

**Minutes of a meeting of Landulph Parish Council Meeting held on
Monday 20th May 2019 at 7.30pm in the
Landulph Memorial Hall Annexe, Landulph**

PRESENT: Councillors M. Worth (Chairman), A. Butcher, P Braund, G. Braund, R. Cradick, M. Dennis, M. Holmes.

Public Forum

01-19 TO ELECT THE CHAIRMAN FOR THE CIVIC YEAR 2019-20

Cllr Braund proposed, Cllr Butcher seconded, and it was RESOLVED that Cllr Martin Worth would be elected as the Chairman for the Civic Year 2019-20.

02-19 TO RECEIVE APOLOGIES FOR ABSENCE – Cllr Cradick, and Cllr Foot.

03-19 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA - none.

04-19 TO ELECT THE VICE CHAIRMAN FOR THE CIVIC YEAR 2019-20

Cllr Butcher proposed, Cllr G Braund seconded, and it was RESOLVED that Cllr Philip Braund would be elected as the Vice Chairman for the Civic Year 2019-20.

05-19 DECLARATIONS OF OFFICE

Cllrs Worth and P Braund signed their respective Declarations of Office.

06-19 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES FOR THE CIVIC YEAR 2019-20

It was RESOLVED that the following would be appointed:

LANDULPH MEMORIAL HALL COMMITTEE: Cllr Cradick.

SALTASH AREA ROAD SAFETY COMMITTEE: Cllr Worth.

LANDULPH SCHOOL LIAISON COMMITTEE: Cllr G Braund.

LOCAL FOOTPATH GROUP: Cllr Butcher.

NEIGHBOURHOOD PLANNING GROUP (X3): Cllrs G Braund, Cradick, Worth.

LANDULPH EMERGENCY PLANNING GROUP: Cllrs Dennis and Worth.

07-19 TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING (15.4.2019) – agreed.

It was reported that there was an omission from the April minutes relating to the advice given by the Clerk to Parish Councillors on funding church projects. The following paragraph should have been included:

An enquiry has been received from a parishioner, asking whether the Solar Park Fund money was available to support the Church Tower Appeal, and whether a distinction could be made between the Council's Precept funding, and other monies donated to the Council's custody for disbursement at the Council's discretion for non-Council business.

The Parish Clerk sought advice from the Society of Local Council Clerks, and referred to a briefing paper on 'Helping Your Parochial Church Council', which reports on whether parish councils could offer financial assistance to parochial church councils repairing and improving churches and church buildings which could benefit communities. The report states that the then Local Government Minister, Brandon Lewis replied that such contributions from council funds were not permitted under the Local

Government Act 1894, s8(1). Landulph Parish Council is governed by this legislation, and therefore is not permitted to provide contributions from its funds to parochial church councils. Landulph Parish Council is also fully audited, so any payments to other organisations (whether from its precept, or other donated funds) still needs to abide by this legislation. Section 137 funding – which permits the Parish Council a limited amount of funding each year to pay fully constituted groups on activities for which it has no other specific powers. However, the SLCC advised this is complicated when the fully constituted group is set up to pay for something the Parochial Church Council is responsible for (ie church building repairs). Whilst not Precept funding, the Solar Park funding was passed to the Parish Council to distribute, in accordance and compliance with the Parish Council's financial regulations, in addition to the Government's Department of Communities and Local Government audit regulations, and the Local Government Act legislative restrictions.

Parish Councillors considered this advice, and it was RESOLVED that the Parish Council is not, therefore, in a position to contribute to the Church Tower Appeal.

08-19 MATTERS ARISING FROM THE MINUTES

- a) With reference to minute no. 233-18, it was reported that a contract has been finalised and sent for the filming at Penyoke.
- b) With reference to minute no. 235-18a), it was reported that the Parish Council's thanks were passed onto the Planning Officer.
- c) With reference to minute no. 243-18, it was reported that the Parish Council's insurance company had been contacted, and advice given regarding the use of volunteers.
- d) With reference to minute no. 246-18b), Cllr Worth advised that a response has been received from Cornwall Council stating that, unfortunately, the road location has not enough priority at present within the current Cornwall Council budget. They have around £30m to spend annually with £280m of outstanding issues on 4,500 miles of roads.
- e) With reference to minute no. 248-18, it was reported that a notice has been sent to the Parish Newsletter regarding the next round of Solar Panel funding.
- f) With reference to minute no. 252-18, it was reported that monolith located on a public footpath had been reported to Cornwall Council who gave a reference number, but no response received as yet. It was that a complaint had been received about the access at the footpath near Paradise Lane – it is unclear where the footpath is located, and a suggestion could be put to the landowner of the wooden building to put up a sign showing where the footpath is located.

