide technical support.</p>

	<p>The next step is for Clare Tagg to contact Western Web and discuss the changes and get an idea on cost and options.</p> <p>Update on project plan</p> <p>New Website: the new website is currently being updated but is not yet ready for Councillors to review it. When it is ready a test account will be circulated for Councillors to view it. Clare Tagg and the Clerk have accounts to update the new website. The aim is to complete the migration of essential material (ie at least 5 years of documents by 31 March).</p> <p>Recommendation: Agree change to Project Plan.</p> <p>It was RESOLVED to approve the recommendations.</p>
199-24	<p>Report from the Searle Family Memorial Field Working Group – option to be agreed on the water supply connection, and insurance.</p> <p>We have written to 6 local clubs to determine if there is any interest in the grounds (Buckland Monachorum CC, Saltash St Stephens CC, Tideford CC, Plympton CC, Plymouth CC and Plymouth Civil Service & Roborough CC).</p> <p>If there is no interest, the next step is consider “the recreational use of the inhabitants of the parish of Landulph”. This can be an item for discussion at the May annual meeting.</p> <p>We have also chased Callington (twice) about removing their remaining items from the grounds. New padlocks have been bought but are not in place yet.</p> <p>Discussion points:</p> <p>[ACTION: May annual parish meeting agenda item].</p> <p>[ACTION: Clerk to re-send the Working Group the email from the insurance company in relation to the water pipe, advising that the pipe is not covered].</p> <p>[ACTION: Clerk to send the latest electricity meter readings to Octopus]</p> <p>[ACTION: Working Group to consider whether to completely cut off the water supply or just turn it off.]</p> <p>[ACTION: Working Group to consider the level of insurance for the pavilion].</p> <p>[ACTION: Cricket working group to meet and agree a newsletter item (4 days notice for the newsletter deadline)].</p> <p>Callington cricket club are yet to come and remove their items.</p>
200-24	<p>Report from the Landulph Orchard Green Working Group.</p> <p>Meeting 11 March 2025</p> <ul style="list-style-type: none"> • Unfortunately only four of the working group could make this meeting. • All the claims for the FIPL grant have now been submitted leaving an underspend of less than £30. This has involved checking and paying 92 separate invoices, claiming VAT, providing photographic evidence and associated paperwork. Considerable work required by Clare Tagg and the Clerk. • Community Chest grant of £857 has been awarded. This is for the provision of digital monitoring in Duchess Green with the aim of using a solar powered wildlife camera and weather station connected to the internet using a solar powered MIFI. • Community Levelling Up Programme (CLUP) grant submitted. Support for the application was received from 6 local organisations. • Stand and presentation in Council Chamber in Truro were well received on 28 February. Clare Tagg & Gill Mannings Cox represented LOG at the Community Capacity Fund Showcase Event. • We agreed the locations for a seasonal photographic record of the development of Duchess Green. • The volunteer day and wassail in Duke Orchard on 16 February was a success.

- The work in Duchess Green funded by FIPL has now been completed (bar two information boards which will be installed later this month). This was thanks to good weather, substantial work by our contractor, the speedy delivery of recycled 803 for the paths and tremendous support from the volunteers including a volunteer day on 2 March.

- The LOG Working Group would like to open Duchess Green to the public as soon as possible and propose offering mulled cider and apple juice and guided tours on 27 April, 2-4pm as a soft opening with an official opening later in the summer.

Visits to Landulph Orchard Green

- The ecology specialist who reported before we started work, visited again on 6 March and was complimentary about the improvements in biodiversity.
- Online recorded visits to the Orchards: February 4, March 12

Recommendations:

1. Article on Wassail and update on Duchess Green for Newsletter
2. Open Duchess Green to the public as soon as risk assessment has been updated and public liability insurance checked.
3. Soft opening on April 27 offering guided tours.
4. Accept donation of a bench from John Hall.
5. Allow spend against the Community Chest Grant up to £857 ex VAT.

