

**Minutes of a meeting of Landulph Parish Council Annual Meeting held on
Monday 18 September 2017 at 7.30pm in the
Landulph Memorial Hall Annexe, Landulph**

PRESENT: Councillors M Worth (Chairman), Mrs G Braund, P Braund, Mrs R Cradick, Mrs M Dennis, M Holmes, M Shirlaw.

Also present: Cornwall Councillor Jesse Foot; Katherine Williams - Clerk to the Council.

Public Forum

69-17 APOLOGIES FOR ABSENCE – none.

70-17 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Cllr Worth in relation to item 73-17, planning application PA17/08426.

71-17 MINUTES OF THE PREVIOUS MEETING (24.7.17) – agreed.

72-17 MATTERS ARISING FROM THE MINUTES

- a) With reference to minute no. 35-17b, it was resolved that the Clerk would enquire with Barclays regarding authorisation for BACS transfer for Councillors [ACTION: Clerk].

73-17 PLANNING

Planning – to consider planning applications received:

- a) [PA17/07515](#) | Siting of 2 x 2kw Solar panels on plots 1 and 3. | Bittleford Farm St Mellion Saltash Cornwall PL12 6QE

It was RESOLVED that the Parish Council would respond as having no objection.

- b) [PA17/08426](#) | Works to trees covered by a Tree Preservation Order, namely thin by 20%: reduce the SE side by 1.5 metres: remove epicormic growth. | 7 Hodders Way Cargreen Saltash Cornwall PL12 6NY

It was RESOLVED that the Parish Council would respond as having no objection. (Cllr Worth excluded himself from the voting for this item).

74-17 NEIGHBOURHOOD PLANNING

Cllr Worth attended the Cornwall Community Gateway Planning meeting. Cllr Mrs Braund advised that the plan has been drafted, and the Neighbourhood Planning Group are currently waiting for comments to be received from Cornwall Council.

75-17 PRE-APPLICATION PLANNING DISCUSSIONS

A discussion was held on the recent Planning Workshops, which some of the Parish Councillors attended. It was RESOLVED that the flowchart from the planning presentation will be circulated to Councillors, and displayed on the Parish Council website (Clerk to check permission with Cornwall Council). [ACTION: Clerk]. It was also RESOLVED that the Parish Council would sign the Pre-application Planning Protocol.

76-17 PENYOKE RECREATION GROUND REFURBISHMENT, ANNUAL INSPECTION REPORT, ROLLING PROGRAMME

Cllr Dennis reported that the playground refurbishment programme is underway, but has been delayed due to the rainy weather. An extra repair has been identified – to the swinging steps, at an additional cost of £525.

The playground inspection is due in October – Cllr Dennis will meet the inspector on site.

77-17 PENYOKE DRAINAGE ISSUES

Cllr P Braund reported on the collapsed drain at the Recreation Ground. A CCTV company has put a camera down, but there is inconclusive evidence on what the issue is. Three quotes have been received for the works.

Contractor A: A national company who can undertake the work quickly, cost to expose the pipe and repair the pipe = £675 + VAT.

Contractor B: A contractor cannot confirm when available to undertake this work, cost to expose the pipe, no price for materials or for repair = £150 + VAT.

Contractor C: A local company, work can be undertaken fairly quickly, cost to expose the pipe = £95 to expose the pipe, to repair (if just one length of concrete pipe).

Cllr Braund advised these figures are as a guide – until the contractor exposes the pipe it is not known the exact repair required.

It was RESOLVED to use Contractor C.

78-17 LANDULPH PARISH COUNCIL STANDING ORDERS, CODE OF CONDUCT, FINANCIAL REGULATIONS – ANNUAL APPROVAL

The Parish Council Code of Conduct was reviewed and updated, following suggestions from Cornwall Council. It was RESOLVED that the Parish Council would adopt the revised Code of Conduct.

The review of the Financial Regulations and Standing Orders to be reported at the November meeting. It was RESOLVED that the Clerk would enquire with Barclays about the BACS transfer - for Cllr Worth and Cllr G Braund.

79-17 SLIPWAY AND SOLAR PARK FUNDING

Cllr Shirlaw reported on a horsebox which is blocking access to the quay, and it was RESOLVED that the Parish Council would try to identify who owns the horsebox.

There was a query on whether there is funding available to extend/enlarge the quay for better boat access to the water line at Sammy Sands, if it is publicly owned.

There was a discussion on Community Chest funding, which is a fund each Cornwall Councillor holds, of up to £2000 per year, to support a wide range of groups / activities / supporting community facilities. Guidance notes are available on Cornwall's website, requests can be put forward to Cllr Foot to ask if it's something he would be willing to support. Request forms from the Community Liaison Group.

