

**Minutes of a meeting of Landulph Parish Council Meeting held on
Monday 18th March 2019 at 7.30pm in the
Landulph Memorial Hall Annexe, Landulph**

PRESENT: Councillors M. Worth (Chairman), P. Braund, R. Cradick, G. Braund, M. Dennis.

Public Forum

209-18 APOLOGIES FOR ABSENCE: Councillor A. Butcher, Councillor J. Foot, and Katherine Williams - Clerk to the Council.

The Chairman stated that the meeting would be recorded, to be used alongside the minutes taken as a record of the meeting as the Clerk is not present.

210-18 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA - none.

211-18 MINUTES OF THE PREVIOUS MEETING (18th February 2019) – agreed.

212-18 FILMING IN CARGREEN

A presentation was made to the meeting from two representatives from the Location Department of ITV regarding the filming of a new six-part comedy series which will be taking place locally and specifically in Landulph during April / May. They started by sincerely apologising for congestion that had affected the village by the casting auditions that had been held at the LMH, these auditions had attracted considerably more people than they had envisaged.

The filming will be taking place on:

8th April filming in Church Lane, Cargreen

27th May filming in and around The Spaniard's Inn – possibly necessitating traffic controls in Fore St.

28th May - 31st May – setting up and filming a village fete scene on the Penyoke Recreation Area. This will require Penyoke Lane and the Children's Play Area being closed periodically during these days. The film location team will be discussing this in further detail with affected residents and businesses.

They will make provision to protect the grass in the recreation area as much as possible but will make good any damage that may occur. It is likely that the "extras" will use the LMH as changing facilities, but canteen and toilet facilities will be located in The Spaniard's Inn car park. Large vehicles will be stored at the Landulph substation area or in The Spaniard's car park with smaller vehicles used to move equipment and people around. Waste management is controlled, with all waste being recycled where possible and removed from site at the end of the filming. The film company will be sending leaflets with further information to all householders that will be directly affected and will be liaising with the Parish Council.

They discussed the fact that a suitable fee would be paid to the Parish Council for the parish but the exact amount was not known at this time.

213-18 MATTERS ARISING – none.

214-18 PLANNING

Planning – to consider planning applications received:

- a) PA19/01366 – Proposed domestic motor garage at Penyoke Mill, Penyoke Lane PL12 6PA
Unanimous approval but asked for design to incorporate some natural stone in the finishing in keeping with the main property.
- b) PA19/01209 – Construction of a single storey extension to enlarge the living room and reconstruct the porch at Wessex, Church Lane PL12 6NS
Unanimous approval.

215-18 PENYOKE RECREATION GROUND REFURBISHMENT, ANNUAL INSPECTION REPORT, ROLLING PROGRAMME

3 quotations were received to replace fencing surrounding children's play area.

Contractor A: £8,950.00 Replacement in wood
£29,000 Replacement in recycled plastic

Contractor B: £7,830 + VAT Replacement in wood
£25,650 +VAT Replacement in recycled plastic

Contractor C: £16,675 +VAT Replacement in wood
£18,875 +VAT Replacement in wood

Play area inspection will be carried out 26/03/2019 - it was discussed and agreed to await the safety report and review the most urgent requirements recommended.

Currently awaiting qualified Tree Surgeon recommendations regarding branches overhanging the swings in the play area. [ACTION: Cllr Dennis].

Environment Agency work to recreation area - with the filming schedule noted it was agreed to contact the Environmental Agency to delay the work until June. [ACTION: Clerk / Cllr P Braund].

216-18 DOG BIN

Awaiting contract with landowner to be signed and "peppercorn" rent to be agreed. [ACTION: Cllr Worth].

217-18 EMERGENCY PLAN

Two members of the Landulph Emergency Plan group are attending a one-day training session on emergency control and flood impact on 19/03/2019. Provisional plan to be presented at the May Parish Council meeting.

Letter to be sent to Botus Fleming Parish Council with regard to working together on certain aspects of plan. [ACTION: Clerk / Cllr Worth].

218-18 HEDGE CUTTING

Discussion regarding formalising a plan - to ensure road safety during the growing season May / June:

- a) Issue to be urgently raised and formally documented with Cornwall Council;
- b) Landulph Parish Council to liaise with landowners and contractors to work together to manage a legal and acceptable timescale for the work to be carried out;
- c) Review feasibility of a priority traffic system in the narrows area.

It was noted that the additional traffic of the film crew should be taken into account for the timing for the work to be carried out.

[ACTION: Cllr Worth].

219-18 WEED SPRAYING CONTRACT

Agreed to roll on contract with Cornwall Council but to ensure the area at Landulph Cross is added in to this year's contract. [ACTION: Clerk].

220-18 TREES (standing agenda item) – no action.