Costs:

1. Funding for soft opening from community events earmarked reserve – approx. £60
2. Bench to be purchased for John Hall donation – approx. £400. Purchase and donation in Orchard Earmarked Reserve
3. Items to be purchased to prepare for opening and ongoing maintenance from Orchard General Account, total cost approx £100: a. additional tap and hose for watering b. padlock for field gate and brackets for life rings.
4. Items to be purchased against Community Chest Grant up to £857.

Discussion points:

Cllr P Braund asked whether the work went out to tender? Cllr Tagg advised that, for the FIPL grant there needed to be three quotes, once the grant was received the Council agreed on the cheapest.

Cllr Tagg advised that we’re waiting on a response from the insurance company on public liability for the general public access – the query was sent 16.03.25. **[ACTION: Clerk to chase if no response].**

[ACTION: Clerk to note costs, and add the £857 Community Chest received payment to the finance update, and allocate it to the earmarked reserve].

Cllr Ansell proposed, Cllr Tagg seconded, and it was RESOLVED to approve the recommendations and costs.

201-24

Report from the [Landulph Climate Group Working Group](#).

Meeting 3 March

- Discussed the move of the Parish Council website to landulphparishcouncil.gov.uk and the use of landulph.org.uk as a community website.
- At the CAP Climate Change & Nature Recovery meeting other parishes have success with a repair café – we agreed to discuss this in the future.
- The 454 bus stops at the end of March. We discussed options for using the weekly Wednesday hopper bus to visit Saltash.
- We would like to contact the school to see if they would be interested in a nature-based activity possibly in Landulph Orchard Green.

12 March Spring Talk on Alternative Energy Sources

	<p>This was well attended (about 30 people) and feedback was positive. We felt that probably more people would have been interested but we are not sure what more we can do about publicity. Thanks are due to John Weedon for his talk on HVO and for Martin Worth and Martin Ansell for joining the Q&A panel. It was heartening to see so much activity in Cornwall on reducing our dependence on fossil fuels. The advantage to carbon emissions of using even a blend of ordinary heating oil and HVO was striking and infuriating that Government haven't recognised this by making the duty and VAT on HVO to be the same as heating oil. As HVO provides a real alternative for houses with oil fired central heating that are not suitable for conversion to heat pumps, there was support in the meeting for members of the Parish to write to our MP – John Weedon has produced a draft letter.</p> <p>Recommendations:</p> <ol style="list-style-type: none"> 1. Newsletter articles on the hopper bus and options for using it to visit Saltash and wildlife corridors. 2. Offer to help organise a nature-based activity with the school in the summer term possibly in Landulph Orchard Green. 3. LCG to encourage people to write our MP by circulating a draft letter to use as a template. <p>Discussion points:</p> <p>Parishioners could write to our MP and ask them to take it up with the Dept of Energy and Net Zero, who will forward it to Ed Miliband who will then reply to the MP and a letter will be sent back (also send a copy to Cornwall Council).</p> <p>Cllr Worth proposed, Cllr Gregory seconded, and it was RESOLVED to approve the recommendations.</p>
202-24	<p>Report from the (interim) Staffing Committee.</p> <p>The Job Evaluation report for the Clerk's position was received on 24 Feb 2025 (confidential report). In addition to the new salary point recommendation for the Clerk the report also recommended a number of other matters to be addressed and the formation of a staffing committee (no later than the annual meeting of the council in May).</p> <p>The email accompanying the report stated that "the key point is that in setting up the committee the council also delegates the committee to be responsible for a number of key HR matters including the day-to-day management of issues relating to employees including appraisal, sickness/absence, welfare, hours, training etc. The committee should be delegated to consider the report and then work through the recommendations and set up proper terms and conditions and respond to issues identified along the way".</p> <p>Three councillors have drafted a Term of Reference for the staffing committee based on the template provided by CALC. The report refers to a number of HR policies which will be presented to the next council.</p> <p>Staffing Committee Terms of Reference to be agreed.</p> <p>Cllr Tagg proposed, Cllr Worth seconded, and it was RESOLVED to approve the recommendations and Terms of Reference.</p>
203-24	<p>Finance Update to note.</p>
204-24	<p>Review of Emergency Plan.</p> <p>Cllr Ansell advised this is work in progress, he has the link to the existing plan, to be discussed at the next meeting (April).</p> <p>The next Spring talk on 8 April will be showing a film about the River Tamar – showing actions that can be taken to build resilience with flooding, emergencies, sewage overflows, etc.</p>
205-24	<p>Elections 2025 Timetable How to stand as a Councillor Local Council Elections FAQs</p>

