

**Minutes of a meeting of Landulph Parish Council Meeting held on
Monday 15th July 2019 at 7.30pm in the
Landulph Memorial Hall Annexe, Landulph**

PRESENT: Councillors M. Worth (Chairman), A. Butcher, P. Braund, G. Braund, R. Cradick, M. Dennis, M. Holmes.

Also present: Cllr Jesse Foot, Katherine Williams – Clerk to the Parish Council.

Public Forum

46-19 TO RECEIVE APOLOGIES FOR ABSENCE – none.

47-19 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Cllr Butcher – item 11 (presentation of Solar Panel funding).

48-19 TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING (17.06.2019) – agreed.

The June minutes incorrectly stated that no planning applications were received in the planning agenda title, as PA19/03935 was discussed at the June meeting.

49-19 MATTERS ARISING FROM THE MINUTES

- a) With reference to minute no. 29-19, the Environment Agency has responded to say the work at Penyoke Recreation Ground is scheduled for October 2019.
- b) With reference to minute no. 34-19, it was noted that the Parish Council gave permission for the Under Fives to use Penyoke Recreation Ground, but the event was subsequently cancelled.
- c) With reference to minute no. 35-19 [**ACTION: Cllr Worth to distribute the Police Update report to Parish Councillors, and provide the Clerk with a link to be added to the Parish Council website**].
- d) With reference to minute no. 35-19, the Clerk confirmed that a link to Cornwall Council's webpage on Waste and Recycling had been added to the Parish Council website.
- e) With reference to minute no. 37-19a), Cllr Worth advised that he is meeting with Paul Allen this week, to discuss the next stage following the 20mph proposals consultation.
- f) With reference to minute no. 37-19a), the Clerk confirmed that the Parish Council's response on the Community Governance Review had been submitted.
- g) With reference to minute no. 37-19b), the Clerk confirmed that a cheque and a copy of their insurance policy, had been received by Saltash Cricket Club.
- h) With reference to minute no. 37-19c), the Clerk confirmed that a confirmation email has been sent to Western Web, to update the Parish Council's website and transfer the documents from the Landulph Neighbourhood Plan website.
- i) With reference to minute no. 37-19d) relating to a question on whether the Parish Council would be declaring a Climate Emergency, four Parish Councillors emailed the Clerk to ask for this to be reviewed and discussed again at this meeting, and has been added to this (July) meeting agenda.
- j) With reference to minute no. 39-19, the Audit of Accounts 2018-19 is available for public inspection – also on the Parish Council website.
- k) With reference to minute no. 44-19a), it was noted that Cllr Worth would take photos and obtain dimensions of the bench, for discussion at the September meeting. [**ACTION: Cllr Worth / September agenda**].
- l) With reference to minute no. 44-19 c), it was noted that Cllr Worth offered to take photos of the car frequently parked at the junction, and will raise with Cornwall Council. [**ACTION: Cllr Worth**].

m) With reference to minute no. 44-19 d), Cormac has responded to advise that it uses Hi-lite when weedspraying in the parish. The Parish Council discussed that this is a Glyphosate, a lot of Councils have banned this product as risk of cancer etc., and yet it's being used around the walls of parish domestic properties. It was RESOLVED that Cllr Worth would raise at a Community Gateway event. **[ACTION: Cllr Worth]**.

50-19 PLANNING – TO CONSIDER PLANNING APPLICATIONS RECEIVED: NONE RECEIVED

Planning Matters Arising: PA19/05040 Proposed single storey extension to existing bungalow | Trelevans Landulph Saltash Cornwall PL12 6ND. It was RESOLVED to deal with this under Delegated Authority, and Landulph Parish Council responded with no objection.

51-19 NEIGHBOURHOOD PLANNING (STANDING ITEM)

It was RESOLVED to review the suggested list of actions at the September meeting. **[ACTION: Cllr Braund to ask the LNDP Committee for a list of the number of people who contributed to each item]**.

