

LANDULPH PARISH COUNCIL

NOTICE is hereby given that the annual meeting of Landulph Parish Council will be held on Monday 21st May 2018 at 7.30pm (or after the close of the Annual Parish Meeting) in the Landulph Memorial Hall Annexe when your attendance is requested.

Planning applications can be viewed on-line at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>
Please note that documents can be viewed electronically at the meeting from 7.15pm. Hyperlinks to the relevant planning applications on Cornwall Council's website are provided against each application on the agenda.

AGENDA

15 Minute Public Forum.

1. To elect the Chairman for the Civic Year 2018-19.
2. To receive apologies for absence.
3. Declarations of interest relating to items on the agenda.
4. To elect the Vice Chairman for the Civic Year 2018-19.
5. Declarations of Office.
6. Appointment of Representatives to Outside Bodies for the Civic Year 2018-19: Landulph Memorial Hall Committee; Saltash Area Road Safety Committee; Landulph School Liaison Committee; Local Footpath Group; Neighbourhood Planning Group (x2).
7. To confirm the minutes of the previous meeting (16.4.2018).
8. Matters arising from the minutes.
9. Planning – to consider planning applications received and to note enforcement cases:
 - a. [PA18/03749](#) | Replacement front door with etched glazed panels, and replacement UPVC windows with painted timber sliding sashes to front elevation. | Kilna Fore Street Cargreen PL12 6PA
 - b. [PA18/03328](#) Works to trees in a conservation area, namely various works to trees T1-T15, Coombe Park, Coombe Lane, Cargreen (for the Parish Council's information only).
 - c. Newsletter from Cornwall Council relating to planning enforcement investigations.
10. Neighbourhood Planning (standing item).
11. Penyoke Recreation Ground refurbishment, Annual Inspection report, rolling programme.
12. Penyoke drainage issues.
13. Request for road signs at Higher and Lower Tinnell, stating that drivers should not follow their Sat Nav as the road is unsuitable for heavy vehicles.
14. Solar Funding – Under Fives.
15. Solar Funds.
16. General Data Protection Regulations.
17. Correspondence:
 - a. Tree Wardens
 - b. Cornwall Countryside Access Forum – Recruitment of Members
 - c. Cormac – GDPR
 - d. Cornwall Council – emergency road closure – road from Ziggarrison Wood to Crumple Park, from 17.05.2018 to 06.06.2018
18. Parish Council banking procedures.
19. VAT refund claim 2017-18.

20. Accounts for payment:

| PAYEE | CHEQUE | REASON | NET | VAT | GROSS |
|--------------------------|--------|--|--------|-------|--------|
| K J Williams | 101123 | Expenses April 2018 | 27.25 | 0.00 | 27.25 |
| HMRC | 101124 | May Tax | 67.40 | 0.00 | 67.40 |
| K J Williams | 101125 | May Salary | 268.94 | 0.00 | 268.94 |
| Cormac Solutions Limited | 101126 | Weed spray April 2018 | 124.65 | 24.93 | 149.58 |
| Landulph Hall | 101127 | Hall bookings for Council meetings Sep18-Jul19 | 148.50 | 0.00 | 148.50 |
| Tamar Accounting | 101128 | Internal Audit 2017-18 | 75.00 | 15.00 | 90.00 |

21. Audit of Accounts 2017-18.

22. Fixed Assets Register.

23. Insurance Renewal.

24. Chairman's Urgent Business.

25. Any Other Business.

26. Date of Next Meeting – Monday 18 June 2018 at 7.30pm, Landulph Hall Annexe.

27. Dates for 2018: 16 July, 17 September, 15 October, 19 November, 17 December.

10 minute Public Forum to follow the meeting.

Part Two: Under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) shall be excluded from the meeting at this point due to the confidential nature of the agenda items to be discussed.

28. National Joint Council 2018-19 National Salary Award.

29. Clerk's hours.

Clerk to Landulph Parish Council, Wednesday 16 May 2018