

**Minutes of a meeting of Landulph Parish Council Meeting held on
Monday 16th September 2019 at 7.30pm in the
Landulph Memorial Hall Annexe, Landulph**

PRESENT: Councillors M. Worth (Chairman), P. Braund, G. Braund, A. Butcher, R. Cradick, M. Holmes.

Also present: Cllr Jesse Foot, Katherine Williams – Clerk to the Parish Council.

Public Forum

67-19 TO RECEIVE APOLOGIES FOR ABSENCE – Cllr M. Dennis.

68-19 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Cllr Butcher – item 77-19 (discussion on Solar Panel funding).

69-19 TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING (17.07.2019) – agreed.

70-19 MATTERS ARISING FROM THE MINUTES

- a) With reference to minute no. 63-19d) regarding placing the newsletter about disabilities in the phone box – Cllr Worth raised a point made by a parishioner that a new location for this newsletter should be sought, as the phone is not easily accessible for people with disabilities. It was agreed this would be placed on a table in the Memorial Hall and, if possible, scanned and uploaded to the Parish Council's website.
- b) With reference to minute no. 51-19 on the South East Cornwall Economic Working Group's request for information from the Parish Council – the Parish Council were advised that Cornwall Council had asked the LNDP group to remove any information relating to the economy, and therefore there was no response.
- c) With reference to minute no. 64-19 a) in relation to archived recordings, Cllr Butcher advised the name was Joan Doyle.

71-19 PLANNING – TO CONSIDER PLANNING APPLICATIONS RECEIVED: NONE RECEIVED

Planning Matters Arising

- a) The following planning application was received outside of the agenda deadline and it was RESOLVED to deal with this under Delegated Authority:

[PA19/06644](#) | Replacement of existing hip roof and bay window to first floor rear tenement with new glazed gable end roof with Juliette balcony. | Warleigh View Cottage Fore Street Cargreen Saltash Cornwall PL12 6PA

Landulph Parish Council responded with the following: Landulph Parish Council does not object to the application, but would ask for the following to be considered. This application is in the Cargreen Village Conservation area. The change in pitch of the roof to give more headroom in the new bedroom is not in the vernacular to match the older properties in the area. However, there are, in the immediate area, a variety of roofs as to make the aesthetic effect acceptable. What is not acceptable is the replacement of the slate wall hung tiling with wood. This tiling is very much part of the village vernacular, and the Parish Council would request that the applicant rethinks this.

b) Landulph Parish Council received the following planning application outside of the agenda deadline, and it was RESOLVED to deal with this under Delegated Authority:

[PA19/07800](#) Location 2 The Stores Fore Street Cargreen PL12 6PA | Proposal Replacement of timber sash and casement windows and doors with white wood grain UPVC double glazed windows and doors and construction of stainless steel and glass balcony to rear elevation
Delegated Authority

c) Cllr Foot reported that he had received details regarding a request for a Housing Needs Survey for the planning application for Rosehill Nursery, which would be paid for by the applicant. Cllr Foot has questioned the need for this survey.

72-19 NEIGHBOURHOOD PLANNING (STANDING ITEM)

The Referendum took place on Thursday 8th August, and it was reported there was a good turnout and a decisive result.

Landulph Parish Councillors met with the Cornwall planning team this week to discuss the LNDP, which has been fully adopted, and expressed their compliments to the LNDP team.

At the last meeting there was an action that the Parish Council review the suggested list of actions, and that Cllr G Braund would ask the LNDP Committee for a list of the number of people who contributed to each item. Cllr G Braund stated that it would be very time-intensive to go through every comment to give a figure against each item. Cllr Worth stated this was requested to assist Parish Councillors to review the priorities. It was RESOLVED that a small working group would review the list, to take out any issues that the Parish Council has no control over, and then report back to the October meeting with the revised list. **[ACTION: Cllrs G Braund, Butcher and the LNDP team / October agenda].**

Clerk to contact Cornwall Council to ask them to change their website link – from the LNDP to Landulph Parish Council. **[ACTION: Clerk].**

Paper copies of the LNDP documents will be passed to the Parish Council for storing / archiving / shredding as appropriate.