221-18 RECORDING OF LANDULPH PARISH COUNCIL MEETINGS

It was agreed that meetings would be digitally recorded only in exceptional circumstances and that the meeting would be informed at the start. The Clerk and / or Chairperson would securely delete the recording after the documented minutes are formally agreed by the Parish Council, or within a documented prescribed time if exceptional circumstances. It was noted that the public do legally have the right to record meetings themselves if they so wish.

222-18 POLLING PLACES AND POLLING DISTRICT REVIEW

Documents to be added to the Parish Council website [ACTION: Clerk]. Unanimously agreed to continue to use the Memorial Hall as a Polling Station.

223-18 VOLUNTEER WORKING

Advice required [ACTION: Clerk].

224-18 CORRESPONDENCE:

- a) Filming request – agreed in principal subject to contract details.
- b) Community Governance Review – all Councillors to read.
- c) Highways scheme approval.
- d) Request for Dog Bin – Church car park [ACTION: Request to be made to Cornwall Council to provide bin – Clerk; Church to purchase bin and manage disposal].

225-18 ACCOUNTS FOR PAYMENT

PAYEE	CHEQUE	REASON	NET	VAT	GROSS
WesternWeb Ltd	101188	Website encryption with SSL certificate	75.00	15.00	90.00
WesternWeb Ltd	101189	Website review, licence etc	80.00	16.00	96.00
WesternWeb Ltd	101190	Add logo to website	15.00	3.00	18.00
HMRC	101191	Income Tax March 2019	87.40	0.00	87.40
K J Williams	101192	Salary March 2019 (+extra hours Nov-Jan)	349.24	0.00	349.24
M Worth	101193	Reimbursement of Google Feb 2019	52.80	0.00	52.80
K J Williams	101194	Office Expenses March 2019	29.15	0.00	29.15

226-18 NEIGHBOURHOOD PLANNING

Examiner visited village and has requested clarity on some points, this has been given.

Items identified by community that do not form part of the plan presented to the Parish Council
(copy attached- Appendix 1)

Items H and L - actioned, remaining items will be reviewed regularly and actioned if possible.

[ACTION: All Councillors].

The Parish Council and LNDP Steering Committee will work together during the final stages of the plan.

227-18 CHAIRMAN'S URGENT BUSINESS

- a) A Public Meeting for Torpoint Ferry Maintenance Schedule and relevant issues is being held 26th March 2019 at Torpoint Council Chambers. The Tamar Bridge management staff will also be in attendance.
- b) All outstanding invoices etc. to be presented as soon as possible before year end.

228-18 ANY OTHER BUSINESS

- a) Cllr G.Braund had an introductory meeting on behalf of the Parish Council with Mrs Ball, the new Headteacher of Landulph School who is very keen to maintain involvement with the local community.

229-18 DATE OF NEXT MEETING – Monday 15th April, at 7.30pm

DATES FOR 2019:

20th May, 17th June, 15th July, 16th September, 21st October, 18th November, 16th December.

10 minute Public Forum to follow the meeting.

Meeting closed at 21.15Chairman

Minutes taken by Councillor Dennis.

REPORT TO PARISH COUNCIL ON SUBJECTS IDENTIFIED BY THE COMMUNITY THAT DO NOT FORM PART OF THE NEIGHBOURHOOD PLAN

1 Housing

- a) Encourage accommodation for those wishing to downsize and stay in the village in retirement. (Residential home or care facility)
- b) Resist development that will increase significantly the traffic flow to the village.
- c) Planning for new homes to be in relation to those families already living in the Parish.

2 Traffic and Transport

- a) Provide increased identifiable passing places with signage.
- b) Install a signed priority system for narrow areas of the lanes.
- c) Need for a village car park to prevent parking on village centre roads and maintain safe access to housing.
- d) Need for a cycle /footpath from village centre to school and onwards to A 388.
- e) Pedestrianize Fore St.
- f) Provide a bus service.
- g) Develop a designated annual plan for hedge cutting
- h) Install 20mph speed limit and improved signage throughout village
- i) Install speed limit signs at all perimeters of the parish
- j) Provide a safety enforcement arrangement for road cleaning by farming community.
- k) Provision of river taxi service down river destinations.
- l) Manage exit and access to village in emergency via Coombe Lane via Tinnel to twin pines.

3. Communications and business

- a) Maintain The Spaniard's Inn as a community asset
- b) Ensure usable Broadband speed is available in all areas of the Parish
- c) Ensure mobile signal is available in all areas of the parish.
- d) Provide a village Wi-Fi
- e) Provide a shop/post office/tea shop
- f) Prevent further Solar Farms
- g) Prevent development of camping and caravan sites in the Parish

4. Recreation

- a) Provision of community allotment
- b) Provision of safety nets along the roadside of the cricket pitch.
- c) Maximise access to the river