

**Minutes of a meeting of Landulph Parish Council Meeting held on
Monday 21st October 2019 at 7.30pm in the
Landulph Memorial Hall, Landulph**

PRESENT: Councillors M. Worth (Chairman), P. Braund, G. Braund, A. Butcher, R. Cradick, M. Dennis.
Also present:-Katherine Williams – Clerk to the Parish Council.

Public Forum

88-19 TO RECEIVE APOLOGIES FOR ABSENCE – none received.

89-19 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA - none

90-19 TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING (16.09.2019)

- a) A letter was received from the Chair of the Landulph Neighbourhood Planning Group referring to minute number 77-19, stating the £1000 was originally agreed as a loan, but then agreed to be a donation from Landulph Parish Council. It was RESOLVED to agree, and this amendment is noted.
- b) Cllr Butcher advised that at the September meeting, in reference to minute number 82-19, when discussing the issue of the Dog Fouling training, Cllr Holmes had raised the issue of Toxocarasis (a parasitic infection carried by dogs, foxes, cats, which can cause blindness in children). It was RESOLVED to agree, and this amendment is noted.

The minutes of 16.09. 2019 were agreed.

91-19 MATTERS ARISING FROM THE MINUTES - none

92-19 PLANNING – TO CONSIDER PLANNING APPLICATIONS RECEIVED:

- a. [PA19/06644](#) | Replacement of existing hip roof and bay window to first floor rear tenement with new glazed gable end roof with Juliette balcony | Warleigh View Cottage Fore Street Cargreen PL12 6PA

Landulph Parish Councillors discussed this application, however it was noted that the Design and Access Statement had not been updated since the last time this application was reviewed in August. Therefore, it was RESOLVED that the Clerk would ask the Planning Officer for a revised Design and Access Statement, and the decision would be reached under Delegated Authority.

- b. [PA19/08186](#) | Two storey residential side extension, with associated works. | 3 Vinegar Hill St Mellion Saltash Cornwall UK PL12 6QA (extension for comments granted for Landulph Parish Council)

It was RESOLVED that Landulph Parish Council would respond with no objection.

- c. Update on [PA19/07800](#) | Replacement of timber sash and casement windows and doors with white wood grain UPVC double glazed windows and doors and construction of stainless steel and glass balcony to rear elevation | 2 The Stores Fore Street Cargreen PL12 6PA

This planning application was received after the September Parish Council meeting agenda was published, and a decision was reached by Delegated Authority that ‘Landulph Parish Council has no objection as long as the stained glass is preserved and incorporated in the new windows, the plastic has the same profile as the existing wood, and the front porch is designed so that it matches the

existing structure'. After submitting this response, correspondence from the Planning Officer was subsequently received, under Planning Protocol, advising that the Planning Officer was going to refuse the application, and Landulph Parish Council agreed with this refusal. Then another email was received by the Planning Officer stating that the applicant had agreed to the recommended changes to the application, and the application was approved by Cornwall Council.

At this Parish Council meeting (October), Parish Councillors discussed their concerns about inconsistencies – ie in the approval of the use of plastic or wood in Fore Street. Councillor Braund proposed to write to the Planning Officer, requesting a meeting to seek clarity with her on what is appropriate in the village so that Parish Councillors are informed for any future similar applications. This was seconded by Cllr Dennis, and it was RESOLVED that the Clerk would contact the Planning Officer with this request. **[ACTION: Clerk].**

93-19 NEIGHBOURHOOD PLANNING (STANDING ITEM)

It was reported that a meeting is arranged next week to review the list, for discussion at the November Parish Council meeting. **[ACTION: November agenda].**

94-19 TREES (STANDING ITEM)

Cllr P Braund advised that he approached the Captain of the Cricket Club about the proposal to plant trees in a corner area of the field, who expressed concerns that the ball would get lost. It was RESOLVED that the Parish Council, in conjunction with the Tree Warden, would submit a more detailed plan of the proposal / area of land / details, so that further discussions could be held with the Cricket Club. **[ACTION: Cllr P Braund to liaise with Amanda Pugh].**

95-19 PENYOKE RECREATION GROUND REFURBISHMENT, ANNUAL INSPECTION REPORT, ROLLING PROGRAMME (STANDING ITEM)

Cllr Dennis advised that the tree has been lopped, urgent repair work required, to be checked next Spring **[ACTION: April/May 2020 agenda].** It was reported that the tree stump had also been removed. It was RESOLVED to sign the cheque at this meeting for this urgent work that has been undertaken, and reference on the agenda for November. **[ACTION: November agenda].**

96-19 PENYOKE RECREATION GROUND BANK MAINTENANCE UPDATE

It was reported that the Environment Agency are currently on site. Parish Councillors have discussed with those on site about the rocks, the Clerk will also email the Environment Agency contact again to remind him. **[ACTION: Clerk].**

97-19 BROADBAND – REVIEW OF CHARGES AND DISCUSSION ON FUNDING FROM JULY 2020 ONWARDS

New package has been negotiated, Cllr G Braund has raised with the Hall Committee that the funding will soon run out. It was RESOLVED that the Clerk would calculate this year's payments and the remaining funds available, for discussion at the November meeting, and that Cllr G Braund would invite the Hall Committee to meet the Parish Councillors before the next meeting at 7pm in the Hall Annexe to discuss a way forward. **[ACTION: Clerk / Cllr G Braund].**

98-19 EMERGENCY PLAN UPDATE

[ACTION: Cllr Worth to arrange another Emergency Plan meeting].

