

Minutes of the annual meeting of Landulph Parish Council held on Monday 19 May 2014 at 7.30pm in the Landulph Memorial Hall Annexe, Landulph

PRESENT: Councillor G Stevenson – Chairman, M Armstrong, Mrs G Braund, D Peck and R Rice.

Also present: Councillor D Pugh and Mrs K. Williams – Clerk to the Council.

A 15 minute Public Forum was held before the start of the meeting.

1-14 TO ELECT THE CHAIRMAN FOR THE CIVIC YEAR 2014/15

Councillor Peck proposed, Councillor Rice seconded and it was unanimously agreed that Councillor G Stevenson would be elected Chairman.

2-14 CHAIRMAN'S DECLARATION OF OFFICE

The elected Chairman signed the Chairman's Declaration of Office.

3-14 APOLOGIES FOR ABSENCE

Councillors Mrs R Cradick and Mrs S Eccles.

4-14 TO ELECT THE VICE CHAIRMAN FOR THE CIVIC YEAR 2014/15

Councillor Rice proposed, Councillor Braund seconded and it was unanimously agreed that Councillor Armstrong would be elected Vice Chairman.

5-14 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

It was RESOLVED that the following appointments would be made:

- a) Landulph Memorial Hall Committee – Councillor Cradick
- b) Saltash Road Safety Committee – Councillor Stevenson
- c) Landulph School Liaison Committee – Councillor Braund
- d) Local Footpath Group – Councillor Rice

6-14 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

None received.

7-14 MINUTES OF THE PREVIOUS MEETING (held on 28.4.14)

The minutes were taken as read, confirmed and signed by the Chairman.

8-14 MATTERS ARISING FROM THE MINUTES

- a) Pursuant to minute no 146-13 regarding the history pages on the website, Cllr Rice provided some reel to reel tapes for conversion and use on the website. It was agreed that the Clerk would check with Western Web regarding copyright issues and creating a history page, and the Council would send a letter to the family of those involved with the tapes. Western Web stated the cost of creating a history page could be up to £30 and it was RESOLVED that this would be paid. [ACTION: Clerk].
- b) Pursuant to minute no 163-13 regarding Penyoke Recreation Ground, the following was reported:
 - the wooden horse had been repainted and restored in position. It was RESOLVED that a thank you letter would be sent to Jane Espig. [ACTION: Clerk]. It was also RESOLVED that the horse would be removed annually [ACTION: to be discussed on September 2014 agenda];
 - regarding the two tress near the playground, it was agreed that the Clerk would again contact Cornwall Council's Tree Officer to chase for an inspection ref no 141813454 [ACTION: Clerk];
 - Cllr Peck advised that the muddy puddles are now dried up;
 - the Tractor has now been renovated;

- Cllr Peck advised that 10 fence posts are likely to need replacing – some sooner than others. It was agreed that the Council would ask Ray Hall for a quote [ACTION: Clerk].
- c) Pursuant to minute no 174-13 regarding Weed Treatment, Cormac phoned the Clerk to advise they would be treating on Wednesday 14 May. [ACTION: Clerk to contact them to check they have treated the area].
- d) Pursuant to minute no 170-13a) regarding road safety (Ziggerson Hill and double-white lining), the Chairman advised that the Council wrote to Paul Allen to point out inconsistencies.
- e) Pursuant to 170-13e) the Chairman reported that the Council wrote to Mr Williams regarding the potholes at Valley View Farm and had received a response to say they will endeavour to repair the potholes.
- f) Pursuant to minutes no 172-13 Cllr Rice advised that the mobile shop generator had burnt out, but is now repaired and should be visiting again, starting this week (Tuesdays, 11.30-1 at Coombe Lane).

9-14 POLICE REPORT

Pursuant to minute no 170-13b), regarding parking issues at the junction of Church Lane, Cllr Stevenson advised that 2 PCSOs visited the householder, but advised the Police are powerless to do anything – only if parked there after dark. Cllr Rice stated that under law, rule 242 of the Highway Code page 82 2007 version it states that ‘you must not leave your vehicle in a dangerous position or where it causes any unnecessary obstruction of the road’, and rule 243 states ‘do not stop or park opposite or within 10 metres of a junction except in an authorised parking space’. The same problems also occur near the cross. It was agreed that the Council would write a letter to the householder concerning the safety at the junction. [ACTION: Clerk to draft a letter for Cllr Armstrong to approve].

A Police report for 1.4.14-16.5.14 was sent via email stating that 0 crimes were reported in the area; on 3 occasions a false alarm had been activated on a farm in Landulph; and an oil tank had been targeted at an isolated property in the Landrake area and to remind people of creating barriers of defence (locked gates, trellising/fencing) making it harder to gain access to properties.

10-14 PLANNING

- a) PA14/03696 Removal of condition 1 (agricultural occupancy) on decision 5/37/79/00145/SO1 dated 6.10.1980; land at Penhaye, Landulph - no comments made by the Council.

11-14 NEIGHBOURHOOD PLANNING / CLUSTER MEETINGS

Cllr Stevenson stated that other parishes have expressed an interest in rearranging cluster meetings with the five local parishes. The next meeting is to be held in June, Cllr Stevenson will attend. Cllr Pugh advised that Cornwall Council officers would be more likely to attend a cluster meeting, rather than individual parish meetings. Cornwall Council’s Local Plan is to be ratified in approximately 18 months’ time.

