

# **Minutes of a meeting of Landulph Parish Council held on Monday 21 October 2013 at 7.30pm in the Landulph Memorial Hall Annexe, Landulph**

**PRESENT:** Councillor G B Stevenson – Chairman, Councillors E M Armstrong, Mrs G L Braund, Mrs R Cradick, D M Peck and R Rice.

**Also present:** Mrs K. Williams – Clerk to the Council.

## **71-13 APOLOGIES FOR ABSENCE**

Councillor Mrs S Eccles.

## **72-13 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

None received.

## **73-13 POLICE REPORT**

None available, however it was noted that the Parish Council had received the local bulletin.

[ACTION: Clerk to contact local Police representative to invite them to the next meeting, and to invite them to attend every 3 months].

## **74-13 MINUTES OF THE PREVIOUS MEETING**

The minutes were taken as read, confirmed and signed by the Chairman.

## **75-13 MATTERS ARISING FROM THE MINUTES**

Pursuant to minute 62-13, Cllr Braund advised that she will check the current Broadband contract with the Hall. [ACTION: Cllr Braund].

Also pursuant to minute 62-13 Cllr Stevenson advised that he had raised the issue of the £6,000 funding available for Broadband with Mr Creagh-Osbourne, who advised there were no written conditions attached with this funding. It was RESOLVED that the funding would go towards the capital cost, line rental, website and other associated costs.

Pursuant to minute 68-13d), all Councillors advised they would be attending the neighbourhood planning meeting on 23.10.13 at St Dominic.

## **76-13 SPANIARDS INN**

Cllr Armstrong reported to the Council that the application for an ACV had been sent, and that it was hoped this would form basis of the Neighbourhood Plan. Further information will hopefully be available at the next meeting. [NEXT AGENDA].

## **77-13 PARISH COUNCIL WEBSITE**

The Chairman advised that he has contacted Western Web to state the Parish Council are interested, in principle, for them to undertake the creation of the website. There was a discussion about the two options available (i. they just build the website, or ii. they build and update it). It was RESOLVED that the Parish Council would ask Western Web to build, and then update the website for three months, after which it would be reviewed. [ACTION: Cllr Stevenson]. [NEXT AGENDA].

## **78-13 COUNCIL INFORMATION PACK (STANDING ORDERS)**

It was RESOLVED to amend the information to include the Methodist Church, and also a paragraph regarding keeping a record of the Parish Council Minute Books and their appropriate storage. The Chairman reported that the Financial Regulations are yet to be produced. [NEXT AGENDA].

## **79-13 PENYOKE RECREATION GROUND INSPECTION REPORT**

Pursuant to minute 66-13, Cllr Rice reported the rocking horse has been removed for painting, and tyres have been placed over the frame for safety. Cllrs Armstrong and Peck reported that the trees have been sorted and the gate has been fixed. They advised that the top gate opens onto a bank so unable to open outwards. [ACTION: Cllr Peck to fix the steering wheel]. The Chairman expressed his thanks to Cllrs Armstrong and Peck for their work.

## **80-13 MEMBERSHIP OF CORNWALL ASSOCIATION OF LOCAL COUNCILS (CALC)**

The Council were to discuss the possibility of joining the Cornwall Association of Local Councils (CALC), but had received notification of membership with another organisation - the Society of Local Council Clerks (SLCC), which was also discussed. Due to the confidential nature of the business involving staff, the matter was discussed with the Clerk and the public excluded (Public Bodies Admissions to Meetings Act 1960). It was RESOLVED that membership of the SLCC would be taken up, not CALC, and the Parish Council would fund this membership.

## **81-13 LANDULPH PARISH COUNCIL MINUTE BOOKS**

It was RESOLVED that the minute books should be stored in a controlled environment at the Public Record Office in Truro. The Register of Allotments is not needed to be kept. The Clerk shall collate and record the dates of all minute books. [ACTION: Clerk].

## **82-13 ROAD SAFETY**

The Chairman reported that the funding of approx. £7,000 has been removed. The Chairman explained the difficulty in contacting Rob Constance from Cormac, and was in the process of contacting the Manager.

The proposals for the Broadmoor Farm and Carkeel hotel developments include plans to change the road layout and traffic management. These plans were discussed, and it was RESOLVED that the Parish Council would write to voice their concerns, and to suggest the implementation of a proper roundabout at Trematon. The Council would also contact other local parishes – Cllr Stevenson advised that he would attend the Botus Fleming Parish Council meeting in November. [ACTION: Cllr Stevenson to draft a letter for the Clerk to send].

## **83-13 CORRESPONDENCE**

- a) A letter was received from Smith of Derby Ltd, who service the Clock, offering a 15%+ discount if a Service Agreement is undertaken for three, or more years. Concerns were expressed about signing up to this contract in case the business goes out of business. It was also commented that the clock does not keep accurate time. It was RESOLVED that the Council would agree, in principle, to sign a contract for 3 years, but to ask if this can still be paid yearly. Also, a quote from another company would be sought. [ACTION: Clerk].

- b) The Council is in receipt of the written Unilateral Undertaking from Kronos Solar in respect of the development of the solar farm at North Wayton. An email was received from Dr Arcache from Kronos Solar asking how the Parish Council whether would prefer to be paid - either a lump sum or solar panels/arrays for public buildings. It was RESOLVED that the Council would respond requesting the £30,000 lump sum, and to ask when the work is due to start. [ACTION: Clerk to contact Dr Arcache].

#### 84-13 ACCOUNTS FOR PAYMENT

PAYEE	REASON	NET	VAT	GROSS
K J Williams	September 2013 Salary	99.81	0.00	99.81
HMRC	September 2013 Income Tax	24.80	0.00	24.80
K J Williams	2 x Storage Boxes	12.80	3.20	16.00
K J Williams	2 x Storage Boxes	11.20	2.80	14.00
K J Williams	October 2013 Salary	201.80	0.00	201.80
HMRC	October 2013 Income Tax	50.45	0.00	50.45
Landulph Memorial Hall	Bookings for Council meetings 18.11.13 – 18.8.14	135.00	0.00	135.00

#### 85-13 ANY OTHER BUSINESS

- a) Cllr Rice raised the issue of the state of the road in Church Lane and advised that Cornwall Council had attended to take photos and spray lines around the holes, but no further action taken. [ACTION: Cllr Rice to obtain the contact details so that the Parish Council can make contact in order to pursue the matter].
- b) It was RESOLVED that on future agendas (including Planning meeting agendas) there shall be a 'Chairman's Urgent Business' added, for any issues that require an urgent decision.

The meeting closed at 8.43pm .....Chairman