

**Minutes of a meeting of Landulph Parish Council held on
Monday 16 June 2014 at 7.30pm in the
Landulph Memorial Hall Annexe, Landulph**

PRESENT: Councillor M Armstrong – Acting Chairman, Mrs G Braund, Mrs R Cradick, D Peck and R Rice.

Also present: Councillor D Pugh, Mrs K. Williams – Clerk to the Council.

A 15 minute Public Forum was held before the start of the meeting.

23-14 APOLOGIES FOR ABSENCE

Councillors G Stevenson and Mrs S Eccles.

24-14 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

None received.

25-14 MINUTES OF THE PREVIOUS MEETING (19.5.14)

The minutes were taken as read, confirmed and signed by the Chairman.

26-14 MATTERS ARISING FROM THE MINUTES

Persuant to minute no 8-14 b) it was RESOLVED that 10 fence posts would be purchased for the playground. [ACTION: Clerk to advise Ray Hall].

27-14 POLICE REPORT

The recent e-newsletter reported there was no recorded crime in the parish, but Police wish to make people aware of a recent scam where offenders are purporting to be Police Officers asking members of the public for bank details.

28-14 PLANNING – none received.

29-14 CENTENARY OF THE GREAT WAR

Persuant to minute no 14-14, Cllr Braund advised this was raised at the Landulph Memorial Hall Committee and it was decided they would not take up this offer. It was RESOLVED that Landulph Parish Council would not take up this offer either.

30-14 WEBSITE – HISTORY AND ADDITIONS TO PAGES

Persuant to minute no 8-14a), Western Web have quoted £15+VAT for a single history page, and £45+VAT for a history section. The reels transferred to CD usable format could be added to the website at a cost of £30 + VAT. It was agreed that Cllr Rice would form a separate committee, inviting relevant members of the public to participate, to sift through and filter the historical information, decide on what is to be digitised and put on the website. [ACTION: Cllr Rice; for reporting at the November meeting – NOVEMBER AGENDA].

A member of the public had enquired if previous versions of the newsletter could be made available on the website, and the quote for this was £22.50+VAT. It was discussed that the amount of past newsletters available in the correct format would be out of the control of the Council, however adding the facility to the website would ensure that, in future, previous versions of newsletters would be available. It was RESOLVED that this would be added to the website. [ACTION: Clerk to contact Western Web].

31-14 LANDULPH CLOCK

It was reported that an engineer had been called, and attended, to investigate and reset the clock (which had been out by an hour). The Council are waiting for an invoice for this work.

32-14 CLUSTER MEETINGS

The date of the Neighbourhood Planning Cluster meeting is 1 July at 7pm at Botus Fleming Church Hall. It was agreed that Councillors Braund, Craddick, Rice and Stevenson would attend.

33-14 INSURANCE SCHEDULE

The Parish Council insurance schedule was reviewed and agreed.

34-14 HIGHWAYS HEDGE MAINTENANCE

Persuant to minute no 21-14a), Members were advised that a letter was sent to land-owners responsible for hedges next to highways.

35-14 SOLAR FUNDS – PROCESS FOR APPLYING/DISPERSING FUNDS WHEN AVAILABLE

Councillor Armstrong advised that in the recent Parish newsletter there was an article advising parishioners of the Solar Park unilateral undertaking of £30,000 payment to Cornwall Council for the benefit of Landulph parish, and asked parishioners to contact the Clerk for suggestions on how the funding might be spent. Cllr Armstrong stated that no money will be available until the first electricity is produced, and the Council is still waiting for confirmation of when the funding will be available, and also confirmation of the application criteria set by Cornwall Council. The Parish Council has started to receive suggestions from parishioners by email. Cllr Armstrong made the recommendation that the Parish Council should put in place a process for applying for the funds when they become available, so that each application provides the information in a consistent format. The Parish Council will then decide which projects are sent to Cornwall Council. It was **RESOLVED** that Cllr Armstrong would agree the wording for a notice to be placed in the newsletter, noticeboards and website. [ACTION: Cllr Armstrong].

There was a query as to whether Landulph Parish Council would receive any funding from the other solar farm at Ellbridge. [ACTION: Clerk to contact Cornwall Council].

36-14 CORRESPONDENCE

- a) A letter from Sheryll Murray MP was noted, regarding the consultation on the specification for the future franchise of Great Western Services, available at <https://www.gov.uk/government/consultations/great-western-specification-for-the-future-franchise>
- b) Cornwall Council's notification of dates for Emergency Plan Academies was noted.
- c) The memorial concert for the late Joan Worth on 5 July, 7.30pm at SS Nicholas and Faith Church was noted.
- d) Cornwall Council's notification of dates for Code of Conduct Training were noted.
- e) Cornwall Council's notification of dates for Equality and Diversity Training were noted.
- f) NHS Peninsula News Spring 2014 was noted.
- g) CPRE correspondence was noted.

37-14 ACCOUNTS FOR PAYMENT

PAYEE	CHEQUE	REASON	NET	VAT	GROSS
Landulph Parish Church	100878	Donation to churchyard	150.00	0.00	150.00
HMRC	100879	Tax (June14)	50.40	0.00	50.40
K J Williams	100880	Salary (June 14)	201.85	0.00	201.85
K J Williams	100881	Apr-May14 Post, print, stationery	70.03	0.00	70.03
Landulph Memorial Hall	100882	Adhoc hire of hall	10.00	0.00	10.00

38-14 CHAIRMAN'S URGENT BUSINESS

None.

39-14 ANY OTHER BUSINESS

None.

40-14 DATE OF NEXT MEETING

21 July 2014 at 7.30pm, Landulph Memorial Hall Annexe.

A 10 minute Public Forum followed the meeting.

Under the Public Bodies (Admissions to Meetings) Act 1960, the public (including the press) shall be excluded from the meeting at this point due to the confidential nature of the items to be discussed.

41-14 TREE INSPECTION QUOTES

Quotes from three contractors were considered for an inspection of the diseased trees at Penyoke Recreation Ground, including one from Cornwall Council (Members were advised that Cornwall do not provide this service free of charge for trees on land which is not their own)

Contractor A: £576.00 incl VAT

Contractor B: £150

Contractor C: £125 + VAT

It was RESOLVED that the remedial work would be undertaken without the need for a tree inspection [ACTION: Cllrs Armstrong and Peck].

42-14 VAT PAYMENTS

Following a discussion concerning Parish Council VAT claims, it was RESOLVED that the Council would request a refund from the Landulph Memorial Hall for the VAT paid for the dishwasher. It was also RESOLVED that the Council would request the Broadband bills to be changed into the name of Landulph Parish Council so that the Council could claim VAT payments. [ACTION: Cllr Braund].

43-14 CRICKET CLUB RENT

Following a discussion concerning the rent for the use of the Searle Family Field, it was RESOLVED that the Cricket Club would be charged £181 for the year. The Cricket Club would also be asked to provide proof of public liability insurance. [ACTION: Clerk].

The meeting closed at 8.45pmChairman