12-14 COMMUNITY ENTERPRISES VOLUNTEER SERVICE PL12

Representatives provided a presentation at the Parish Assembly. They reach out to all areas within the PL12 catchment, and promote a volunteer service with their main aim to recruit volunteers and promote organisations who require volunteers.

The Saltash Hopper bus is a community bus for the surrounding areas of Saltash and gives people the opportunity to socialise. It aims to provide a weekly loop route covering various villages to Saltash/Plymouth with pick-ups at predetermined times, and also can be booked for transport to events. It is a 16-seater and can accommodate 2 wheelchairs. A group needs to be registered before using it. Details tel 848348, www.saltash-hopper.co.uk.

13-14 PENYOKE RECREATION GROUND INSPECTION

The playground annual inspection is due, likely to be undertaken in June. It was RESOLVED to use the Play Inspection Company again, at a cost of £59.95 + VAT [ACTION: Clerk to contact them and to notify Councillors the date of the inspection].

14-14 CORRESPONDENCE:

- a) Centenary of the Great War – special leather bonded bookmark. It was RESOLVED that Cllr Braund would raise at the Landulph Memorial Hall Committee in June [NEXT AGENDA].
- b) Letter from Tamar Accounting advising that no problems were encountered and all the information provided proved satisfactory with the internal audit of the Council accounts – noted.

15-14 FIXED ASSETS REGISTER

The Landulph Parish Council Fixed Assets Register was discussed. It was RESOLVED that the revised insurance figures included were correct, but a further review of the document at a future Council meeting was required in order to make it more detailed. [Action: Clerk]. [AGENDA].

16-14 INSURANCE

It was RESOLVED that the Council would renew the insurance policy with Came and Company, at a cost of £792.53.

17-14 FINANCIAL RISK ASSESSMENT

The Landulph Parish Council Financial Risk Assessment was reviewed and it was RESOLVED that further information is required and will be reviewed again at a future Council meeting [ACTION: Clerk]. [AGENDA].

18-14 TO APPROVE THE FINANCIAL ACCOUNTS AND STATEMENT OF ASSURANCE FOR 2013-14

The Financial Accounts and Statement of Assurance for the 2013-14 financial year were considered by the members and it was RESOLVED to accept the documents.

19-14 ACCOUNTS FOR PAYMENT

PAYEE	CHEQUE	REASON	NET	VAT	GROSS
CPRE	100872	1 year membership	0.00	0.00	29.00
HMRC	100873	Tax (May14)	0.00	0.00	50.40
K J Williams	100874	Salary (May14)	0.00	0.00	201.85
Tamar Accounting	100875	Internal Audit	60.00	12.00	72.00
Came and Company	100876	Annual insurance	747.67	44.86	792.53
G Barrett*	100877	Renovation of wooden tractor	440.00	0.00	440.00

* Pursuant to minute no 175-13 this work was undertaken urgently in time for the playground inspection in June.

20-14 CHAIRMAN'S URGENT BUSINESS

- a) Councillor Stevenson reported on discussions with Cornwall Council about the Solar Park Unilateral Undertaking given by the developers to provide the sum of £30,000, which will initially be paid to Cornwall Council to be used for the benefit of Landulph parish. Only Landulph Parish Council can apply for this funding, and would need to demonstrate and agree with Cornwall Council on schemes that will provide a benefit for the whole community. So far the Council has considered renovations and improvements to the playground at Penyoke, but is asking for

suggestions from parishioners for alternative ideas – an article will be placed in the newsletter. Initially, any suggestions should be sent to the Parish Clerk, Katherine Williams.

- b) The Chairman reported that, following HM Inspector’s report, new consultants and architects have been appointed to develop revised plans for the Crooked Spaniard. He announced that he had been approached by the consultants for a private meeting, prior to a meeting with the Parish Council, and a subsequent public consultation. It was agreed by the Council that it would be inappropriate for the Chairman to meet with the consultants on his own, but it was recognised that planning policy does promote discussions between developers and democratically elected representatives. Accordingly it was agreed that the new consultants could meet with all Councillors in order to explain their current thinking about how to achieve an acceptable development on the waterfront in line with HM Inspector’s criteria. This would be followed by a full public consultation with parishioners.

21-14 ANY OTHER BUSINESS

- a) There was a discussion about the height of hedges on various roads which, in previous years, has caused accidents due to lack of visibility. It was **RESOLVED** that a letter requesting that the hedges are cut back would be sent to all relevant land owners: A Williams, Pentillie Estate, R Brown, R Deacon, M Best, C Congdon.
- b) A request has been received from the Churchyard requesting a contribution of £150. This will be raised at the next meeting. [AGENDA].
- c) There was a discussion on an ‘Allocations Scheme Review and Consultation’ to be held in June in Truro and in St Austell. It was agreed that the Council would contact them to ask if a meeting could be held in the East end of Cornwall. [ACTION: Clerk].

22-14 DATE OF NEXT MEETING

The next meeting is scheduled for Monday 16 June 2014, starting at 7.30pm. It was noted that the Chairman would be absent, and the Vice Chairman would act as Chairman.

The meeting closed at 9.45pmChairman