09-19 PLANNING – TO CONSIDER PLANNING APPLICATIONS RECEIVED: NONE RECEIVED

- a. Letter from Pivot Power advising of a planning application for a 49.9mw batter energy storage facility at Ellbridge Lane. Landulph Parish Council has requested a site visit, which will be on Tuesday 11th June (to include Parish's Tree Officer).
It was discussed that, when considering recent national press reports of smartphone / aeroplane fires, there is a threat of emergency with this facility, potential for a plume of contaminants. A suggestion was made for further liaison with Botus Fleming Parish Council – Cllr Worth reported that he had attended their Parish Council meeting.

10-19 NEIGHBOURHOOD PLANNING (STANDING ITEM)

A member of the Landulph Neighbourhood Planning Group reported that the website contract finishes in September 2019, and queried what can be done with the information available on it. The Group will write formally to the Parish Council about this.

It was reported that the Parish Council is currently waiting to be informed of the Referendum date by Cornwall Council.

At the last meeting, a list of points were reported to the Parish Council (suggestions rather than definite action points). These are to be discussed further by the Parish Council – Parish Councillors are to review the list, to look at the top 5-10 priorities or deliverables, for discussion at the June Parish Council meeting. [ACTION: Parish Councillors; Agenda – June].

It was RESOLVED that the Parish Council would ask the LNDP Committee for a list of the number of people who contributed to each item – which may help the decision on priorities. [ACTION: Cllr G Braund to ask the LNDP team].

11-19 TREES (STANDING ITEM) – AMANDA PUGH, TREE OFFICER FOR THE PARISH

It was reported that Western Power had started an extensive tree cutting programme, which they shouldn't be conducting at this time of year, as they could be acting in contravention of the Wildlife and Countryside Act. Communications took place between Amanda Pugh, Cllr Foot and Western Power. Western Power responded to advise they would send an Ecologist to review the site (Amanda reported this ecological survey should have been undertaken beforehand). A nesting inspection report was received, showing there were active nests in the hedges, and the Ecologist's recommendation was that the hedges should only be cut by hand during this time to provide a minimum clearance around powerlines, all cutting to be with a handsaw, and the use of a cherry picker to avoid standing on or disturbing bird nests. The remainder of the works to be carried out after the nesting season.

12-19 PENYOKE RECREATION GROUND REFURBISHMENT, ANNUAL INSPECTION REPORT, ROLLING PROGRAMME (STANDING ITEM)

An estimate has been received for the specialised, priority works to be undertaken at Penyoke Recreation Ground of £1694. It was RESOLVED to use this contractor. [ACTION: Cllr Dennis to liaise with the contractor to start the work ASAP]. It was reported that a specialist grass cut will be done this week, as required and paid for by the Filming Company.

13-19 FILMING

Cllr Worth reported that a contract has been sent to the film company for their use of Penyoke Recreation Ground. At the location there will be a design of a May fair and fire engine. There will be substantial numbers of cast and crew, who will be transported from the Memorial Hall to the Recreation Ground by minibus. Cllr Worth reported that the Parish Council will receive payment for the use of the Recreation Ground, and the company will be responsible for a full reinstatement of grass etc if any damage occurs. It was requested that local parishioners don't publish this widely – as there are concerns about additional traffic from people travelling to the village to see the filming. He gave an example in Wales where 30,000 people turned up. Cllr Worth also advised there will be stunts and firearms. Parishioners in the area should have received letters from the company.

It was RESOLVED to add a notice on the Parish Council website / noticeboard / at the Recreation Ground about the closure of Penyoke Recreation Ground from Sunday 26.5.19 to Saturday 01.06.19 [ACTION: Clerk / Cllr Dennis / P Braund].

