

**Minutes of a meeting of Landulph Parish Council Extraordinary Meeting held on
Monday 17th September at 7.30pm in the
Landulph Memorial Hall Annexe, Landulph**

PRESENT: Councillors M Shirlaw (acting as Chairman), Mrs G Braund, P Braund, Mrs R Cradick, M Dennis.

Also present: Councillor Jesse Foot; and Katherine Williams - Clerk to the Council.

Public Forum

95-18 APOLOGIES FOR ABSENCE – Cllr M Worth.

96-18 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA – none.

97-18 MINUTES OF THE PREVIOUS MEETINGS (20th August 2018) – agreed.

98-18 MATTERS ARISING

- a) With reference to minute no. 90-18, the Clerk confirmed that the contact details for the Hall Chairman has been passed to the insurance company.
- b) With reference to minute no. 92-18a) Cllr G Braund confirmed she would discuss with the school regarding a project to commemorate the First World War. [ACTION: Cllr G Braund].
- c) With reference to minute no 92-18c), the Clerk confirmed that two parishioners have volunteered to become involved with the Emergency Plan. For discussion at the October Parish Council meeting. [ACTION: October agenda.]
- d) With reference to minute no. 92-18d), it was noted that Glen Honey has some photos for the Parish Council website, and it was also suggested to contact Allen Pack. [ACTION: Clerk].

99-18 PLANNING – no planning applications received.

100-18 NEIGHBOURHOOD PLANNING

A letter was received from the Chair of Landulph Development Neighbourhood Planning Group, advising how the plan was going to be re-worded. Councillors reported that the version received is incomplete, the numbering has gone awry, and paragraphs are missing. The Secretary of the Planning Group advised that a copy is available on the Landulph Plan website, and she would resend via email, and also provide a hard copy. It was RESOLVED that it would be discussed at the next Parish Council meeting. [ACTION: October agenda].

101-18 PENYOKE RECREATION GROUND REFURBISHMENT, ANNUAL INSPECTION REPORT, ROLLING PROGRAMME

It was RESOLVED that the Clerk would ask the Playground Inspection company to undertake an inspection in the autumn [ACTION: Clerk].

Cllr G Braund reported an incident which occurred approx. 5-6 weeks ago, involving a little girl (2-3 years old) getting her leg wedged in the aeroplane climbing frame. A resident was able to hacksaw the bar off to free her leg, and filed it down so it's not sharp, and taped it over. The girl's leg was fine, but the climbing frame needs to be taken out of commission until it has been investigated. It was RESOLVED that

Ray Hall would be contacted, to ask if he could tape up/cordon off the piece of equipment, and a notice would be placed on the Parish Council website. [ACTION: Clerk]. It was also reported that the Emergency Services were called – but the Fire Brigade wouldn't attend. It was RESOLVED that this needs to be investigated. [ACTION: Cllr G Braund to contact the parishioner to find out the details/date/time of the incident, then Clerk to write to the Fire Service asking why they wouldn't attend].

102-18 PENYOKE DRAINAGE ISSUES: ENVIRONMENTAL AGENCY LAND DRAIN; SEED FUND GRANT / CROWDFUNDING

Cllr Braund advised that the work is still yet to be undertaken by the Environmental Agency. It was RESOLVED that Ray Hall would be asked to cut the side of the bank facing the playing field at a cost of £315. Cllr Braund advised that it would cost £100 to seed the bank – he would be happy to do this. [ACTION: Cllr Braund to contact Ray].

103-18 SOLAR FUNDING – DISCUSSION RE OTHER FUNDS

Deferred to the next meeting.

104-18 LANDULPH MEMORIAL HALL INSURANCE

It was confirmed that the Hall insurance policy had been received, however Cllr G Braund advised that the amounts were still being reviewed.

105-18 DOG BIN

Cllr Shirlaw has spoken with the management company and an area has been identified area that the Parish Council could use for a small fee. A contract for 5 years initially would be drawn up. For discussion at the next meeting. [October Agenda].

106-18 PARKING IN FORE STREET

Cllr Shirlaw reported that an independent person (Claire Tagg) was willing to act as Chairman of the public meeting on Monday 22 October at 7.30pm in the hall, details will be posted on the website, in the next newsletter and also on Landulph Innit. A questionnaire is being drafted – primarily to residents of Fore Street who will receive a posted copy, but this questionnaire is also open to anyone else who wishes to complete it.

107-18 MAINTENANCE – LIFEBOUY

There was a discussion regarding an annual inspection of the lifebuoy, which was purchased from Glasdon UK Ltd in November 2017. It was RESOLVED that the company would be asked if they can provide new seals, and for advice on undertaking an annual inspection. [ACTION: Clerk to send Cllr Shirlaw the contact details, for Cllr Shirlaw to contact].

108-18 GENERAL DATA PROTECTION REGULATIONS

It was reported that all Parish Councillors, and Clerk, now have Landulph.org.uk email addresses, which are available on the Parish Council website. It was RESOLVED that the Clerk would contact the Newsletter to formally let them know. [ACTION: Clerk].

109-18 CORRESPONDENCE:

- a) Letter from Landulph Neighbourhood Development Plan Group;
- b) HM Land Registry Notice of an application for registration of a person in adverse possession. It was RESOLVED that this doesn't relate to Landulph Parish Council, but may be connected to Landulph Parochial Church Council. [ACTION: Cllr Shirlaw to contact, and Clerk to respond to HM Land Registry].

110-18 ACCOUNTS UPDATE

Defer until next meeting.

111-18 ACCOUNTS FOR PAYMENT

PAYEE	CHEQUE	REASON	NET	VAT	GROSS
HMRC	101147	Tax Sept 2018	67.40	0.00	67.40
K J Williams	101148	Salary Sept 2018	268.94	0.00	268.94
K J Williams	101149	Office Expenses Sept 2018	45.64	0.00	45.64

- Invoice received from **CORMAC** for September weed spraying – to be reported at the next meeting

112-18 CHAIRMAN'S URGENT BUSINESS

- A telephone call was received from a lady regarding the Festival sign near the Botus Fleming roundabout. This was passed to the Festival Committee.
- The Parish Council had been contacted by a lady asking for her thanks to be passed to the person who opened the church – this was passed to Glen Honey.
- Community led housing – open day.
- Cornwall Gateway Network Panel meeting date – Tuesday.

113-18 ANY OTHER BUSINESS - none

114-18 DATE OF NEXT MEETING – Monday 15th October, at 7.30pm

DATES FOR 2018: 19 November, 17 December

10 minute Public Forum to follow the meeting.

Part Two: Under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) shall be excluded from the meeting at this point due to the confidential nature of the agenda items to be discussed.

115-18 HM LAND REGISTRY NOTICE OF AN APPLICATION FOR REGISTRATION OF A PERSON IN ADVERSE POSSESSION – agenda item not required.

Meeting closed at 20.26pm.....Chairman