

**Minutes of a meeting of Landulph Parish Council Meeting held on
Monday 25th November 2019 at 7.30pm in the
Landulph Memorial Hall, Landulph**

PRESENT: Councillors M. Worth (Chairman), P. Braund, A. Butcher, R. Cradick, M. Dennis, G. Braund, M. Holmes.

Public Forum

111-19 TO RECEIVE APOLOGIES FOR ABSENCE – Councillor Jesse Foot, Katherine Williams – Clerk to the Council.

112-19 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA - Cllr G. Braund declared an interest in items 121-19 Broadband and 124-19 Section 137 Under Fives due to her capacity as Treasurer of Landulph Memorial Hall. It was agreed that Cllr Braund should stay in the room to answer questions but would not take part in the votes.

113-19 TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING (21.10.2019)

The minutes of 21.10.2019 were agreed.

114-19 MATTERS ARISING FROM THE MINUTES - none

- a) With reference to minute no. 108-19, it was reported that the local police had provided good support following the vandalism incident on The Coombe, and it was noted that, due to this incident, Landulph Parish now has a crime figure.
- b) With reference to minute no. 92-19a), planning application [PA19/06644](#) | Replacement of existing hip roof and bay window to first floor rear tenement with new glazed gable end roof with Juliette balcony | Warleigh View Cottage Fore Street Cargreen PL12 6PA – the Parish Council has since agreed with the revised application, as changes were made as requested by the Parish Council.
- c) The Chairman welcomed Marc Shirlaw as the new press representative.
- d) Following a question during the public forum, the Chairman gave an explanation regarding Section 137 funding, stating that it was a statutory system to enable donation from the Parish Council precept fund.

115-19 PLANNING – TO CONSIDER PLANNING APPLICATIONS RECEIVED:

[PA19/09019](#) | Proposed Stables, store and hard standing and sand school. | Trelevans Landulph Saltash Cornwall PL12 6ND

This item was discussed and unanimously agreed with the following provisions:

- Use by applicant only – not for commercial use
- No external lighting without additional planning application
- Ensure adequate width to neighbouring footpath.

116-19 NEIGHBOURHOOD PLANNING (STANDING ITEM)

A list has been compiled of issues raised during the development of the plan but not required to be part of the plan. It was felt that this list, which had categories on: Traffic & Transport / Communication & Business / Recreation, should be reviewed routinely as part of all discussions and undertake actions as and when possible.

117-19 TREES (STANDING ITEM)

The Parish Tree Warden praised a young member of the Landulph School who was awarded a Silver Acorn at a recent event by The Tree Council in conjunction with Cornwall Council for growing the best sapling from an acorn.

The Parish Tree Warden explained the proposal for a Community Copse which would be planted in a 1/3 acre of rough ground in a corner of The Searle Memorial Field, known as Saltash Cricket Ground. The plan would be to plant 12 mixed indigenous samplings donated by The Woodland Trust and the community. Volunteers from the community would be required to assist with this project. The proposal is to be submitted to Saltash Cricket Club for their consideration and a follow up meeting to be arranged. **[ACTION: Cllr P Braund and Tree Warden]**.

118-19 PENYOKE RECREATION GROUND REFURBISHMENT, ANNUAL INSPECTION REPORT, ROLLING PROGRAMME (STANDING ITEM)

Cllr M. Dennis advised that Pillaton Play Area has had to close, as it has been condemned due to safety concerns regarding rotting equipment. This highlights the importance of the ongoing maintenance of Penyoke Play Area. It was noted that Penyoke Play area has been given a high rating on a Google review of “things for children to do around the Saltash area”. **[ACTION: Clerk to add link to the Parish Council website]**.

119-19 PENYOKE RECREATION GROUND BANK MAINTENANCE UPDATE

The Environment Agency works are ongoing and scheduled to be finished in December. The bank will then need the grass to be cut in preparation for the wild flower project.

