LANDULPH PARISH NEIGHBOURHOOD PLAN

MINUTES of the Working Party meeting held on Monday 14th December 2015 at 7.30pm in Cargreen Yacht Club, Coombe Lane, Cargreen

PRESENT Charlotte Alder, Richard Allan, , Tim Bell, Jo Butcher, Marcus Forbes (Chairman), John Hall (Treasurer), Glen Honey, Gerry Stevenson (PC), Jenny Turnage(Secretary),

WELCOME The chairman welcomed Nigel Witton from St Germans Plan group to the meeting.

APOLOGIES were received from Gaye Braund (PC) and Tim Burns

1. MATTERS OUTSTANDING

i) FOCUS GROUP MEETINGS. The chairman reported that he had received a lot of positive feedback from residents who attended the groups, especially the business group who expressed their pleasure at the opportunity for an exchange of ideas. He complimented TRB for all his hard work organising and running the groups. He conveyed appreciation to TCB and CA for their endeavours in taking notes at the events. He thanked JB for organising the refreshments and GH and JH for providing the publicity boards.

TRB is still in the process of analysing the information and views gleaned from the meetings and will present his report as soon as possible.

- 2. APPROVAL OF MINUTES The minutes of the meeting held on 9th November 2015 were agreed and signed as a true record.
- 3. TREASURER'S REPORT JH reported that the bank balance stands at £2465.70.

4 PROGRESS REPORTS

- i) FUND RAISING JB reminded members that we need estimates of future expenses as soon as possible eg land survey costs, housing survey costs, to enable the grant process to continue.
- ii) EVIDENCE GATHERING, FOCUS GROUPS there was nothing extra to report.
- iii) COMMUNICATIONS PAPER BASED i) RA explained their plans for items in the newsletter and on boards summarizing the focus group meetings. He agreed to circulate drafts of these before publication.

RA and DA will liaise with CA and TCB to maintain and update the facebook and website pages.

All members were reminded to send a photo and short biography to Morton for inclusion in the newsletter as soon as possible. GS

TRB to report

All provide estimates for professional services asap

RA and DA to maintain publicity

All to send photo and synopsis to MM

and JT agreed to compose a short history of how the group formed for adding to this article.

GS and JT to send "history" to MM

iv) COMMUNICATIONS WEB BASED CA described how the plan website is continually being expanded and improved. The "about us" page is being redone. More documents, eg agendas of meetings, copies of flyers and and parish maps are being added.

CA and TCB to maintain web site

The plan facebook page has been receiving lots of "hits".

Members were asked to provide photos for the website and reminded that they can have an email address at the site if they wish.

CA and TCB will also pursue the possibility of the plan site being set up as a link on the Parish Council web site.

v) LAND SURVEYS There was nothing extra to report.

5 PREPARATION OF EVIDENCE FOR FINAL PLAN

- i) DESCRIPTION OF PARISH
- ii) POPULATION OF PARISH
- iii) SERVICES AND FACILITIES IN PARISH These three items were dealt with together. GS reminded the group that the two earlier Landulph Plans will form part of the evidence for this new plan. Work is continuing in all areas, several issues concerning services and facilities were discussed eg water supply, sewage disposal, internet services also aspects of future housing and land surveys. The group decided to seek further advice on all these matters from Claire Hurley, Cornwall Rural Community Charity (CRCC) for our next meeting

7. DECISIONS SO FAR

- i) To invite CRCC advisor Claire Hurley to the meeting in February 2016
- ii) to invite an advisor from Cornwall Planning Dept to the March meeting
- iii) For all members to provide a photo and brief synopsis for Morton to publish in the newsletter. And Charlotte to add to the website

8. RECAP / WHAT NEXT

- i) TRB to present a report on the recent focus groups at the January meeting
- ii) All members to read the information on the Cornwall Council website of what a neighbourhood plan might look like Eg St Elsewhere and the actual plan produced by St Eval so that we have a common basis for the meeting with Claire.
- 9. ANY OTHER BUSINESS Thanks were expressed to JB for providing wine and mince pies to help proceedings along.

MF to contact Claire Hurley and Cornwall Planning to attend meetings

TRB report

All read plan info

10 NEXT MEETING OF WORKING PARTY

PLEASE NOTE CHANGE OF DATE FOR JANUARY

4th January 2016 8th February 2016 14th March 2016

All at 7.30pm at the Cargreen Yacht Club, Coombe Lane, Cargreen