Cllr Worth commented on a discussion with the Commodore of the Yacht Club, to address the urgent situation of a boat drifting down the river – the village responded quickly to resolve this issue.

99-19 FINANCIAL UPDATE, INCLUDING RESERVES

Noted. [**ACTION: Clerk to update with the £100 emergency plan funding**].

100-19 RING-FENCE OF YOUTH FUNDS OF £714.63 TO LANDULPH UNDER FIVES

It was RESOLVED that, in the original documents, there is no stipulation on how this is spent, as long as it is for the 'youth' of the parish. It was RESOLVED to review this agenda item along with the next agenda item.

101-19 SECTION 137 FUNDING APPLICATION FROM LANDULPH UNDER FIVES

As already noted, it was RESOLVED to review this agenda item along with the previous agenda item.

It was reported that the Parish Council donated £1,500 under Section 137 to Landulph Under Fives on 31.01.2018. It was also reported that Cllr G Braund reviewed the financial documents year ending 31.08.2018 that were sent in with the funding application, it was noted that a more recent set of accounts are yet to be provided, three bank statements were also received. It was reported that the Chair of the Under Fives, and the Chair of the Hall Committee gave permission to divulge the following information to the Parish Council.

Landulph Under Fives owe the Hall Committee c£1700 in rent, and the organisation does not have this amount in their bank account, and it seems that the money going out each month is more than that coming in. In their letter to the Parish Council, the Under Fives states they have a shortfall of £1600. Fundraising is underway, with a target of £2000, but at present c£1200 has been raised.

Cllr Worth stated this is a difficult position for Landulph Parish Council. The spending of Section 137 funding is for the good the community as a whole, and there are strict rules on how much funding can be donated each year under Section 137. He thanked Cllr G Braund for looking at the financial documents, and asked the press/public to be response with this information. There is no budget set aside for Section 137 funding, and this would need to come from the Parish Council's reserves.

Discussion points included:

- Landulph Parish Councillors asked questions about the number of children attending:
8 children attending / 10 in November; the Register each day is M – 6.5 children; T – 5.5; W – 3; Th – 4; Fri – 4.
- It was reported that 2 children are joining after Half Term – making approximately 4 children attending from the parish.
- There was a question on why there are waiting lists for other nurseries, yet Landulph Under Fives is under-utilised.
- It was discussed that Government ratios discussion has made many nurseries close as they are no longer financially viable.
- The Under Fives have asked the Parish Council for funding of £2,200 - a month's wages.
- 15 children are needed to break even.
- The Hall Committee charges rent on a sliding scale depending on the amount of children attending, they have been paying the lowest amount.
- Government funding for 15 hours, fund raising, grants, parents paying.
- Discussions with Landulph school – could be another 2 years before the school can solve the problem with the Under Fives.
- There was a question on her asked what is the Parish Council keeping its reserves for.

- The point was raised that the Parish Council can't keep funding an organisation that may not break even for 2 years.
- The Parish Council reserves are funded from parishioner's Council Tax payments. The Under Fives are £12,000 a year short each year, the Parish Council can only spend £3524.08 by law under Section 137.
- There was a discussion on whether the Broadband funding could be built into the precept.
- The Under Fives rent to the hall is money coming back into the community.
- There was a question on whether the pre-school is stopping other organisations hiring the hall, and a comment was made that this isn't known, as the Hall doesn't currently advertise the time slots which are already booked by the Under Fives (because they're already booked by the Under Fives).
- There was a question on who is the biggest hirer of the hall, and a comment was made that approximately a third of the rent for the Hall is from the Under Fives.
- A question was posed that, if the Under Fives do not book the hall and provide its funding – will there then be an issue with the Hall cashflow?
- Has an appeal been undertaken? It was reported that a crowdfund account had been set up.
- Has the Under Fives approached Botus Fleming Parish Council, as some of the children attend from that parish.
- It is hoped that the Under Fives fundraising funds of £12-1500 would keep them going until just before the end of December, and more children will hopefully join in January.

Cllr Dennis proposed and Cllr Butcher seconded, that the Youth Fund of £714.63 is paid to the Under Fives. This was unanimously agreed, and it was RESOLVED to write a cheque to the Under Fives for this amount. The Clerk advised this will still need to be classed as a Section 137 payment.

Cllr P Braund commented that this may cause problems within the community who will feel this shouldn't be paid for the Under Fives, but it's been held in the Parish Council's account for several years. If there's a possibility of a youth club starting again, he asked that the Parish Council looks favourably at providing funding.

