

**Minutes of a meeting of Landulph Parish Council Meeting held on
Monday 18th February 2019 at 7.30pm in the
Landulph Memorial Hall Annexe, Landulph**

PRESENT: Councillors M. Worth (Chairman), P. Braund, R. Cradick, G. Braund, M. Dennis.
Also Present for part of the meeting: Councillor J. Foot.

Public Forum

194-18 APOLOGIES FOR ABSENCE: Councillors A. Butcher, M. Holmes; and Katherine Williams - Clerk to the Council.

195-18 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA - none.

The Chairman stated that the meeting would be recorded, to be used alongside minutes taken as a record of the meeting as the Clerk was not present. Condolences were expressed to The Clerk.

196-18 MINUTES OF THE PREVIOUS MEETING (21ST January 2019) – agreed.

197-18 MATTERS ARISING

- a) With reference to minute number no. 179-18, the conversation between Cllr Worth and Cllr Butcher can be raised at the March meeting if required.
- b) With reference to minute number no. 187-18 relating Standing Orders: to include wording that although legally acceptable to record meetings without notification, it was agreed that the meeting should be advised when this occurs.
- c) With reference to minute no. 192-18 regarding yellow planning notification signage, timeframe explained.

198-18 PLANNING

Planning – to consider planning applications received:

- a) PA19/01209 – Extension requested to enable discussion at March meeting, awaiting reply from Cornwall Council. [Action: Clerk].

199-18 PENYOKE RECREATION GROUND REFURBISHMENT, ANNUAL INSPECTION REPORT, ROLLING PROGRAMME

Awaiting quotations to renew fencing - to be discussed at the March meeting. Still awaiting annual external inspection. Tree overhanging swings – to be checked for safety by qualified tree surgeon. [ACTION: Cllr Dennis].

200-18 DOG BIN

Awaiting contract with landowner to be signed. [ACTION: Cllr Worth].

201-18 EMERGENCY PLAN

Currently applying for a grant and reviewing feasibility of working jointly with a neighbouring parish. ***Still looking for additional volunteers.***

202-18 CORRESPONDENCE:

- a) Email received from a parishioner relating to the benefit of recording meetings, a discussion took place and agreed that the Parish Council need to review this further with a decision to be made on policy to include storage, access, usage etc. Cllr Foot stated that currently he is not aware of any local Parish Councils that routinely record meetings.
- b) Polling District and Polling Places review to be discussed at the March meeting.

203-18 ACCOUNTS FOR PAYMENT

PAYEE	CHEQUE	REASON	NET	VAT	GROSS
M Worth	101184	Reimbursement of Google Jan 2019	52.80	0.00	52.80
HMRC	101185	Income Tax February 2019	67.20	0.00	67.20
K J Williams	101186	Salary February 2019	269.14	0.00	269.14
K J Williams	101187	Office Expenses February 2019	35.87	0.00	35.87

204-18 NEIGHBOURHOOD PLANNING

- a) An Independent Examiner has now been appointed to examine the plan.
- b) Clarification is required as to the current responsibilities for LNDP as the Parish Council has adopted the document. [ACTION: Cllr Worth].
- c) The list of issues raised but not included in the plan to be discussed at the March meeting. [ACTION: Cllr G Braund].

205-18 CHAIRMAN'S URGENT BUSINESS

- a) Congratulations to Barry Richards on being voted "UK Flower Wholesaler of the Year".

206-18 ANY OTHER BUSINESS

- a) Cllr P. Braund stated that no progress had been made by the Environment Agency regarding work on the Penyoke Playing Field that should have been carried out last year. [ACTION: Clerk to contact the Environment Agency].
- b) Clarification is required regarding insurance / legal situation of simple gardening type duties undertaken on Parish Council grounds by parishioners eg. strimming. [ACTION: Clerk to seek advice].
- c) Cllr Cradick received a complaint from a member of the parish, regarding the poor state of roads in and around village. [ACTION: ALL Parishioners to report to Highways via Cornwall Council's website] (note: link to Cornwall Council's Highways 'report it' page is available on the Parish Council website under 'who do I contact').
- d) Cllr Dennis raised the subject of hedge cutting in the growing season and recommended early resolution with the landowners with regard to safety. To discuss at the March meeting.

207-18 DATE OF NEXT MEETING – Monday 18th March, at 7.30pm

DATES FOR 2019:

15th April, 20th May, 17th June, 15th July, 16th September, 21st October, 18th November, 16th December.

10 minute Public Forum to follow the meeting.

Part Two: Under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) shall be excluded from the meeting at this point due to the confidential nature of the agenda items to be discussed.

208-18 GRASS CUTTING SCHEDULE – CONTRACTOR APPOINTMENT

4 quotations were received, as follows:

Contractor A: £1752 total cost (VAT n/a)

Contractor B: £1774 total cost (VAT n/a)

Contractor C: £4,490 (+ £898 VAT)

Contractor D: £2,311 (+£462.20 VAT)

It was unanimously RESOLVED to appoint Contractor A.

Meeting closed at 8.35pmChairman

Minutes taken by Councillor Dennis.