Solar Funding – Clerk to provide an update on the amount left at the next meeting [ACTION: Clerk]. A discussion was held on the remaining Solar Park funding, and it was RESOLVED that an article would be placed in the Parish Newsletter, to request suggestions/nominations for use of the funding, for

consideration at the January 2018 Parish Council meeting. Any suggestions to be received by 07 January 2018. [ACTION: Clerk to provide details to the newsletter].

80-17 CORRESPONDENCE

- a) Letter regarding Low Frequency Noise from J. McRill – Cornwall Council has monitored this, and this issue has created a mystery. The 16hz low-frequency could be caused by works undertaken at Drakelands Mine, or perhaps because Landulph is encircled by National Power lines, or perhaps a high pressure sewage main. It was RESOLVED to place an article in the newsletter, to ask other parishioners to contact their local Parish Councillors if they have heard this low frequency ‘infrasound’ noise, and to contact their local Parish Councillor.
- b) Flooding at Landulph Cross – letter from Mr Langdon, who has written to the Parish Council. This flooding has been reported to Highways, who are aware that the BT Open Reach contractors have broken the drain (by putting their cable through the drain, which restricted the flow of the pipe); BT have accepted this shouldn’t have happened. Neil Grigg from CORMAC is aware, BT have agreed it was their pipe that has caused this and they have agreed to get it removed, but they have offered no timescales to undertake this work.
- c) Quay footpath. Cllr Worth reported that a vehicle is currently parked across the access, making it dangerous to pass. Sign for the public footpath is incorrect – it’s been put in the wrong place (although it has been sited there for many years), showing the public footpath in front of the pub. Contact to be arranged, or a letter plus the map and photo to be sent to the pub owner. Contact also with Cornwall Council’s footpaths team to re-site the sign.

81-17 ACCOUNTS FOR PAYMENT

PAYEE	CHEQUE	REASON	NET	VAT	GROSS
Brian Wenmouth	101072	Cut hedges in Landulph Parish	165.00	33.00	198.00
Cormac Solutions Ltd	101073	Weed Spraying Aug 2017	124.65	24.93	149.58
Mr P Braund - paid Lanes Group PLC	101074	Drainage survey at Penyoke	50.00	10.00	60.00
K J Williams	101075	Sept Salary	233.92	0.00	233.92
HMRC	101076	Sept Income Tax	58.40	0.00	58.40
K J Williams	101077	July-Aug 17 Post and print	8.45	0.00	8.45
K J Williams - paid Maplin	101078	PC Keyboard	8.33	1.66	9.99
Fibre Glass Flat Roofing South West	101079	Roof repairs to Landulph Memorial Hall	3416.67	683.33	4100.00

82-17 CHAIRMAN’S URGENT BUSINESS

- a) Cllr Worth attended the recent Cornwall Gateway Community Network Panel meeting at which there was a discussion about the lack of police resources – there are now only 8 officers working 24/7. There was also a presentation about Superfast Broadband for Cornwall – a substantial fund is available, which parishioners could apply for - details available at superfastcornwall.org [ACTION: Cllr Worth to provide details for the newsletter.]
- b) Cllr Worth reported on the opportunity to position a lifebuoy, which can include a message of safety. All the members of the management company who owns the wall have agreed, and will provide wording from the management company, the management company will also send a copy of the email

showing the agreement. Cllr Worth has sought quotes, and the contractor will provide the appropriate fixing. There was a discussion on whether the cost of this should come from the solar panel funds. After the initial procurement and set up costs, there will also be ongoing servicing / maintenance cost.

There was a suggestion that a hook is also positioned on the wall – to moor the boats on the wall.

- c) Cllr Worth suggested that a branded identity for the Parish Council is sought – perhaps via a competition at the school. This identity could then be used on the Council noticeboards, play area and website.

83-17 ANY OTHER BUSINESS

- a) Cllr G Braund advised that at the recent Hall Executive meeting the question was asked whether there is going to be another defibrillator training session. Cllr Braund to raise at the Hall Committee meeting, and come back with some suggested dates. The cost of the last session was £50.
- b) Cllr P Braund commented on the letter to hedgeowners, due to be sent in Spring 2018, and suggested that it needs to be cut now, by the landowners as it's their responsibility, especially as over the next few months the restrictions have been lifted as the birds are no longer nesting; March – September restrictions due to bird nesting. The Parish Council paid for it this year – but is not prepared to do this again. [ACTION: Clerk to draft letter, Cllr Cradick to confirm names/addresses].

84-17 DATE OF NEXT MEETING:

Monday 16 October 2017 at 7.30pm, Landulph Hall Annexe. (Apologies from Cllr Shirlaw).

85-17 DATES FOR 2017

20 November, 18 December.

Public Forum

Meeting closed at 9.04pm.....Chairman