

**Minutes of a meeting of Landulph Parish Council Annual Meeting held on
Monday 18 June 2018 at 7.30pm in the
Landulph Memorial Hall Annexe, Landulph**

PRESENT: Councillors M Worth (Chairman), Mrs G Braund, P Braund, Mrs R Cradick, M Holmes, M Shirlaw.

Also present: Cornwall Councillor Jesse Foot; Katherine Williams - Clerk to the Council.

Public Forum

31-18 APOLOGIES FOR ABSENCE – none.

32-18 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA – Cllr Cradick re planning application PA18/04597.

33-18 COMMUNITY EMERGENCY PLAN – Resilience and Emergency Management Officer, Cornwall Council

Key points discussed:

- Civil Contingencies Act 2004; Local Resilience Forum – meets once a month/Thursday
- Tactical response co-ordinated from Truro; or more strategic from Police HQ in Middlemoor
- Top priorities are Pandemics, and Flooding
- Team available 24/7, 365 days/year
- Need to consider keyholders who can unlock halls, and can stay on site
- What skills do parishioners have? Tractor drivers/chainsaw licence/first aid certificate? There is a Duke of Cornwall Safety Award Scheme aimed at youths.

Funding currently available: £100 to start a plan; then £400 if plan passes the test exercise. Funding for items such as tabards/torches etc. An additional £100 if the plan can be used as best practice. Funding may also be available via Cllr Foot's community chest scheme.

The plan would need to be reviewed annually and retested every 3 years.

St Erme Community Emergency Plan could be useful to use as best practice.

34-18 MINUTES OF THE PREVIOUS MEETING (21.05.2018) – agreed.

35-18 MATTERS ARISING FROM THE MINUTES

- a) With reference to minute no. 17-18a), a Parishioner has volunteered to become the Parish's Tree Warden. [ACTION: Clerk to contact the Tree Council].
- b) With reference to minute no. 17-18b), the Clerk reported that a response has been sent to Cormac regarding GDPR.
- c) With reference to minute no. 23-18, Cllr Mrs Braund advised that the Memorial Hall Chairman has arranged for the site to be revalued, and the current insurance schedule will be updated in September.
- d) With reference to minute no. 26-18, the Clerk confirmed that she has contacted Cormac to ask them to include the Memorial Cross/postbox in their weed spraying contract at a cost of £50 +VAT.

- e) With reference to minute no.164-17e) [ACTION: Address to be changed with Land Registry for correspondence relating to Landulph Memorial Hall – Clerk].

36-18 NEIGHBOURHOOD PLANNING www.landulphplan.org

Pre-submission consultation period – available for residents/employees to make comments on the plan. Plan in place until 2030. Landulph Parish Council can respond as a Council, and Councillors as individual parishioners. At present, Cornwall Council planning will take a 50% view of the plan, as it's 50% completed. To be finalised in approximately 6 months' time.

Consultation has been undertaken on a representative sample of parishioners.

37-18 PLANNING - to consider planning applications received:

- a. [PA18/05129](#) | Non-material amendments (No. 1) for amendments to fenestration; changes to materials/finishes to roof, external walls, windows and doors, and rainwater goods; addition of flue pipe, roof windows and PV solar array - all as described and highlighted red on the accompanying drawing 18-001-09 to (PA16/10722) Conversion of an agricultural building 'The Shippen' to a four bedroom split level dwelling. | North Wayton Farm, The Shippen Road From Junction North Of Stockadon Farm To Landulph Landulph PL12 6QQ

It was RESOLVED to agree with this application.

- b. [PA18/04597](#) | Outline application for 9 open market detached dwellings with associated works (outline with all matters reserved) | Land South Of The Oaks Coombe Drive Cargreen Cornwall Cllr Cradick was not present for this item.

4 letters/emails have been received from parishioners – with objections to this planning application.

The applicant advised that Highways have not expressed any concerns, this is a greenfield site – nothing can be done with it, and it's better to develop this on a small-scale.

There was a question on whether Landulph Neighbourhood Plan can influence at this stage, Cllr Worth advised that Parish Councillors will view this application with an open mind.

Cllr Foot reported this is a planning pre-application – and the applicants have taken Cornwall Council's views on board. Also, the Landulph Neighbourhood Plan is an emerging plan, and has not been taken on referendum.

This planning application was discussed at length, and the Parish Councillors voted on this pre-application. Out of the 6 Councillors present, 3 objected and 3 abstained from voting.

It was RESOLVED that Landulph Parish Council would respond to Cornwall Council advising that it objects to this planning pre-application – as it is not in line with the emerging Landulph Neighbourhood Plan, which recommends that there is a maximum of 5 houses in any one development.

38-18 PENYOKE RECREATION GROUND REFURBISHMENT, ANNUAL INSPECTION REPORT, ROLLING PROGRAMME

Cllr Dennis advised that she is waiting for a quote from a local contractor for the additional work to be completed. Cllr Worth reported that he received a comment from a parishioner on how great an asset the playground is.

Cllr Dennis advised that Cllr Mrs Braund will be responsible for looking after this work until September.