A Referendum is taking place on Thursday 8th August, 7am-10pm, at Landulph Memorial Hall Annexe, for parishioners to vote on the following question:

DO YOU WANT CORNWALL COUNCIL TO USE THE NEIGHBOURHOOD PLAN FOR LANDULPH TO HELP IT DECIDE PLANNING APPLICATIONS IN THE NEIGHBOURHOOD AREA?

A notice is to be placed in the August newsletter. It was RESOLVED that posters would also be printed **[ACTION: Cllrs Worth/Dennis]**, and that printing costs would come from the remaining LNDP fund (held externally to the Parish Council).

The Parish Council expressed thanks to Glen Honey, who installed a noticeboard at Landulph Cross. It was RESOLVED to send the email relating to observers at the referendum to the Chair of the LNDP. **[ACTION: Clerk]**.

The South East Cornwall Economic Working Group has contacted the Parish Council, asking for information re Landulph NDP. It was RESOLVED that a response would be sent **[ACTION: Parish Councillors to send any comments to Clerk by the end of July, to respond]**.

52-19 TREES (STANDING ITEM) – AMANDA PUGH, TREE OFFICER FOR THE PARISH

No discussion.

53-19 PENYOKE RECREATION GROUND REFURBISHMENT, ANNUAL INSPECTION REPORT, ROLLING PROGRAMME (STANDING ITEM)

Cllr Dennis reported that the necessary repairs to the fence and playground equipment has been undertaken, in line with the recent Playground Safety report.

Cllr Dennis advised that the tree with the large bough overhanging the swings is to be looked at this week by a tree surgeon, who will provide advice and a quotation.

54-19 PENYOKE RECREATION GROUND RING-FENCE OF FUNDS

It was RESOLVED to ring-fence £7,200 for playground repairs in the future. **[ACTION: Clerk]**.

55-19 PENYOKE RECREATION GROUND BANK MAINTENANCE

Cllr P Braund advised that the yellow rattle has flowered very well, and needs to continue to establish for 12 months, then review in 2020. Cllr Braund volunteered to weedspray the docks and nettles, which should cost approximately £20. It was RESOLVED that Cllr Braund would be reimbursed for this.

[ACTION: Cllr P Braund].

56-19 SOLAR FUNDING APPLICATION PROPOSALS

1. Recording Landulph's Oral Traditions - £400.
2. Parish and Village Name signs - £750 for 2 signs.
3. Landulph Under Fives – request for financial support.

It was RESOLVED that these applications would be added to the September agenda for discussion.

57-19 CLIMATE CHANGE

Cllr Dennis advised the Council that a Climate Change 'Statement of Intent' had been drafted and circulated to Parish Councillors.

It was RESOLVED to adopt the plan, and to publish it on the Parish Council website with a request for comments from parishioners, and to be discussed again at the September meeting. **[ACTION: Clerk to add to the website].**

Cllr Worth advised that he has passed the Saltash Hopper bus training, the Hopper bus can be used for the community, and has wheelchair access.

58-19 BROADBAND

The Clerk reported that, following a review of the Broadband charges, the same package could be offered but at a saving of approximately £300 per year. The Clerk also reported that additional funding will need to be sought and in place from July 2020 onwards, for the Broadband provision. It was RESOLVED this would be discussed at the September meeting. **[ACTION: September agenda].**

59-19 CORRESPONDENCE

- a. Cornwall Council's Street Trading Policy Review – comments by 31.10.2019.
- b. Cornwall Council Code of Conduct Training: Cllrs Butcher, G.Braund, Cradick, Dennis, Worth, and the Clerk are booked to attend on 3.10.19, 10-12, Liskeard Public Hall.
- c. Saltash Council's NDP consultation ends on 14.08.2019.
- d. Letter from parishioner regarding a dog bin sited at the church. It was RESOLVED to review this, for discussion at the September meeting **[September agenda].**
- e. Email from parishioner regarding NHS minor injuries coverage in Saltash, who was directed to Saltash Health Centre but turned away and told this service was not provided. Port View Surgery has announced they are providing this service – as long as an individual is registered and phones in advance. Cllr Foot has taken this up at a higher level. Landulph Parish Council would recommend parishioners to continue to go to Derriford Hospital.