	<p>Notice of Elections 2025: Landulph Parish Council – 7 seats Cornwall Council South East Cornwall Electoral Division – 1 seat</p>
206-24	<p>Local Maintenance Partnership (footpaths) documentation (cc'd to Parish Councillors).</p> <p>It was RESOLVED to agree the Local Maintenance Partnership and to advertise for contractor quotes, with a deadline of 31 March 2025. [ACTION: Clerk].</p>
207-24	<p>Accounts for Payment (details at the end of the agenda).</p>
208-24	<p>Chairman's Urgent Business / Any Other Business (note: any items are for information only).</p>
a.	<p>A parishioner has contacted the Council to report on the amount of dog poo in the village lanes, and to ask whether the Council can help with this situation in reminding owners of their responsibilities.</p> <p>[ACTION: Cllr Tagg to add to the next Council newsletter]. [ACTION: Clerk to respond to the parishioner's email].</p> <p>Information on how to report dog fouling is available on the Cornwall Council website https://www.cornwall.gov.uk/environment/animal-welfare-and-enforcement/dog-fouling/</p> <p>Cllr Worth advised that Landulph Parish Councillors and Clerk previously attended training on enforcement, to be able to issue an on-the-spot £100 fine. [ACTION: Cllr Worth to ask Cornwall Officers via Casework Assist if retraining is available].</p> <p>https://www.cornwall.gov.uk/rubbish-recycling-and-waste/street-cleaning/were-watching-you-anti-dog-fouling-campaign/</p> <p>Cllr Worth also reported on a Devon and Cornwall Police campaign 'Operation Snap'. As part of Operation Snap, members of the public can report and submit digital footage showing potential moving traffic offences securely online.</p> <p>In his role as Cornwall Councillor and Vice Chair of the Devon and Cornwall Police Crime Commission, Cllr Worth fully supports this campaign and has used it to report incidents he has witnessed on the A388. https://www.devon-cornwall.police.uk/opsnap</p>
b.	<p>Landulph Memorial Hall AGM is on Monday 14th April 6.30pm in the main hall for anyone wishing to attend.</p> <p>The Hall desperately needs new volunteers on the Committee, otherwise it could be in danger of not having a committee to run it.</p> <p>The current committee will all stand down at the AGM – volunteers will then be chosen at the AGM, but not all volunteers have to take on a role – they can be just on the committee.</p>
c.	<p>Cllr Tagg asked parishioners to let her know of events happening so they can be included in the Parish Council newsletter.</p>
209-24	<p>Date of Next Meeting – Monday 19 May, 6.30pm, Landulph Memorial Hall, Main Hall (to follow the Parish Assembly which starts at 6pm)</p> <p>Nb. The meeting scheduled for Tuesday 22 April 2025, 6.30pm has been cancelled</p> <p>Dates for 2025: 20 January, 17 February, 17 March, (to note 21 April has moved to 22 April but subsequently cancelled so no meeting in April), 19 May (also the Annual Parish Meeting at 6pm), 16 June, 21 July, no meeting in August, 15 September, 20 October, 17 November, 15 December.</p>
210-24	<p>10 Minute Public Forum.</p>
211-24	<p>Part Two: Under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) shall be excluded from the meeting at this point due to the confidential nature of the agenda items to be discussed.</p>

