

**Minutes of a meeting of Landulph Parish Council Annual Meeting held on  
Monday 15 January 2018 at 7.30pm in the  
Landulph Memorial Hall Annexe, Landulph**

**PRESENT:** Councillors M Worth (Chairman), P Braund, Mrs R Cradick, Mrs M Dennis, M Holmes, M Shirlaw.

**Also present:** Cornwall Councillor Jesse Foot; Katherine Williams - Clerk to the Council.

**Public Forum**

**136-17 APOLOGIES FOR ABSENCE** – Cllr Mrs G Braund.

**137-17 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**  
None.

**138-17 MINUTES OF THE PREVIOUS MEETING (18.12.17) – agreed.**

**139-17 MATTERS ARISING FROM THE MINUTES**

- a) With reference to minute no. 121-17a) Barclays internet banking yet to be resolved. **[ACTION: Cllr Mrs Braund]**.
- b) With reference to minute no. 110-17, the Clerk confirmed that she has emailed Ray Hall regarding the footpath at Grove Farm not being cleared, no response as yet.
- c) With reference to minute no. 115-17 Cllr Worth advised that he has yet to progress the idea of new branding for the Parish Council. **[ACTION: Cllr Worth]**.
- d) With reference to minute no. 123-17 planning pre-application for the Spaniard's Inn – the Clerk advised that the response agreed at the December Parish Council was sent to the Planning Officer, who has subsequently written to the application – this letter is available on the Cornwall Council website.
- e) With reference to minute no. 126-17 regarding proposed yellow lines at Landulph School – Cllr Mrs Braund has forwarded the document.
- f) With reference to minute no. 127-17 Standing Order and Financial Regulations – to be reviewed once the internet banking has been arranged. **[ACTION: Clerk to prepare for the Parish Council to consider]**. Fixed Asset Register also to be reviewed, now that a meeting has today been held with the Landulph Memorial Hall Executive Committee to clarify ownership of the hall / land, and to discuss responsibilities for insurance, etc. **[ACTION: Clerk to contact Land Registry, and locate and provide the relevant documents]**.

The Parish Council insurance renewal is also to be reviewed, once the Fixed Asset Register is agreed. **[ACTION: Future agenda item]**.

- g) With reference to minute no. 130-17, Cllr Worth confirmed that he had contacted Cllr Foot regarding the issue of an elderly couple in the parish needing assistance.

- h) With reference to minute no. 130-17, Cllr Worth confirmed that he send a note of congratulations to the school for their fantastic school performance was this year.
- i) With reference to minute no. 130-17d) letters were sent to hedgeowners – to be discussed at the February or March Parish Council meeting.
- j) With reference to minute no. 130-17, it was confirmed the details of the Cornwall Gateway Community Network Panel meeting is published on the website.
- k) With reference to minute no. 130-17 with reference media training, Cllr Worth reported that none is formally available from Cornwall Council for Parish Councillors, but advised that Parish Councillors should always remember that nothing is off the record with the press, and never lie.
- l) With reference to minute no. 131-17, the Clerk reported that two Parish Councillor need to re-complete their Register of Interests form – one as they had stated ‘none’ instead of ‘nil’ in some of the boxes; and the other Councillor as their form has been posted to Cornwall Council but has gone astray. **[ACTION: Clerk]**.
- m) Councillor Foot advised that he has fed back to Cornwall’s Democratic Support the comments made at the last Landulph Parish Council meeting on the huge amount of paper that was used during the election process.

## **140-17 PLANNING**

Planning – to consider planning applications received:

- a. [PA17/10466](#) | Erection of a storage building. | Clampit Farm Landulph Saltash Cornwall PL12 6ND.  
**5 day consultation**

This was discussed at the last Parish Council, where it was RESOLVED to respond as ‘no objection’. Subsequently, an email was received by the Planning Officer, Steve Jefferson, with reservations about this application. 1. Agree with the Planning Officer (to reverse the LPC decision); 2. Agree to disagree; 3. Maintain objections and request Committee consideration – and to respond with planning reasons.

The applicants have contacted the Planning Officer to request a site visit.

It was RESOLVED that the Parish Council would respond with option 2 - Agree to disagree.

## **141-17 NEIGHBOURHOOD PLANNING**

[www.landulphplan.org](http://www.landulphplan.org) It was reported that comments are expected from Ben Dancer, Tamar Outstanding Natural Beauty, before returning the revised document to Cornwall.

