

**Minutes of a meeting of Landulph Parish Council held on  
Monday 21 September 2015 at 7.30pm in the  
Landulph Memorial Hall Annexe, Landulph**

**PRESENT:** Councillors G Stevenson (Chairman), E M Armstrong, Mrs G Braund, Mrs R Cradick, D Peck, C Wyman.

**Also present:** Ms K Williams - Clerk to the Council.

**54-15 APOLOGIES FOR ABSENCE** – none.

**55-15 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**  
None.

**56-15 MINUTES OF THE PREVIOUS MEETING (20.7.15)**  
The minutes were taken as read, confirmed and signed by the Chairman.

**57-15 MATTERS ARISING FROM THE MINUTES**

a) Pursuant to minute 41-15, Cllr Peck advised that he would action the ‘No Dogs’ signs at Penyoke Recreation Ground. [ACTION: Cllr Peck].

**58-15 POLICE REPORT**  
None.

**59-15 PLANNING**

- a) PA15- 06830 Reserved matters for hotel at Eales Farm, Carkeel – noted (not for consultation by Landulph Parish Council).
- b) PA15/05475 Update on Outline application for new dwelling at Land Adjacent Cymaran and Crumple Park, Cargreen: Mr and Mrs Channings – update noted.
- c) PA15/06332 Change of use of existing games room building to annex/holiday letting accommodation: Mr F Rogers, Kingsmill Park – approved.

**60-15 NEIGHBOURHOOD PLANNING UPDATE**

A sub-committee has been arranged, bank account set up, focus groups to be organised, grant application to be submitted, a website to be investigated, progress reports to be provided.

**61-15 CRIMINAL RECORD CHECKS FOR MEMBERS AND CO-OPTED PERSONS**  
This was discussed and RESOLVED there is no requirement for Landulph Parish Councillors.

**62-15 PENYOKE RECREATION GROUND REFURBISHMENT AND ANNUAL INSPECTION REPORT**

The annual inspection report was circulated. There was a discussion about the state of the wood on the tractor, and the tape around the base of the swings and it was RESOLVED that Cllr Braund would create a list of actions arising from the report, for discussion at the next meeting. [ACTION: Cllr Braund / NEXT AGENDA].

**63-15 COUNCIL VACANCY** to be readvertised, with a note to be placed in the newsletter and noticeboard.

**64-15 PARISH COUNCIL BANK ACCOUNT PROVIDER**

There was a discussion concerning the problems with transferring between accounts with the current provider, and it was RESOLVED that it would be investigated whether online transfers could be done.

**65-15 STEERING GROUP FUNDING**

Pursuant to minute no 43-15, a cheque for a £1,000 loan to the Neighbourhood Steering Group had been approved, and the Clerk required contact details to send the cheque [ACTION: Clerk].

**66-15 CORRESPONDENCE**

- a) Localism Summit, 30.9.15, 930am, New County Hall, Truro – noted.
- b) Invite to Planning Conference 2015 – Councillors Stevenson, Braund and Cradick to attend. [ACTION: Clerk to notify organisers and send cheque].
- c) North Wayton Solar Farm – project now taken over by Lightsource, who would like to know how it has benefitted the community, they are looking to extend the planning permission by 4.5 years, and would offer another community benefit payment to the Parish Council. Request from Lightsource for a meeting. It was RESOLVED that Cllr Stevenson would contact them. [ACTION: Cllr Stevenson].
- d. Waste Incentive Neighbourhood Scheme – noted.
- e. Street Trading Review (response by 10.11.15). For discussion at the next meeting [ACTION: AGENDA].
- f. Audit inspection – noted.
- g. PEC Renewables Ltd - noted.
- h. Paperless Planning applications – grant funding available. It was RESOLVED that the Parish Council would apply for a grant towards a printer, projector, laptop, scanner, HDMI cables. [ACTION: Clerk].
- i. TaMARK Festival – 10.10.15 Cotehele Quay – noted.
- j. Peninsula Community Health – noted.

**67-15 ACCOUNTS FOR PAYMENT – approved.**

<b>PAYEE</b>	<b>CHEQUE</b>	<b>REASON</b>	<b>NET</b>	<b>VAT</b>	<b>GROSS</b>
Neighbourhood Plan	100955	Release of ring-fenced funds	229.22	0.00	229.22
The Play Inspection Co	100956	Annual Playground Inspection	59.95	11.99	71.94
Grant Thornton	100957	External Audit	200.00	40.00	240.00
Landulph Churchyard	100958	Donation for maintenance	150.00	0.00	150.00
HMRC	100959	Tax (August and September 2015)	100.80	0.00	100.80
K J Williams	100960	Salary (August and September 2015)	403.30	0.00	403.30
Landulph Parish Hall	100961	Hall bookings Sept15-July16	148.50	0.00	148.50
Neighbourhood Plan	100962	Loan	1000.00	0.00	1000.00

**68-15 CHAIRMAN'S URGENT BUSINESS**

- a) Cllr Stevenson has written to the Saltash Area Road Safety Committee on behalf of the Parish Council regarding the road markings and lanes at Carkeel roundabout. Cllr Derek Holley responded, advising a meeting is scheduled with Saltash Town Council and Highways. A 3-lane exit is being planned, possibly in 2016 as part of the Phase II development.
- b) Cllr Stevenson discussed the Transparency Fund Grant for Small Councils with a Turnover under £25,000 – for discussion at the next meeting. [ACTION: AGENDA].

**69-15 ANY OTHER BUSINESS**

- a) £2 received for sale of Footpath leaflet.

**70-15 DATE OF NEXT MEETING:** Monday 19 October, 7.30pm, Landulph Hall Annexe.

**10 minute Public Forum followed the meeting (although no members of the public were available).**

Meeting closed at 8.35pm.....Chairman