

**Minutes of a meeting of Landulph Parish Council Meeting held on
Monday 17th December at 8.00pm in the
Landulph Memorial Hall Annexe, Landulph**

PRESENT: Councillors M Worth (Chairman), Mrs G Braund, P Braund, Mrs R Cradick, M Dennis, M Holmes.

Also present: Councillor Jesse Foot; and Katherine Williams - Clerk to the Council.

Public Forum

158-18 APOLOGIES FOR ABSENCE - none

159-18 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

None.

160-18 NOTICE OF VACANCY OF OFFICE OF PARISH COUNCILLOR

It was RESOLVED to use ballot papers to vote. Three applications were received, and all three applicants were invited to speak.

It was RESOLVED to vote by ballot, rather than show of hands, and two sets of voting took place.

1st vote – 6 votes for Andrew Butcher; 1 vote for Libby Gawith; Roger Pugh was eliminated.

2nd vote – 4 votes for Andrew Butcher; 2 votes for Libby Gawith.

It was RESOLVED that Andrew Butcher would be offered the position of Parish Councillor.

A Declaration of Office was signed by Cllr Andrew Butcher.

161-18 COUNCILLOR REPRESENTATIVE TO OTHER BODIES

Councillor Dennis proposed, Councillor Holmes seconded, and it was RESOLVED that Councillor Philip Braund would act as the Vice Chairman. A Declaration of Office was signed by Councillor P Braund.

It was RESOLVED that Cllr Andrew Butcher would act as the Parish Council's representative on the Footpaths Group.

162-18 MINUTES OF THE PREVIOUS MEETING (19th November 2018)

It was noted that the November meeting was incorrectly recorded as an extraordinary meeting.

Cllr Dennis stated that she feels that Cllr Foot's comments on the reason for recording the October meeting, which Cllr Foot raised in the Public Forum section of the November meeting, should be noted in the minutes. Cllr Foot advised that he would be happy to send the Clerk an email of the notes of his discussion, which can be included as correspondence for the next meeting. [ACTION: Cllr Foot / Clerk].

Cllr P Braund advised that he had provided incorrect information in minute number PA18/09495a) about the Conservation Order for the Planning application PA18/09495 | Proposed loft conversion with dormer | Three Greens Cargreen Saltash Cornwall PL12 6PA, and he contacted the Clerk the next day to rectify.

163-18 MATTERS ARISING

- a) With reference to minute no. 148-18d) in relation to the Memorial Hall rear fire doors, the Parish Council were advised that the Hall Committee will investigate.

- b) With reference to minute no. 155-18b), Cllr G Braund commented that a decision had not been reached about the purchase of the staging, and it is not on the December Parish Council agenda. Cllr Worth advised that he understood this was agreed at the last meeting. Cllr Butcher stated that decisions should not be reached without being on the agenda. The Clerk advised that the cheque for approval for payment was on the agenda.
- c) With reference to minute no. 156-18b), Cllr G Braund reported that the Leverton family are happy, and hopefully this will be completed in the New Year.

164-18 PLANNING

Planning – to consider planning applications received:

- a) [PA18/02997/PREAPP](#) | Preapplication advice for landfill site to take inert waste from local construction projects (minor and major) | Land West Of Kingsmill Park Landulph Saltash Cornwall PL12 6NB.
It was RESOLVED that Cllr Foot would pass on to Botus Fleming Clerk; and the following comments to be passed to Cornwall Council from Landulph Parish Council:

Landulph Parish Council at this stage are concerned about 3 points:

 1. The potential increased lorry traffic through the lanes and the increased use at Ellbridge junction with the A388. We need clarification on what the expected traffic volumes will be.
 2. The changes or diversion to the water streams across the site that have been known to flood.
 3. Due to the proximity to the parish of Botus Fleming, Landulph Parish Council would wish that Botus Fleming Parish Council were also invited to comment.
- b) [PA18/11642](#) Works to fell oak tree subject to a Tree Preservation Order – 3 Hodders Way Cargreen Saltash Cornwall PL12 6NY.
Cllr Foot advised that the Cornwall Tree officer will visit to inspect.
It was RESOLVED to deal with this under Delegated Authority – for discussion at this meeting, and it was RESOLVED that Landulph Parish Council has no objection.

