

**Minutes of a meeting of Landulph Parish Council Extraordinary Meeting held on
Monday 19th November at 7.30pm in the
Landulph Memorial Hall Annexe, Landulph**

PRESENT: Councillors M Worth (Chairman), Mrs G Braund, P Braund, Mrs R Cradick, M Dennis, M Holmes.

Also present: Councillor Jesse Foot; and Katherine Williams - Clerk to the Council.

Public Forum

139-18 APOLOGIES FOR ABSENCE - none

140-18 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

- a) Cllr P Braund for minute number 143-18 b)
- b) Cllr G Braund for minute number 148-18 d).

141-18 MINUTES OF THE PREVIOUS MEETING (15th October 2018)

Cllr Dennis advised that minute number 137-18 isn't totally correct – the bus doesn't get to its position to pick up the children.

Cllr P Braund advised that he has listened to the recording of the meeting and feels that the minutes are accurate, however he expressed concerns relating to the accuracy of the recording of names to voices from the recording. The Clerk advised that everyone who spoke when she was absent from the room had already spoken at the time when she had taken minutes, and therefore she could recognise the voices and had analysed the recording in great detail. It was RESOLVED to agree with the names and/or role titles against discussion points, and the minutes were agreed.

142-18 MATTERS ARISING

- a) With reference to minute no. Penyoke inspection, the Clerk confirmed that she has contacted the inspection company to confirm they could go ahead with the inspection – the company will contact Cllr Dennis to arrange a date to accompany them.

143-18 PLANNING

Planning – to consider planning applications received:

- a) [PA18/09495](#) | Proposed loft conversion with dormer | Three Greens Cargreen Saltash Cornwall PL12 6PA. Concerns were expressed relating to the blue cement fibre horizontal cladding. It was RESOLVED that Landulph Parish Council has no objection but would request that the blue cement fibre horizontal cladding is in white (rather than blue), in line with other properties in the area, and as it backs onto the conservation area.
- b) [PA18/10021](#) | Works for the removal of 1 Ash (T1), removal of 5 dead branches, lifting of crown to 4m above ground and crown reduction by maximum of 4 m of Oak (T3) subject to Tree Preservation Order. | Lowena Coombe Lane Cargreen Saltash Cornwall PL12 6PB. Cllr P Braund was absent for this item on the agenda. It was RESOLVED that Landulph Parish Council has no objection.

- c) [PA18/10056](#) | Demolition of existing extension and erection of replacement to rear of property. Alterations to front elevation fenestration. | Kilna Fore Street Cargreen Saltash Cornwall PL12 6PA. It was RESOLVED that Landulph Parish Council has no objection.
- d) [PA18/10006](#) | Construction of agricultural dwelling with variation of condition 4 of decision PA11/02605 dated 10th June 2011 to allow occupation of the dwelling by persons not solely or mainly or last working in the locality in agriculture | Rock Park Ellbridge Lane Hatt Saltash PL12 6PU. Concerns were expressed that the planning application was granted in 2011, and as soon as this was granted, they sold the plot. It was RESOLVED that Landulph Parish Council objects to this application.
- e) [PA18/09411](#) | Refurbishment of estate office and change of use to commercial office (B1a) | Lower Marsh Farm Landulph Saltash Cornwall PL12 6NG. It was RESOLVED that Landulph Parish Council has no objection.
- f) [PA18/00003/SPD](#) | Cornwall Council is publishing the draft Housing Supplementary Planning document for a six week consultation period between Friday 19th October and 5pm 30th November 2018. | Cornwall. It was RESOLVED that Landulph Parish Council has no comment.

144-18 PENYOKE RECREATION GROUND REFURBISHMENT, ANNUAL INSPECTION REPORT, ROLLING PROGRAMME

Cllr Dennis has received an estimate for fixing the aeroplane climbing frame, at a cost of £585, plus £40 for the fixing to barricade off the damaged equipment. It was RESOLVED this cost is agreed.

Cllr Worth reported that a notice has been received from the Environment Agency, who propose to carry out works on the bank in relation to the Toe Drain, after 26th November 2018 for 4 weeks. Half of the parking area will be blocked off. Notice to be placed on the website, and on the noticeboard. [ACTION: Clerk to contact the Environment Agency to ask them to exercise care near the bank which has just been seeded].

145-18 DOG BIN

It was RESOLVED that Cllr Worth would contact BIFFA, and the landowner to draw up a contract. [ACTION: Cllr Worth].

146-18 GENERAL DATA PROTECTION REGULATIONS

A statement has been added to the agenda, and also to future minutes, reporting on the potential broadcasting of the Parish Council meetings.

147-18 EMERGENCY PLAN

It was RESOLVED that the Parish Council would arrange a meeting in the new year, to include the Cornwall Council Emergency Planning officer, and the two parish volunteers. [ACTION: Clerk].

Cllr Worth reported on the fire engine visiting the village. Both Saltash Fire Engines arrived in Cargreen on a totally random visit at 8pm on Tuesday 13th November. This was at the request of Cllr Worth to check access along Fore Street and down to the river in the event of emergencies.

Access was fine as parked cars had left room but it should be remembered that the Fire Engines are 2.6m in width and 10m long for turning. The access to Penyoke was also checked and access along Church Lane.