212-24	<p>Grass Cutting Tender 2025 – contractor to be appointed.</p> <p>The Clerk advised that no quotes have been received.</p> <p>It was RESOLVED to extend the deadline to 31.03.2025 [ACTION: Clerk].</p>
213-24	<p>Clerk’s expenses to be agreed.</p> <p>Cllr Worth proposed, Cllr Gawith seconded, and it was RESOLVED to approve the recommendation to increase the homeworking expense to £26 pcm, backdated to November 2024. [ACTION: Clerk to note costs].</p>
214-24	<p>Job Evaluation Report (verbal) update – noted.</p> <p>Cllr Gawith reported that the Job Evaluation report had been received from CALC, and one of its recommendations was to set up a Staffing Committee - the TOR was agreed earlier during this meeting.</p> <p>The Clerk advised the Council that, as a Committee of the Parish Council, this will need to be held as a public meeting, in an appropriate public place (such as Landulph Hall), with a published agenda and minutes, to be published with the three full working days’ notice, but to note that the majority of the items discussed will be covered under Part Two at the exclusion of the press and public.</p> <p>Cllr Gawith suggested that Landulph Parish Council could be merged with another Parish Council (ie Botus Fleming Parish Council). (Cornwall) Cllr Worth advised that Cornwall Council is looking at various options such as this going forwards.</p>

Payee	Chq No / BACS	Payment Details	Budget	Net	VAT	Gross
Ray Hall	101780	Grass maintenance 2024	Open Spaces GR	2208.00		2208.00
HMRC	101781	Tax - March	Salaries GR	83.80		83.80
	101782	Cancelled cheque				
Cornwall Pension Fund	101783	Pension - March	Salaries GR	111.32		111.32
	101784	Cancelled cheque				
Cornwall Climate Care	BACS 19.02.25	Single Screening Licence for 1-2 films	Climate Change GR	50.00		50.00
Burcombe Haulage Ltd	BACS 02.03.25	Tipper/Sweeper work - Orchard	FIPL Grant GR	230.16	46.03	276.19
Brunel Recycling Ltd	BACS 02.03.25	Delivery of 803 x 2 Invoice no 20853	FIPL Grant GR	410.00	82.00	492.00
Brunel Recycling Ltd	BACS 02.03.25	Delivery of 803 x 2 Invoice no 20876	FIPL Grant GR	410.00	82.00	492.00
Brunel Recycling Ltd	BACS 02.03.25	Delivery of 803 x 2 Invoice no 20947	FIPL Grant GR	410.00	82.00	492.00
Brunel Recycling Ltd	BACS 02.03.25	Delivery of 803 x 2 Invoice no 20904	FIPL Grant GR	410.00	82.00	492.00
Brunel Recycling Ltd	BACS 11.03.25	Delivery of 803 x 2 Invoice no 21009	FIPL Grant GR	410.00	82.00	492.00
WH Bond & Sons Ltd	BACS 11.03.25	Timber for sides - Orchard (reimburse to N Burton)	FIPL Grant GR	48.97	9.79	58.76
WH Bond & Sons Ltd	BACS 11.03.25	Plywood - Orchard (reimburse to S Hobley)	FIPL Grant GR	34.00	6.80	40.80
Trewarthas	BACS 11.03.25	Paint - Orchard (reimburse to S Hobley)	FIPL Grant GR	32.48	6.50	38.98
Flyte So Fancy Ltd	BACS 11.03.25	Tawny Owl Nest Box (reimburse to C Tagg)	FIPL Grant GR	89.00	17.80	106.80
Groundbolt	BACS 11.03.25	Groundbolts for Orchard (reimburse to C Tagg)	FIPL Grant GR	77.12		77.12
Amazon	BACS 11.03.25	Birds ID for Orchard (reimburse to C Tagg)	FIPL Grant GR	3.33	0.67	4.00
Amazon	BACS 11.03.25	Butterflies and Flowers ID for Orchard (reimburse to C Tagg)	FIPL Grant GR	6.66	1.34	8.00