165-18 PENYOKE RECREATION GROUND REFURBISHMENT, ANNUAL INSPECTION REPORT, ROLLING PROGRAMME

Cllr Dennis advised that she is still waiting for the play inspection company to contact her; the Clerk advised the company has been in contact.

Cllr Dennis advised that the aeroplane has been fixed – checker plate aluminium has been added, and the trap hazard has been removed.

Cllr Dennis also advised that she has a meeting on 15th January to receive an estimate for the fencing.

166-18 DOG BIN

Cllr Worth advised that he is waiting for the legal wording from the management quay on the agreement regarding the rent, and the location of the bin.

167-18 EMERGENCY PLAN

Cllr Worth advised that a meeting date is to be scheduled.

168-18 CORRESPONDENCE:

- a) Email [from Janet Stone] dated 23.11.2018 asking the Parish Council to consider requesting Cornwall Council LPA to serve an Amenity Notice on the Spaniards Inn; It was RESOLVED to forward to Cllr Foot / Cornwall Council. Would advise Janet Stone to contact Cornwall Council to ask them to visit. Decisions needs to be made at the Parish Council, and Parish Councillors would never want to be accused of having a predetermination. [ACTION: Clerk to write to Janet].
- b) Email [from Janet Stone] dated 23.22.2018 to Parish Councillors regarding the possible reinstatement of an Asset of Community Value for the Spaniards, asking for the Parish Council to read out the statement. [ACTION: Clerk to write back to JS to advise this has happened and publicised].

Cllr Butcher commented that it is best for the Parish Council to remain independent. Cllr P Braund commented that a planning application for the Spaniards is imminent.

- c) Email from the Chair of Landulph Neighbourhood Planning Team dated 16.11.2018 stating:
“Regarding the last sentence of the first paragraph on page 15 of the minutes of Landulph Parish Council meeting of October 15 2019. The following facts are relevant.
A Neighbourhood Development Plan is about development, not stopping development.
All businesses were invited to the discussion groups that formed Public Consultation I in November 2015.
All businesses who may not have received the parish newsletter were written to to inform them about the public consultation, Regulation 14, held in June/July 2018.
The steering group of Landulph Neighbourhood Development Plan developed a policy that allows for development at the Crooked Spaniards if so desired, see Policy I of Landulph Neighbourhood Development Plan”. Landulph Parish Council noted this.
- d) Christmas card from Sheryl Murray MP – noted.
- e) The Clerk advised that she had received a letter from Cornwall Council’s Corporate Governance Officer dated 05.12.2018, advising that, as they have been unable to find a breach of the Code of Conduct, the complaint would be rejected.
- f) Local Government Boundary Commission – electoral review of Cornwall final recommendations available at www.lgbce.org.uk/. Noted by Landulph Parish Council.
- g) Invite from Waitrose Saltash Community Matters – Penyokey Party invite Weds 16th January 3-5pm. Cllrs Dennis, G Braund and Cradick to attend.

169-18 CODE OF CONDUCT AMENDMENTS

To be deferred.

170-18 WEBSITE – COST TO ADD LOGO

The Clerk advised that the Western Web quotation was £15 + VAT to add to the logo to the website. It was RESOLVED to agree with this cost. [ACTION: Clerk to contact Western Web, and to provide them with the logo, to add to the website].

171-18 PRECEPT PROPOSALS FOR 2019/20

It was RESOLVED that an increase of 10% precept would be submitted, which amounts to an additional £1,125.89 per year, resulting in an increase in Council Tax of £2.57 per year for a band D property, or £5.14 per year for a band H property.

It was RESOLVED to pay the Clerk at National Joint Council SCP 25, expenses of 0.45p per mile, office expenses of £17 per month, and photocopies of 0.10p for black and white, 0.30p for colour.

A discussion took place on the cost of the Broadband provision at the Memorial Hall, which is currently being paid for from a grant received by the Parish Council, which has another 2 years left. It was RESOLVED that the Clerk would investigate cheaper Broadband options. [ACTION: Clerk].

