

LANDULPH PARISH COUNCIL

NOTICE is hereby given that the annual meeting of Landulph Parish Council will be held on Monday 15th May 2017 at 7.30pm (or after the close of the Annual Parish Meeting) in the Landulph Memorial Hall Annexe when your attendance is requested.

Planning applications can be viewed on-line at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>
Please note that documents can be viewed electronically at the meeting from 7.15pm. Hyperlinks to the relevant planning applications on Cornwall Council's website are provided against each application on the agenda.

AGENDA

15 Minute Public Forum.

1. To elect the Chairman for the Civic Year 2017-18.
2. To receive apologies for absence.
3. Declarations of interest relating to items on the agenda.
4. To elect the Vice Chairman for the Civic Year 2017-18.
5. Council Vacancy – Co-option.
6. Declarations of Office, plus reminder of: Register of Interests, Elections Expenses and papers, Code of Conduct Training.
7. Appointment of Representatives to Outside Bodies: Landulph Memorial Hall Committee; Saltash Area Road Safety Committee; Landulph School Liaison Committee; Local Footpath Group; Neighbourhood Planning Group (x2).
8. To confirm the minutes of the previous meeting (24.04.2017).
9. Matters arising from the minutes.
10. Planning – to consider planning applications received:
 - a) [PA17/03831](#) | Non-material amendment (1) to Units 1-3 in respect of decision notice PA11/06092 - change of use in the conversion of barns and farmhouse into five dwellings to include vehicular access. Form Garden areas and building garage/outbuildings | Bittleford Farm St Mellion Saltash Cornwall PL12 6QE
11. Planning Induction Training dates – June 2017.
12. Neighbourhood Planning (standing item).
13. Solar Funding Proposals – defibrillator update and training date.
14. Penyoke Recreation Ground refurbishment, Annual Inspection report, rolling programme.
15. Maintenance payment for Memorial Hall.
16. Correspondence: Copyright Licensing Agency – Copyright Compliance.
17. Landulph Parish Council Standing Orders, Code of Conduct, Financial Regulations – Annual Approval.
18. Parish Council banking procedures – bank signatories.
19. VAT refund claim 2016-17.
20. Accounts for payment:

| PAYEE | CHEQUE | REASON | NET | VAT | GROSS |
|---------------|--------|--|--------|-------|--------|
| Mr N Cummings | 101054 | Repair/rebuild of tractor for playground | 369.38 | 73.88 | 443.26 |
| HMRC | BACS | Tax - May 2017 | 74.20 | 0.00 | 74.20 |
| KJ Williams | BACS | Salary - May 2017 + 7.5h Audit, elections & contracts in April | 296.42 | 0.00 | 296.42 |
| KJ Williams | BACS | Post, print expenses April (2) - May 2017 | 32.90 | 0.00 | 32.90 |

21. Audit of Accounts.
22. Fixed Assets Register.
23. Insurance Renewal.
24. Chairman's Urgent Business.
25. Any Other Business.
26. Date of Next Meeting – Monday 19 June 2017 at 7.30pm, Landulph Hall Annexe.
27. Dates for 2017: 24 July, 18 September, 16 October, 20 November, 18 December.

10 minute Public Forum to follow the meeting.

Part Two: Under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) shall be excluded from the meeting at this point due to the confidential nature of the agenda items to be discussed.

28. Grass cutting schedule – approval of contractor.
29. Playground maintenance – approval of contractor.
30. Clerk's hours.

Clerk to Landulph Parish Council, Wednesday 10 May 2017