Amazon	BACS 11.03.25	Insects and Birds ID for Orchard (reimburse to C Tagg)	FIPL Grant GR	9.99	2.01	12.00
Amazon	BACS 11.03.25	Labels for Miyawaki for Orchard (reimburse to C Tagg)	FIPL Grant GR	6.66	1.33	7.99
NHBS Ltd	BACS 11.03.25	Bat Boxes - Orchard (reimburse to C Tagg)	FIPL Grant GR	168.76	33.75	202.51
Amazon	BACS 11.03.25	Visitor Notebooks - Orchard (reimburse to C Tagg)	FIPL Grant GR	7.49	1.50	8.99
Turf Online	BACS 11.03.25	Sedum kit - Orchard (reimburse to C Tagg)	FIPL Grant GR	568.74	113.75	682.49
Paul R Gregory	BACS 11.03.25	Ecology Update - Orchard	FIPL Grant GR	262.05		262.05
Rogers Blinds and Awnings	BACS 12.03.25	Boards and installation - Orchard	FIPL Grant GR	440.53	88.11	528.64
GM & KH Deacon	BACS 12.03.25	Glyn Deacon Contractor - Paths at Duchess Orchard	FIPL Grant GR	4892.50	978.50	5871.00
Currys	BACS	Laptop care (February) - reimburse to KJ Williams	ICT Costs GR	6.28	1.37	7.65
KJ Williams	BACS	Salary - March	Salaries GR	335.33		335.33
KJ Williams	BACS	Post, print, expenses - March	Office Expenses GR	31.81		31.81
GR = General Reserve ER = Earmarked Reserve						

MATTERS ARISING		
Key to actions:		
Yet to be actioned	Action pending	Action completed
		Ongoing Action
Minute no.	Action	Update on Action Taken
Matters Arising - September 2023 meeting:		
64-23	Cllr Worth to speak to Catherine Thompson regarding the timing of the next highway allocation and also speak to Will Glassop to obtain an approximate budget. [ACTION: Cllr Worth] 16.12.24 Clerk to ask Will Glassop for report and update. (average speeds and times of day etc)	Waiting for a date from the portfolio holder. Action pending.
Matters Arising - October 2023 meeting:		
90-23 c)	Speed activated speed signs – Cllr Worth to investigate how much it would cost to have our own speed activated signs (the basic model). [ACTION: Cllr Worth to chase this] 18.11.24.	Ongoing, though plans may be delayed until after the scheduled rota has occurred and feedback on impact obtained.
Matters Arising – February 2024 meeting		
Public Forum	Request for a new street sign at the end of Fore Street Cornwall Cllr Worth to raise via Cornwall Council Casework Assist.	Action pending. Raised 28.3.24, acknowledged by CC 15.4.24, awaiting outcome (could take 8-12 weeks).
Matters Arising – April 2024 meeting		
198-23	Fibreglass hull on footpath. Clerk to report this footpath obstruction to Cornwall Council (done). Clerk to respond to the parishioner (who is the footpath liaison officer) asking whether she has any suggestions on how to remove it – response sent to Parish Councillors 13.5.24. Reported to Cornwall Council – who advised contacting the Coast Guard – Coast Guard advised this is a Cornwall Council issue, or the landowner. Cllr Tagg has spoken with Gwen Morris – she will look at it again to see if there is anything the Footpaths Group can do anything.	Action pending.
Matters Arising – July 2024 meeting		
52-24b)	Clerk has requested a road safety audit for this area (Landulph Cross) with Will Glassop. Email sent 15.07.24	Action pending.