It was also RESOLVED that the Parish Council would request that accurate, recent accounts are received from the Under Fives, and also a projected Business Plan, for discussion at the November Parish Council, by which time the Under Fives will know if they have reached their fundraising targets. **[ACTIONS: Clerk to request from the Under Fives; Cllr Worth / Clerk to help facilitate a discussion with Botus Fleming Parish Council; Agenda item for November].**

Cllr Worth reiterated that this is a difficult, sensitive discussion.

101-19 DOG BIN IN THE LANDULPH CHURCH CAR PARK UPDATE

Landulph Parish Council previously agreed at its May 2019 meeting that funding would be provided at The Quay, to pay and site a new dog bin and for it to be emptied on a fortnightly basis. Since that decision, Cornwall Council has updated the bin provided at The Quay to a dual litter and dog bin, which Cornwall Council empties; all other rubbish bins in the parish are now dual dog/litter waste bins.

Cllr Worth proposed that the funding that had previously been agreed for The Quay is now allocated, to site a dog bin at Landulph church. It was RESOLVED to transfer the allocated funding so that a new dog bin can be purchased and provided at the Landulph church car park site.

102-19 FOOTPATHS – RESPONSE REGARDING ‘MONOLITH’ FROM CORNWALL COUNCIL

Cornwall Council’s Countryside Officer responded to advise that there is adequate clearance around the ‘monolith’ and therefore no further action will be taken.

103-19 ATTENDANCE AT ‘CORNWALL AREA OF OUTSTANDING NATURAL BEAUTY (AONB) CONFERENCE, 23.11.19 COST £5-10 PER PERSON

It was RESOLVED that the Parish Council would pay for any Parish Councillors who wished to attend – Councillors to book their own ticket and then claim back expenses from the Parish Council.

104-19 CORRESPONDENCE

- a. An email request has been received for a dedication plaque to be placed on a bench in the village, at the corner of Fore St/Coombe Lane. It was RESOLVED that the Parish Council has no objection. **[ACTION: Clerk to contact the individual].**
- b. Email from Janet Stone re serving an amenity notice on Spaniards Inn pub. Cllr Worth reported that the owner has mentioned that another planning application is due to be submitted. It was RESOLVED that, as planning decisions are made by the Parish Council, and Parish Councillors would never want to be accused of having a predetermination, so the Parish Council will not consider serving an amenity notice on the Spaniards Inn pub owners.
- c. Safer Cornwall PoCA funding – closing date 01.03.2020. Noted. Cllr Butcher commented that it could be suggested to the school that a ‘lock down’ exercise at the school is held.
- d. South East Cornwall Economic Development Working Group request for information. **[ACTION: Cllr Worth].**
- e. Letter from St John Ambulance asking for a donation. Noted, and it was RESOLVED to respond that the Parish Council will not make a donation on this occasion. **[ACTION: Clerk].**

105-19 ACCOUNTS FOR PAYMENT:

PAYEE	CHEQUE	REASON	NET	VAT	GROSS
Cormac Solutions Ltd	101222	Weed Spray no 2 2019	152.39	30.48	182.87
P Braund	101223	Victoria Garden Centre / Reimbursement for Weedkiller for Penyoke	8.75	0.00	8.75
Society of Local Council Clerks	101224	Membership renewal 19-20	156.00	0.00	156.00
K J Williams	101225	Reimbursement for ICO registration	40.00	0.00	40.00
HMRC	101226	Income Tax October 2019	69.40	0.00	69.40
K J Williams	101227	Salary October 2019	277.52	0.00	277.52
Google Ireland Ltd	DD	Direct debit for Google Cloud and G Suite – 1-31.9.19	62.56	0.00	62.56
		*Tree fund			
		* Under Fives payment of £714			
Incoming payments					
Neighbourhood Plan refund	-		-	-	666.99

106-19 VAT REFUND CLAIM 2018-19

The VAT refund claim 2018-19 was approved and signed.

107-19 CHAIRMAN'S URGENT BUSINESS - none

108-19 ANY OTHER BUSINESS

- a) Cllr Cradick reported that, at the Coombe, 3 young lads on mopeds took out a stick and broke the glass of a nearby white van. As soon as they realised they'd been spotted, they went off. It was also reported that these same lads had been tearing up and down Church Lane. Cllr Cradick advised that she swept the glass out of the way. It was suggested that a Landulph Innit post is made, and these incidents are reported to the police. **[ACTION: Cllr Cradick to report to the police; Cllr Worth to add a post to Landulph Innit].**

109-19 DATE OF NEXT MEETING: Monday 25th November 2019 at 7.30pm, Landulph Hall Annexe.
Dates for 2019: 16 December.

10 minute Public Forum to follow the meeting.

Part Two: Under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) shall be excluded from the meeting at this point due to the confidential nature of the agenda items to be discussed.

110-19 RENEWAL OF SOCIETY OF LOCAL COUNCIL CLERKS MEMBERSHIP

It was RESOLVED that the Parish Council would pay for the yearly membership.

Meeting closed at 21.44Chairman