148-18 CORRESPONDENCE:

- a) Email from Cornwall Council regarding the Landulph Neighbourhood Development Plan; advising that they need to formally receive it from the Parish Council.
- b) Email relating to the 15th October minutes; noted.
- c) Email relating to the Standards Committee; noted.
- d) Email and letter from the Landulph Memorial Hall requesting funds from the Parish Council for repairs; Ray Oatham was asked to speak on this item, who advised that the door going to the patio does not close adequately. The Hall Management Committee asked the Parish Council, as the custodian of the hall, and as this is a structural related problem, if the Parish Council could raise the order for the repair, and the Hall Committee will reimburse the costs. It was RESOLVED that the Parish Council would pay for the repair, and then be reimbursed by the Hall Committee.

Cllr Worth noted the rear stage fire doors are often blown open and should be checked for security.

- e) Application for the Renewal of a Street Trading Consent – Vintage Truck and Trike Catering Company from January 2018 – December 2019. It was RESOLVED that the Parish Council has no objection.

149-18 NOTICE OF VACANCY OF OFFICE OF PARISH COUNCILLOR

The Clerk has prepared a notice, and it was RESOLVED this would be published on the noticeboard, website, and in the newsletter.

150-18 COUNCILLOR REPRESENTATIVE TO OTHER BODIES

Footpaths Group; and Vice Chairman.

It was RESOLVED this decision would be deferred to the December meeting when the Parish Council may have an additional Councillor.

151-18 CODE OF CONDUCT AMENDMENTS

It was RESOLVED this decision would be deferred.

152-18 PRECEPT PROPOSALS 2019-20

The Clerk has drafted proposals for the Precept 2019-20 and circulated to Councillors. It was RESOLVED this decision would be deferred until the December meeting.

I53-18 ACCOUNTS FOR PAYMENT

PAYEE	CHEQUE	REASON	NET	VAT	GROSS
Cornwall Council	101157	2 x planning training *raised in October	24.00	0.00	24.00
HMRC	101158	Tax Nov 2018	67.20	0.00	67.20
K J Williams	101159	Salary Nov 2018	269.14	0.00	269.14
K J Williams	101160	Office Expenses Nov 2018	41.48	0.00	41.48
P Braund	101161	Seeds for Penyoke bank – reimbursement for payment to Goren Farm Seeds	83.30	16.66	99.96
SLCC	101162	Annual Subscription renewal	84.00	0.00	84.00
P Braund	101163	Reimbursement for Cable Ties	2.78	0.00	2.78
P Braund	101164	Reimbursement for Paper plates	8.95	0.00	8.95
M Worth	101165	Reimbursement for Gmail accounts Oct 2018	52.80	0.00	52.80
Landulph Memorial Hall	101166	Door repair * to be agreed and reported at the next meeting.	*	*	1821.00

Cllr P Braund explained that the plates and cable ties were to make the poppies displayed around the war memorial, with a note of thanks and well done to all involved.

I54-18 NEIGHBOURHOOD PLANNING

Cllr Worth reported that amended documents were circulated to Parish Councillors.

It was requested that the Clerk checks with Cornwall Council to find out if they require hard copies of the document. [ACTION: CLERK].

Cllr Worth stated that the Parish Council needs to ensure it looks right, as it is a Landulph Parish Council document. It was RESOLVED that no further vote is required by the LPC following the last meeting, as only minor amendments have been made.

I55-18 CHAIRMAN'S URGENT BUSINESS

- a) Cllr Worth advised that he has attended the Landulph Newsletter AGM this evening. On behalf of the Council, would like to thank the Newsletter Group for all their hard work in ensuring this is delivered to all parishioners.
- b) Cllr Worth commented on the possibility of use of solar funding, to purchase a temporary, waterproof front staging system which could be used as an extension to the Hall stage, or could be used outdoors for events, etc, at a cost of c£1600 + VAT, to be stored at the Hall, but for use of the community when required. A discussion would need to held with the Hall Committee relating to the storage, and the Parish Council would need to consider donating to the Hall as their asset.
- c) Cllr Worth raised the issue of the Landulph Parish Council logo, and provided some images as examples. The finalised version would be circulated to Parish Councillors, and it was also requested that the logo is added to the Landulph Neighbourhood Development Plan before being sent to Cornwall Council.

156-18 ANY OTHER BUSINESS

- a) The Clerk reported that £10 has been received through the sale of Parish Maps.
- b) Cllr G Braund reported that the Leverton family have a bench on the playing field which they installed several years ago in memory of a family member, and with permission they would like to replace it. This was agreed.
- c) Cllr Dennis stated that the Asset of Community Value listing on the Spaniards Inn expired 12th November, originally done in 2013 for 5 years. Cllr Dennis has received an application form and guidance from Cornwall Council. This was progressed and completed previously by a group of parishioners, and there was a question on whether this group still existed. This has been brought to the attention of the Parish Council, and it was discussed that this group can progress with the re-listing if they wish to.
- d) Cllr Worth reported that he and Cllr P Braund attended a meeting with Cornwall Planning relating to a Spaniards development being moved forward, however there was very limited information at this meeting.
- e) Cllr P Braund read out a short statement as follows: After being given advice by a member of the standards department, I wish to give this short limited statement on behalf of myself and 3 of my fellow Councillors.
“After the Parish Council meeting on 15th October, 4 members of the Parish Council received an ultimatum asking them to resign with immediate effect or be reported to the Standards Committee for their support of the Neighbourhood Development Plan. All 4 Councillors have declined to resign”.

157-18 DATE OF NEXT MEETING – Monday 19th December, at 8.00pm

DATES FOR 2019:

21st January, 18th February, 18th March, 15th April, 20th May, 17th June, 15th July, 16th September, 21st October, 18th November, 16th December.

10 minute Public Forum to follow the meeting.

Meeting closed at 21.09pm.....Chairman