14-19 DOG BIN - SLIPWAY

It was reported that the cost to empty the bin quoted to Landulph Parish Council is the same as that of another local Parish Council. It was RESOLVED that the bin would be emptied fortnightly to start with, and this would be reviewed and increased to weekly if required.

15-19 CORRESPONDENCE:

a) Saltash Community Highways Network – proposed 20mph speed limit in Cargreen. This is a draft proposal which is not to be circulated at this stage. A consultation is likely to take place in June, but Landulph Parish Council has been asked to comment on the draft proposals – by 27th May. All Parish Councillors to review and pass any comments to the Clerk. [ACTION: Parish Councillors / Clerk].

16-19 ACCOUNTS FOR PAYMENT:

PAYEE	CHEQUE	REASON	NET	VAT	GROSS
Hall Committee	101195	Broadband	*	*	947.08
Landulph Memorial Hall	101201	Extra hire of hall - Emergency Plan meeting	10.80	0.00	10.80
Zurich Municipal	101202	Insurance 1.6.19-31.5.20	521.38	62.56	583.94
HMRC	101203	Income Tax May 2019	69.40	0.00	69.40
K J Williams	101204	Salary May 2019	277.52	0.00	277.52
K J Williams	101205	Postage, printing and expenses May 2019	43.08	0.00	43.08

*Broadband VAT amount to be confirmed at the June meeting.

It was also noted that the Gmail automatic payment should be included in the Accounts for Payment – and will be confirmed at the June meeting. [ACTION: Clerk].

17-19 AUDIT OF ACCOUNTS 2018-19

It was RESOLVED to defer this agenda item until the June meeting.

18-19 FIXED ASSETS REGISTER

It was RESOLVED to defer this agenda item until the June meeting.

19-19 VAT REFUND CLAIM 2018-19

It was RESOLVED to defer this agenda item until the June meeting.

20-19 INSURANCE RENEWAL

The Parish Council Insurance Renewal was agreed and noted (one year from June 2019).

21-19 BROADBAND

A discussion was held on the costs for Broadband at the Memorial Hall, which is funded by the Parish Council. A cost review was undertaken, and the costs could be decreased by approximately £390 per year, with the same provision / provider. It was questioned whether the Council should continue to pay these costs, or whether other organisations who use the Hall could also contribute, and it was proposed that a meeting with the Hall Committee could be arranged to discuss further. It was also queried when the grant funding for the Broadband is likely to run out – the Clerk advised there is funding of £944 left (approximately 1 year left at the current costs). Cllr Worth offered to review the Broadband costs, for further discussion at the June meeting. There was also a discussion about the website hosting costs incurred by the Parish Council – also for discussion at the June meeting. [ACTION: Cllr Worth / June Agenda].

22-19 CHAIRMAN'S URGENT BUSINESS

a) Notification received of South West Water's intention to close the road at Vollards Lane, Hatt from 8-10 July (24 hours).

23-19 ANY OTHER BUSINESS

- a) Cllr Dennis raised the issue of the hedges and asked what action the Parish Council will take. The Parish Clerk, as on previous occasions when this issue has been raised, advised Parish Councillors that the Parish Council does not have the legal power, responsibility, or insurance to undertake this work, as the hedges are privately owned by individuals, and only Cornwall Council has the power to undertake any enforcement action. There was a lengthy discussion, and it was proposed by Cllr Holmes, seconded by Cllr Worth and it was RESOLVED that the Parish Council, as a matter of safety, would hire a contractor to cut the hedges. [ACTION: Cllr Worth].
- b) Cllr G Braund raised the issue of developing School Council / Parish Council links and advised that the new Headteacher is more than happy to have a meeting in the Autumn term.

24-19 DATE OF NEXT MEETING: Monday 17 June 2019 at 7.30pm, Landulph Hall Annexe.
Dates for 2019: 15 July, 16 September, 21 October, 18 November, 16 December.

10 minute Public Forum to follow the meeting.

25-19 WORKPLACE PENSIONS REGULATOR – WORKPLACE PENSION ENROLMENT
Agenda item not required.

Meeting closed at 21.36Chairman