172-18 ACCOUNTS FOR PAYMENT

PAYEE	CHQ	REASON	NET	VAT	GROSS
Carlton Plastics	101166	Door repair at Hall *as reported at the previous meeting	1517.50	303.50	1821.00
Ray Hall	101167	Penyoke Recreation Ground grass maintenance x 18 cuts	1206.00	0.00	1206.00
Ray Hall	101168	Repair of bench at cross	54.00	0.00	54.00
Ray Hall	101169	Penyoke play equipment repairs	255.00	0.00	255.00
Ray Hall	101170	Penyoke Recreation Ground bank clearance	295.00	0.00	295.00
Ray Hall	101171	Grass maintenance Elbridge Bus Shelter x 11 cuts	198.00	0.00	198.00
Martin Worth	101172	Google drive repayment	52.80	0.00	52.80
CPS	101173	Hall staging invoice	1671.00	334.20	2005.20
K Williams	101174	Salary – December	268.94	0.00	268.94
HMRC	101175	Tax - December	67.40	0.00	67.40
K Williams	101176	Office expenses – December	31.99	0.00	31.99

Cllr G Braund advised that a BACS payment would be made, so that the Hall Committee would reimburse the Parish Council for the cost of the repairs to the door.

Cllr Worth stated that he is currently making the payments for the Google drive and is reimbursed monthly by the Parish Council, but this needs to be paid via BACS. [ACTION: Clerk to investigate].

Cllr Worth advised Cllr Butcher that a Landulph Parish Council Google email address and access to the Parish Council shared drive would be set up for him, and that he would receive notification when this is done.

Cllr Worth advised that, with reference to the staging invoice as discussed at the last meeting, this has been to the Hall Committee, who have advised they are happy to store the equipment. Cllr Butcher stated that he was uncomfortable as this is not on the agenda to agree. Cllr Worth stated that it was agreed at the last meeting that this company would be used, the purchase price was discussed, and it was agreed this would be funded from the solar funding, as it was for the benefit of the community as a whole, as the staging can be used in the hall, or at other locations, including external locations, and would be available for use by Landulph parishioners - as long as the Hall Committee agreed to the storage. Cllr P Braund agreed. Cllr G Braund stated that she didn't object to the purchase of this, but was of the understanding that the purchase was to be agreed at today's Parish Council meeting, once the approval of the Hall Committee had been sought. Cllr Butcher queried whether 3 quotes should have been sought,

and both Cllr Butcher and Cllr Worth asked the Clerk whether this was appropriate. The Clerk advised that the 'Accounts for payment' agenda item included this cheque, and it was for Councillors to decide whether they approved to sign the cheque for payment or not. The Clerk referred to the Financial Regulations, and asked Councillors whether they felt the purchase was deemed as specialised and urgent, or whether they would like 2 other quotations to be sought.

Cllr Worth advised that the purchase of this equipment was urgent, as it would be used for the pantomime, and that he had contacted the company to order it.

Cllr Dennis proposed to pay for the equipment; Cllr Holmes seconded; and it was RESOLVED to pay for this item. Cllr Butcher objected.

173-18 NEIGHBOURHOOD PLANNING

Cornwall Council has received the Landulph Neighbourhood Development Plan, which was submitted on 11th December 2018, with the inclusion of the Parish Council logo.

Cllr Worth thanked all those involved.

174-18 CHAIRMAN'S URGENT BUSINESS

a) Community Network Panel meeting dates: 28/2/19; 23/5/19; 26/9/19; 4/12/19.

It was requested that, following these meetings, an article is written for the Parish newsletter.

175-18 ANY OTHER BUSINESS – none.

176-18 DATE OF NEXT MEETING – Monday 21st January, at 7.30pm (Cllr G Braund apologies)

DATES FOR 2019:

18th February, 18th March, 15th April, 20th May, 17th June, 15th July, 16th September, 21st October, 18th November, 16th December.

10 minute Public Forum to follow the meeting.

Meeting closed at 9.50pmChairman