Matters Arising – September 2024 meeting		
86-24	Cutting around the 20mph and repeater signs. Clerk to raise a request via Casework Assist for Cormac to clear them. Reported 23.09.24 CAS-12527-C8Z3K7	Action pending.
92-24	Cllr Tagg to check whether the painting of the new bus shelter will be done this year. Cllr Tagg advised that the weather is not suitable for painting outside walls. Suggestion to be painted on panels of wood to then be secured, but decision to wait until 2025. Cllr Tagg to contact the contractor to remove a part of the guttering.	Action pending.
Matters Arising – October 2024 meeting		
99-24 and 135-24	<p>Cornwall Cllr Worth to discuss the planning protocol issue with Louise Wood, Head of Service. Cllr Worth reported this was an extension / a change – this was in line with the planning protocol process. Protocol 6 or 7 lays out what can be called to a planning committee.</p> <p>Everyone on the parish council was surprised that the rules had changed (and when Cornwall Cllr Worth discussed with colleagues – they were also surprised). The protocol has been updated in the last 6 months, our opportunity to comment was now minimal (on anything). Landulph Parish Council’s feedback – any change to this protocol should be consulted upon.</p> <p>This is a major restructure to the planning framework. Certain strategic items are being taken out by government. Changes coming through even at strategic levels. If they meet the requirement of the local plans then the applications will go through.</p> <p>Planning applications are debated fully (whether the Parish Council agrees or disagrees) – all discussion points should be minuted.</p>	Action pending.
Matters Arising – January 2025 meeting		
160-24	Cricket ground: Clerk to contact insurance company and add the Cricket pavilion from 1st January 2025.	Action pending.
160-24	Cricket ground: Cllr Gawith to contact local cricket clubs in February.	Action pending.
160-24	Cricket ground: Working Group to review and provide a further report on the water supply.	Action pending.
163-24 and 164-24	Clerk to prepare the 2025/26 budget in accordance with the budget decisions.	Yet to be actioned.
Matters Arising – February 2025 meeting		
171-24 a)	Feedback on amount of speeding sign data at the cross – to Will Glassup. Clerk to request an update on speeding data. Request sent from MW 21.02.25, pending response.	Action pending.
171-24 b)	Planning discussion: 156-24 b) Clerk to contact applicant (emailed – awaiting response).	Action pending.
173-24	Planning and enforcement issues raised by Marazion Town Council to be discussed at a future meeting – agenda.	Action pending.
175-24	ALL to start reviewing and deleting old emails and files.	Action pending.
177-24	Newsletter article to be submitted, explaining where the funding has come from.	Yet to be actioned.
Matters Arising – March 2025 meeting		
196-24	<p>Letter from Marazion Town Council – for discussion. Landulph Parish Council to consider its own response to Cornwall Council.</p> <p>It was RESOLVED for this to be discussed via email, and a response to Cornwall Council to be agreed via delegated decision. [ACTION: Clerk to send an email to Councillors seeking comments to be sent to Cornwall Council]. Email sent to LPCllrs for comment 17.03.25</p>	Action pending

199-24	Cricket Club usage to be added to the May annual parish meeting agenda.	Yet to be actioned.
199-24	Cricket Club: Clerk to send the Working Group the email from the insurance company in relation to the water pipe. Clerk to send latest electricity meter readings to Octopus]	Action completed.
199-24	Cricket Club: Working Group to consider whether to completely cut off the water supply or just turn it off.	Yet to be actioned
199-24	Cricket Club: Working group to meet and agree a newsletter item (4 days' notice for the newsletter deadline).	Yet to be actioned.
199-24	Cricket Club: Working Group to consider the level of insurance for the pavilion.	Yet to be actioned.
200-24	Orchard - waiting on a response from the insurance company on public liability for the general public access – the query was sent 16.03.25. Clerk to chase if no response.	Action completed.
200-24	Orchard: Clerk to note costs, and add the £857 Community Chest received payment to the finance update, and allocate it to the earmarked reserve.	Action completed.
206-24	Local Maintenance Partnership - to advertise for contractor quotes, with a deadline of 31 March 2025.	Action completed.
208-24	Cllr Tagg to add an item on dog fouling to the next Council newsletter.	Yet to be actioned.
208-24	Clerk to respond to the parishioner's email	Action completed.
208-24	Cllr Worth to ask Cornwall Officers via Casework Assist if enforcement retraining is available.	Yet to be actioned.
212-24	Grass Cutting Tender 2025 – contractor quotations deadline to be extended to 31.03.2025	Action completed.
213-24	Clerk to note costs re expenses.	Yet to be actioned.
Actions outside of Parish Council meetings		
Parish Council meetings are held on the 3 rd Monday of each month (except August) Parish Council Agendas are published on the 2 nd Wednesday of each month ACTION for All Councillors to note: Working Group reports and any agenda items to be submitted to the Clerk by the 2nd Tuesday of each month. To be published on the website in advance of a meeting.		Parish Councillors to note. Ongoing. Working Group meetings to be held in time for reports to be submitted.

Signed: Chairman