39-18 PENYOKE DRAINAGE ISSUES

Cllr Braund advised that he is still waiting for a response from the Environmental Agency.

It was RESOLVED that the Clerk would create a draft agreement [ACTION: Clerk].

It was RESOLVED that Cllr Braund would arrange a site visit regarding the Cornwall Council crowdfunding seed fund, with a suggestion that solar funding could be used.

40-18 SOLAR FUNDING – DISCUSSION RE OTHER FUNDS

Defer until next meeting.

41-18 SALTASH CRICKET CLUB RENT

It was RESOLVED that the 2018-19 rent to be received from Saltash Cricket Club for hiring the Henry Searle Memorial Field would be £193, with a request to see a copy of their Public Liability Insurance policy. [ACTION: Clerk].

42-18 GENERAL DATA PROTECTION REGULATIONS

[ACTION: Cllr Worth / Cllr Dennis / Clerk to work on this, and agenda item for the next meeting].

43-18 DEFIBRILLATOR CHECKS AND CONTACT DETAILS

It was RESOLVED that Cllr Braund would pass a copy of the monthly check to the Clerk.

44-18 COMMUNITY EMERGENCY PLAN DISCUSSION

Cllr Foot – sits on Devonport Local Liaison Group (query re rusting nuclear submarines)

Cllr Worth stated that whilst there are limited roads to the village, there is access to the river. He also stated that he would want to include the school. It was RESOLVED that the Parish Council would investigate creating an Emergency Plan, and would seek volunteers from the parish to assist – an article would be written for the August/September Newsletter (deadline of mid-July). [ACTION: Clerk].

45-18 HIGHWAYS SCHEME INFORMATION

Cornwall Gateway Community Network Area – Cllr Foot/Cllr Worth have attended several meetings.

Examples – looking for recommendations. 4 year plan. ie 20 mph zone, extending double white lines A388 Sillaton. It was RESOLVED that Cllr Worth would draft a response from Landulph Parish Council. [ACTION: Cllr Worth].

46-18 CORRESPONDENCE:

- a) Letter from Sheryll Murray MP re Clean Air Strategy – further details available from the Parish Council website.

- b) Letter from The Local Government Boundary Commission re Electoral Review of Cornwall draft recommendations. [ACTION: Clerk, and for discussion at the next meeting].
- c) Email from Cornwall Council's Corporate Governance regarding the Standards Committee

47-18 ACCOUNTS FOR PAYMENT:

PAYEE	CHEQUE	REASON	NET	VAT	GROSS
Zurich Municipal *paid in May	101129	Insurance June 2018-2019	513.97	61.67	575.64
Landulph Under Fives	101130	Solar funding	410.00	0.00	410.00
Landulph Memorial Hall	101131	Broadband April 2017-March 2018	883.22	176.64	1059.86
Cancelled cheque	101132		115.60	0.00	115.60
HMRC	101133	June Tax	115.60	0.00	115.60
K Williams	101134	June Salary (+extra hours from May)	462.59	0.00	462.59
K Williams	101135	May office expenses	111.08	0.000	111.08

48-18 CHAIRMAN'S URGENT BUSINESS

- a) Hedges. Accident in the village – thankfully no injuries. Pressure on Parish Council to act on grounds of safety. Discussions with landowners, site review and plan made on 8th June. 12 sections. 11th June action taken.
The Clerk advised that, as a Parish Council, does not have the power to undertake this work.; and that Parish Councillors are acting as individuals and could be personally liable. This is the responsibility of the landowners, or for Cornwall Council to undertake enforcement action.
Cllr Worth showed before and after of cutting the hedges. Legislation – May-September – wildlife. Cost £160.
- b) Sewage cabinet. AONB – cannot risk raw sewage going to river. More equipment – black box. Parish Council not aware this was being actioned. Parish Council has no power to ask them to take it away. No input on the placement of physical infrastructure by a statutory undertaker.
- c) Dog bin at the top of Coombe Lane, not at the bottom. Also, one on the Coombe. Request that parishioners complain to Cornwall Council if the bin is not emptied. Could we ask the owners of Slipway Quay if a dog bin could be placed there. Will Cornwall Council empty the bin on private land? Cllr Foot to enquire.
- d) Grove Villa – caravan / placement of security cameras / placement of blue container / harris fencing. The owner advised that Cornwall Council and police have visited – no problems. Footpath is not blocked. Cllr Shirlaw to walk around the footpath to investigate. [ACTION: Clerk to write to Cornwall Council's Enforcement Officer].
- e) Fire Brigade to visit the village to demonstrate the width of a fire engine - date yet to be arranged.
- f) PA18/01545/PREAPP | Pre-application advice for 49.9 megawatt (MW) battery storage facility | Sub Station Landulph Saltash Cornwall PL12 6PU. [ACTION: Clerk to ask if further information could be provided].

49-18 ANY OTHER BUSINESS – none.

50-18 DATE OF NEXT MEETING: Monday 16th July, 7.30pm

Meeting closed at 9.03pm.....Chairman