## **I 42-17 PENYOKE RECREATION GROUND REFURBISHMENT, ANNUAL INSPECTION REPORT, ROLLING PROGRAMME**

Cllr Dennis has reviewed the inspection report. There are no red (high) risks; but there are several yellow (moderate) risks. One of the comments from the inspector was that plastic fencing should be used to fence off any pieces of equipment that are out of action. **[ACTION: Cllr Dennis to liaise with Ray Hall to obtain quotes for these further repairs].**

## **I 43-17 PENYOKE DRAINAGE ISSUES**

Cllr Braund advised that the water is 'pooling' in one area; and there is a pipe underneath which is potentially silted up. Cllr Braund to investigate further and report back at the February meeting. **[ACTION: February agenda].**

## **I 44-17 STANDING ORDERS / FINANCIAL REGULATIONS / FIXED ASSET REGISTER**

Standing Order and Financial Regulations – to be reviewed once the internet banking has been arranged. **[ACTION: Clerk to prepare for the Parish Council to consider].**

## **I 45-17 LANDULPH MEMORIAL HALL DISCUSSION**

Cllr Worth reported that a meeting was held earlier, and an action plan has been agreed to move forward.

## **I 46-17 SAMMY SANDS SLIPWAY PROPOSALS**

**[ACTION: For discussion at the February meeting].**

## **I 47-17 CORRESPONDENCE – none received**

## **I 48-17 ACCOUNTS FOR PAYMENT**

Agreed.

<b>PAYEE</b>	<b>CHEQUE</b>	<b>REASON</b>	<b>NET</b>	<b>VAT</b>	<b>GROSS</b>
K J Williams	101099	Dec 17 post and print	29.70	0.00	29.70
P Braund	101100	Grass seed Tamar View Nurseries	5.02	0.00	5.02
K J Williams	101101	Jan 18 Salary	262.92	0000	262.92
HMRC	101102	Jan 18 Income Tax	65.80	0.00	65.80
Play Inspection Company	101104	2017 annual inspection	97.50	19.50	117.00
K J Williams	101103	Office expenses	18.00	0.00	18.00

## **I 49-17 CHAIRMAN'S URGENT BUSINESS**

- a) Cllr Worth advised that there is a large log washed up onto the Penyoke beach, which could be used as a seat. **[ACTION: Cllrs Holmes and Worth could possibly access with a machine to move above the high water mark].**

- b) Cllr Worth reported on the Saltash Area Road Safety Committee meeting, which is open for the public to attend, and the following was discussed:
- The Tamar Bridge needs to keep £2million in reserves, and there is likely to be a rise in the bridge tolls. Cllr Toms is fighting to remove the tolls altogether.
  - Cllr Worth also reported on instant alerts from the Police – the website is [www.neighbourhoodalert.co.uk](http://www.neighbourhoodalert.co.uk)
  - It was RESOLVED that the Saltash Area Road Safety meetings would be cc'd by the Clerk to all Landulph Parish Councillors.
  - Cllr Worth also advised there is a voluntary group who undertakes 20mph speedwatch monitoring – Cllr Worth has requested that they review the Landulph School area. Speedwatch need volunteers.
  - Access for emergency vehicles needs a minimum of 2.5 metres, so this is a reminder to all parishioners to bear this in mind and keep roads clear.
  - Next SARS meeting is 27<sup>th</sup> March, 7.30pm, Saltash Guildhall.

**150-17 ANY OTHER BUSINESS**

- a) Cllr Shirlaw reported on an incident and near-accident that occurred on the A388 turning right to Landulph. Cllr Foot advised that he has raised this with Adrian Drake; and will raise with Paul Allen. Cllr Shirlaw to draft a response to Paul Allen (via the Clerk). **[ACTION: Cllr Foot; Cllr Shirlaw/Clerk]**.
- b) Thanks was passed to Cllr Foot and members of the public for attending the school walk, which was publicised.

**151-17 DATE OF NEXT MEETING:**

Wednesday 31 January 2018 at 7.30pm, Cargreen Yacht Club Meeting Room.  
 Monday 19 February 2018 at 7.30pm, Landulph Hall Annexe.

**Public Forum**

**Part Two: Under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) shall be excluded from the meeting at this point due to the confidential nature of the agenda items to be discussed.**

**152-17 LANDULPH UNDER FIVES**

It was RESOLVED that Section 137 funding would be investigated; and an Extraordinary meeting to be held on 31<sup>st</sup> January to discuss further. **[ACTION: Clerk]**.

Meeting closed at 9.50pm.....Chairman