

**Minutes of a meeting of Landulph Parish Council Annual Meeting held on
Monday 19 March 2018 at 7.30pm in the
Landulph Memorial Hall Annexe, Landulph**

PRESENT: Councillors M Worth (Chairman), Mrs G Braund, P Braund, Mrs R Cradick, Mrs M Dennis, M Holmes, M Shirlaw.

Also present: Cornwall Councillor Jesse Foot; Katherine Williams - Clerk to the Council.

Public Forum

184-17 APOLOGIES FOR ABSENCE – none.

185-17 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA - none

186-17 MINUTES OF THE PREVIOUS MEETING (19.02.2018) – agreed.

187-17 MATTERS ARISING FROM THE MINUTES

- a) With reference to minute no. 164-17a) [**ACTION: Barclays internet banking to be resolved – Cllr G Braund**].
- b) With reference to minute no.164-17e) [**ACTION: Address to be changed with Land Registry for correspondence relating to Landulph Memorial Hall – Clerk**].
- c) With reference to minute no. 164-17h) [**ACTION: Cllr Shirlaw to draft a response to Paul Allen (via the Clerk) regarding the accidents/near-misses on the A388 turning to Landulph.**
- d) With reference to minute no. 165-17, the Clerk confirmed that the link to the Cornwall Council Affordable Housing page had been added to the Landulph Parish Council website contacts page.
- e) With reference to minute no. 171-17 Cllr Worth advised that the hedges have been cut back; no further action at this stage.
- f) With reference to minute no. 183-17 regarding the weed spraying contract, it was RESOLVED that Cormac would also be asked if they could apply weed killer at Landulph Cross near the seat / bus shelter.

188-17 PLANNING

Planning – to consider planning applications received:

- a. [PA18/01826](#) | Construction of glazed garden room/conservatory beneath existing first floor balcony. | Pilgrim House Fore Street Cargreen PL12 6PA

It was RESOLVED to agree with this application.

189-17 NEIGHBOURHOOD PLANNING www.landulphplan.org

No update from the last meeting.

190-17 PENYOKE RECREATION GROUND REFURBISHMENT, ANNUAL INSPECTION REPORT, ROLLING PROGRAMME

Cllr Dennis advised that she is waiting for a quote from Ray Hall for the additional work to be completed.

191-17 PENYOKE DRAINAGE ISSUES

Cllr Braund advised that he had a site meeting with the Environment Agency who verbally said they may be willing to install a concrete drain at the foot of the bank, centre of the playing field – if the Council would be willing to take on the responsibility of the grass cutting of the grass bank; Cllr Braund is waiting for this in writing. Cllr Braund suggested the grass bank could be planted with wildflowers – there is a grant currently available via the Grow Nature Seed Fund.

192-17 SOLAR FUNDING – UNDER FIVES

Cat Packer advised that revised quotes have been very recently received, and she is meeting with Ray Hall this week for a quote from him. A discussion regarding more sustainable material is yet to be held. The Parish Council agreed their support in principle. **[ACTION: Cat to email quotes to the Clerk].**

193-17 STANDING ORDERS / FINANCIAL REGULATIONS / FIXED ASSET REGISTER

It was RESOLVED that the quotations would be sought from the existing insurance provider, as well as other insurance companies, and to ascertain whether the insurance quote is new for old / value to replace. **[ACTION: Clerk].**

194-17 LANDULPH AFFORDABLE HOUSING

Cllr Worth provided an update following Sam Nicholson's presentation at the last meeting. The affordable housing need figures for Landulph provided by Sam were incorrect – the figure is actually set at 0; however, there are 2 applicants.

However, Sam did ask whether there were any land owners in the parish that may be willing to sell land for affordable housing use, and this could be explored further.

195-17 CORRESPONDENCE: Cornwall Rural Housing Association Ltd offering to work with Parish Councils to provide affordable housing. **[ACTION: Clerk to scan and circulate documents].**

www.crha.org.uk

196-17 ACCOUNTS FOR PAYMENT:

| PAYEE | CHEQUE | REASON | NET | VAT | GROSS |
|--------------|---------------|--|------------|------------|--------------|
| HMRC | 101113 | March Tax | 65.80 | 0.00 | 0.00 |
| K J Williams | 101114 | March Salary | 262.92 | 0.00 | 0.00 |
| K J Williams | 101115 | Post, print and expenses Feb 2018 | 39.41 | 0.00 | 0.00 |
| R Hall | 101116 | Penyoke Repair – post to climbing wall | 185.00 | 0.00 | 0.00 |
| R Hall | 101117 | Penyoke Refurb repairs - various | 4778.00 | 0.00 | 0.00 |

197-17 CHAIRMAN'S URGENT BUSINESS

- Cllr Worth advised that he will contact the school to look at the Council/Parish branding.
- Cllr Shirlaw enquired about GDPR **[ACTION: for April agenda].**
- Cllr Cradick reported that the turning space prior to the first gate after sewage gate at the Coombe needs to be cleared, as it is currently filled with flotsam from the high tide. **[ACTION: to be reported to Highways (link available on the Parish Council website). Cllr Foot to investigate who owns the road past Coombe Lane – as this road needs repairing].**

198-17 ANY OTHER BUSINESS

- a) From the public forum, there was a request for support on litter cleansing in the parish. Cllr Foot advised that Clean Cornwall can help with litter picks, and provide equipment and insurance. Flytipping can be reported to Cornwall Council – who will arrange collection. **[ACTION: Clerk to add a link to the Parish Council website for reporting flytipping to Cornwall Council, and to Clean Cornwall’s website].**

199-17 DATE OF NEXT MEETING: Monday 16th April, 7.30pm

Part Two: Under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) shall be excluded from the meeting at this point due to the confidential nature of the agenda items to be discussed.

200-17 LANDULPH SCHOOL PTA SOLAR FUNDING PAYMENTS

The Clerk advised that cheques had been incorrectly sent to Landulph School, and this matter had now been resolved.

201-17 LOCAL MAINTENANCE PARTNERSHIP

It was RESOLVED that Ray Hall would be contracted to undertake this work. **[ACTION: Clerk to contact Ray. Clerk to send map to Cllr Shirlaw].**

Meeting closed at 8.50pm.....Chairman