60-19 ACCOUNTS FOR PAYMENT:

PAYEE	CHEQUE	REASON	NET	VAT	GROSS
TA Limited	101210	Internal Audit 2018-18	75.00	15.00	90.00
HMRC	101211	Income Tax July	69.40	0.00	69.40
K J Williams	101212	Salary July	277.52	0.00	277.52
HMRC	101213	Income Tax August	69.40	0.00	69.40
K J Williams	101214	Salary August	277.52	0.00	277.52
K J Williams	101215	Postage, print and expenses July	46.85	0.00	46.85
Chris Billing*	101216	Hedge trimming			
Cormac Solutions Ltd*	101217	Weedspray no 1 of 2019			
Google Ireland Ltd	DD	Google Cloud and G Suite - 1.6-30.6.19	62.56	0.00	62.56
Incoming payments					
Saltash Cricket Club		Hire of Searle Memorial Field	197.00	0.00	197.00
Glasshouses Ltd		Funding from film company use of Penyoke	7200.00	0.00	7200.00

- To be added to the September agenda

61-19 FIXED ASSETS REGISTER 2019-20

It was RESOLVED to discuss at a future meeting. **[ACTION: Clerk to seek advice relating to the Hall].**

62-19 VAT REFUND CLAIM 2018-19

It was RESOLVED to discuss at a future meeting. **[ACTION: Clerk to prepare].**

63-19 CHAIRMAN'S URGENT BUSINESS

- a) Email received from Cornwall Council Wellbeing and Public Health who are launching a physical activity campaign, and requested details of free or low-cost activities in the parish.
- b) Email from the Saltash Live at Home scheme – funding available for Landulph to hold a monthly coffee morning in the parish – soup/sandwiches, walking groups etc, to support people who are socially isolated. **[ACTION: Cllr G Braund to liaise with Landulph Hall Committee, and to liaise with Saltash Live at Home].**
- c) The Pensions Regulator has written to confirm the Parish Council's compliance.
- d) Disability Cornwall newsletter sent to the Parish Council. **[ACTION: To be placed in the parish phone kiosk].**
- e) Cornwall Council Rural Housing Enabler contacted the Parish Council, offering to work with rural communities to develop affordable housing in areas - noted.
Cllr Worth commented that parishioners need to be aware they need to register with Cornwall Council for affordable housing.
- f) Safe38 meeting on Wednesday 17th July, 19.30, Royal British Legion Tideford.

64-19 ANY OTHER BUSINESS

- a) Cllr Butcher commented that, with reference to the solar funding proposal for Oral Traditions – there are recordings by Jan Doyle stored at Cornwall Council Archives.
- b) Cllr Butcher expressed his concerns about Landulph Under Fives, and commented that it is excellently run, but the business model is not working because of the catchment area. He stated that he feels the time has come for a conversation – to talk to the school to look at the longer term, and that the Parish Council could encourage these conversations.
- c) Cllr Butcher commented that he had read that a way to reduce carbon dioxide emissions by 10% is if domestic animals did not eat fish or meat.

65-19 DATE OF NEXT MEETING: Monday 16 September 2019 at 7.30pm, Landulph Hall Annexe.
Dates for 2019: 21 October, 18 November, 16 December.

It was RESOLVED to change the 18th November date to 25th November. [**ACTION: Clerk to update the website / agendas / minutes, ALL to note**].

10 minute Public Forum to follow the meeting.

Part TWO: Under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) shall be excluded from the meeting at this point due to the confidential nature of the agenda items to be discussed.

66-19 It was RESOLVED to approve and pay the Clerk for 7.5 extra hours worked to undertake the Audit of Accounts.

Meeting closed at 10.15pmChairman