73-19 TREES (STANDING ITEM) – AMANDA PUGH, TREE WARDEN FOR THE PARISH

Amanda Pugh reported to the Parish Council that the Woodland Trust are offering free tree packs to community projects, to identify small-scale areas of land that could be planted into woodlands. Cllr Foot has offered to provide support to this provide, and the Parish Council was asked if this is a project it would be willing to support. Amanda has identified two areas of land where this may work, near the bench in Coombe Lane, or an area in the cricket field, which is a Council-owned field that is rented to the cricket club. Parish Councillors noted the following: this would need to be discussed with Saltash Cricket Club; any tree growth would need to be kept away from boundaries, power lines, etc; that the most important tree to plant is the Oak tree for habitat of insects; there could be scope for some additional trees around the edge of Penyoke Recreation Ground; that any identified land may need preparation, and will need to be staked and protected; this could be linked to the 75th commemoration of the end of World War Two and the 50th anniversary of the building of the Landulph Memorial Hall and be created as a memorial woodland. Realistically, an application would go into the Woodland Trust next year.

[ACTION: Cllrs P and G Braund, plus Amanda Pugh to discuss with the cricket club / October agenda]

74-19 PENYOKE RECREATION GROUND REFURBISHMENT, ANNUAL INSPECTION REPORT, ROLLING PROGRAMME (STANDING ITEM)

None discussed.

75-19 PENYOKE RECREATION GROUND DONATION OF A PARK BENCH

Cllr Worth advised that two park benches have been installed.

76-19 PENYOKE RECREATION GROUND BANK MAINTENANCE UPDATE

The Environment Agency are scheduled to undertake the works to the flood toe drain in mid-October. Cllr Worth advised that a parishioner has reported that some rocks have become loose on the river side of the bank. **[ACTION: Clerk to report to the Environment Agency, and ask if they could repair these at the same time].**

77-19 SOLAR FUNDING APPLICATION PROPOSALS

1. Recording Landulph's Oral Traditions - £400. Five Parish Councillors agreed, and it was RESOLVED that this project would receive funding of £400. Cllr Foot commented this could be linked with the new Cornwall Archive Centre.
2. Parish and Village Name signs - £750 for 2 signs. Two Parish Councillors agreed, three disagreed, one abstained, and it was RESOLVED that this project would not receive funding.
3. Landulph Under Fives – request for financial support. It was discussed that the Parish Council could suggest the organisation applies for Section 137 funding. **[AGENDA October]**
4. Coffee mornings – request for £147. It was discussed that the Memorial Hall Committee had provided in-kind support to this project, and it was RESOLVED that this project would not receive funding.

There was a query on the ring-fenced Youth Club funding of £714.63 which the Parish Council is holding onto, and whether this could go to the Landulph Under Fives. **[AGENDA October].**

There was a discussion on the Parish Council's load of £1000 to the LNDP Committee, and it was RESOLVED that the Parish Council would request this funding (or what remains) is paid back to the Parish Council.

78-19 REVIEW OF LANDULPH PARISH COUNCIL'S CLIMATE CHANGE STATEMENT OF INTENT

Landulph Parish Council agreed a Climate Change 'Statement of Intent' at the July meeting, and this had been published on the website, with a request for any comments to be received by parishioners. No comments have been received. It was RESOLVED that this would be reviewed as a quarterly agenda item to update on any actions. **[AGENDA EVERY 3 MONTHS – NEXT REVIEW DECEMBER 2019].**

79-19 BROADBAND – REVIEW OF CHARGES AND DISCUSSION ON FUNDING FROM JULY 2020 ONWARDS

At the July meeting the Clerk reported that, following a review of the Broadband charges, the same package could be offered but at a saving of approximately £300 per year. The Clerk also reported that additional funding will need to be sought and in place from July 2020 onwards, for the Broadband provision. It was RESOLVED this would be discussed at the September meeting. This was discussed, and it was RESOLVED that the Clerk would contact the current provider to negotiate and set up the new tariff; and that the Parish Council would discuss the future provision with the Memorial Hall Committee. **[ACTION: Clerk to discuss with BT / Cllr Worth to set up a meeting regarding funding].**

80-19 CORRESPONDENCE

- a. Cornwall Council: Locality Shaping Local Government. Noted.
- b. Cornwall Council: Training for City, Town and Parish Councils: Tackling littering, fly tipping and dog fouling. Cllr Worth presented the training to Parish Councillors and the Clerk who, on receiving this training were now approved users, and were invited to complete incident report cards to report any cases of dog fouling, littering and flytipping to Cornwall Council's Enforcement Officers to take further action.
- c. Cornwall Council: Dogs on Beaches consultation until 19.11.2019. Link is available on the Parish Council website. Noted.
- d. Tamar Crossings: Next phase of Tamar Bridge maintenance works to begin on 25 September. Noted.
- e. Cornwall Council: Invite to Cornwall's Localism Summit on the 6th November, at Wadebridge Showground. Cllr Worth is attending.
- f. NHS Kernow: Invite to drop-in session. Noted

81-19 ACCOUNTS FOR PAYMENT:

PAYEE	CHEQUE	REASON	NET	VAT	GROSS
Google Ireland Ltd	DD	Payment June – 30 June 2019 for Gmail	62.56	0.00	62.56
Google Ireland Ltd	DD	Payment July – 31 July 2019 for Gmail	62.56	0.00	62.56
Google Ireland Ltd	DD	Payment August – 31 August 2019 for Gmail	62.56	0.00	62.56
C. Billing	101216	Hedge cutting (reported at the July meeting)	160.00	32.00	192.00
Cormac Solutions Limited	101222	Weedspray – May 2019	152.39	30.48	182.87
HMRC	101218	Income Tax Sept 2019 + extra hours June/July	88.00	0.00	88.000
K J Williams	101219	Salary Sept 2019 + extra hours June/July	351.85	0.00	351.85
WesternWeb Limited	101220	Adding LNDP documents to LPC website	75.00	15.00	90.00
K J Williams	101221	Office expenses, postage and print July (2)-Sept	40.26	0.00	40.26
Incoming payments					
Glasshouse Productions					7200.00
Western Power wayleave					11.62
Bank interest					17.68
Cornwall Council Precept and CTS Grant					6274.80

82-19 DOG FOULING TRAINING

As discussed at minute number 80-19b). To be communicated in the parish newsletter.

Cllr Worth advised there is also a Cornwall Council online 'report it' tool for members of the public, link to be added to the Parish Council website. **[ACTION: Clerk]**. Cllr Cradick offered to post the 'please help us to keep Cornwall clean' stickers at the Coombe, and the Church. This will also be communicated in the parish newsletter. Failure to clean up after your dog may result in a fine. Fixed Penalty £100, Maximum Penalty £1000.

Cllr Butcher asked whether the newsletter could publish a reminder when using fields to stick to the public footpaths, otherwise you may be trespassing.

Action: clerk – to contact the newsletter.

83-19 DOG BIN IN THE LANDULPH CHURCH CAR PARK

Cllr Worth has contacted Cornwall Council re the dog bin at the church car park to ask if they can provide a new dog bin at this location.

It was reported that the dog bin at The Coombe is broken and needs to be reported on Cornwall's website. Cllr Worth reminded all that any problems such as this can be reported directly to Cornwall Council.

Cllr Worth has asked for an update on who is paying for the emptying of the dog bin at The Quay. There was an old, large concrete bin which got very full, the new combined bin is smaller and likely to become overfilled.

84-19 QUALITY OF THE TELEPHONE LAND LINES IN THE PARISH

The Parish Council were asked to formally request that BT review the landlines in the parish, as there have been serious issues where landlines have not been able to get a lifeline installed, and generally the quality of the phone lines in the village is very poor. It was suggested that BT are invited to do a survey of parishioners to get the views of several, rather than just dealing with individual issues.

85-19 CHAIRMAN'S URGENT BUSINESS

- a) Letter from Sheryll Murray – letter from Jeremy Soames – Churchill Fellowship – travel grants. Noted
- b) Phone box refurbishment – offer from a parishioner to help in the repair, the Parish Council may be asked to provide the materials.

86-19 ANY OTHER BUSINESS

- a) There was a query on whether the weedspraying took place at Coombe Drive in May, and when is the next weedspray is due. **[ACTION: Clerk to contact Cormac].**
- b) Cllr G Braund advised that the Hall Committee has received a letter from the Valuation Office Agency, with questions on the lease agreements / sublettings etc. This has been passed to the Parish Council to answer, by 17th October.
- c) Cllr P Braund advised that there is an app called [what3words](#) – which is used by the emergency services to help to identify any location within 3m square areas, as each 3m square area is given a 3-word code to identify the location. This could be useful, particularly for properties in the parish which emergency services have struggled to locate due to misleading satnav directions. It was suggested that the newsletter includes details of this app.
- d) Cllr Butcher asked whether anyone could recall whether the footpath established past The Quay slipway, was supposed to be 2.5m wide, or whether the Parish Council could ask Cornwall Council why it was 2.5m. There was a discussion that unauthorised people are using the slipway, and there was a discussion on whether it would be advantageous to install a gate to help restrict the use of the slipway. The footpath is public, the slipway is not public. It was discussed that it would be beneficial if this could be resolved without adding a gate, as this could restrict access for emergency vehicles.
- e) Landulph Parish Council to write to Morton to express the Council's thanks for his write-ups in the Parish Newsletter.

87-19 DATE OF NEXT MEETING: Monday 21st October 2019 at 7.30pm, Landulph Hall Annexe.
Dates for 2019: 25 November, 16 December.

It was RESOLVED to change the 18th November date to 25th November.

10 minute Public Forum to follow the meeting.

Meeting closed at 21.42Chairman