120-19 DEFIBRILLATOR

Following a recent incident when access in an emergency situation to the Defibrillator was required it was found to be difficult to open the cabinet. Cllr Worth produced a short video that was circulated on Landulph Innit showing how to open the cabinet. The code required to facilitate opening the cabinet is now in place by the machine. It was agreed to arrange a refresher training session for the community. **[ACTION: Parish Clerk]**.

121-19 BROADBAND – REVIEW OF CHARGES AND DISCUSSION ON FUNDING FROM JULY 2020 ONWARDS

A meeting was held with Memorial Hall Committee to discuss the cost of Broadband, as a previous grant covering the Broadband fees expires in April 2020. A proposal was made to the Landulph Hall Management Committee that the Parish Council will fund half the cost of Broadband charge.

122-19 EMERGENCY PLAN UPDATE

[ACTION: Cllr Worth to arrange another Emergency Plan meeting].

Concern re the road from the Coombe to Tinnell being overgrown and no longer passable for traffic if need in an emergency situation. Cornwall Council has previously been approached with regard to this issue but in view of the current Emergency Plan it was felt that this concern should be raised again.

[ACTION: Parish Clerk to contact Cornwall Council to ask for new signage stating ‘Road Unsuitable for Motor Vehicles’].

123-19 FINANCIAL UPDATE, INCLUDING RESERVES

A short discussion suggested that a possible revision of presentation may make this document more useful. Also, clarification required on the breakdown of the monies received from the filming. **[ACTION: Cllr Worth / Parish Clerk]**.

124-19 SECTION 137 FUNDING APPLICATION FROM LANDULPH UNDER FIVES

Landulph Under 5's have a current shortfall of £3k, urgent action is required to prevent closure of this long established group. They have also approached Botus Fleming Parish Council for any additional financial help that may be possible, this is an agenda item for their meeting on 27th November. Landulph Parish Council has been approached to commit funds from Section 137 to help the group continue while they increase marketing and their endeavours to increase numbers, that in turn would increase income. After serious discussion the Parish Council unanimously agreed to support this application, and agreed funding this amount for this year and next (noting that Cllr G Braund had declared an interest in this decision and did not vote). Cllrs P. Braund and M. Dennis requested this is reviewed in a year.

It was RESOLVED to pay the maximum Section 137 funding for two years. To be reviewed in November 2020. This will come from the Parish Council reserve funds. It is hoped this will provide the Under Fives with some stability so that they can increase numbers and become financially stable. **[ACTION: To be reviewed November 2020].**

125-19 PHONE LINES IN THE PARISH

An ongoing problem with phone landlines in the parish was reported. **[ACTION: Cllr Worth to contact BT].**

126-19 PRECEPT PROPOSALS 2020-21

It was RESOLVED to defer this until the December Parish Council meeting.

127-19 CORRESPONDENCE

- a. Housing Supplementary Planning Document consultation – see email of 1.11.19 sent to LPC 4.11.19. This was circulated to Councillors, and noted.
- b. Mobile Speed Activation Sign – see Catherine Thompson's email of 4.11.19. Possible opportunity to share with other parishes the use of a mobile sign identifying speed as a “reminder” of speed limits. New 20mph speed signs scheduled to replace 30mph signs. Once completed “black box” will return to record speeds to show if new signs bring about any reduction in speeding.
- c. Invite to Parish Councillors to attend the Community Road Safety Forum on 3.12.2019, 3pm, Launceston Town Hall. This was circulated to Councillors, and noted.
- d. Cornwall Gateway Community Network Panel meeting: 04.12.2019, Saltash Guildhall. This meeting is open to all. **[ACTION: Information to be placed on noticeboards and website – Cllr Worth / Parish Clerk].**
- e. Safe38 meeting, 20.11.19, 19.30, Tideford Royal British Legion. This meeting is open to all. **[ACTION: Information to be placed on noticeboards and website – Cllr Worth / Parish Clerk].**

128-19 ACCOUNTS FOR PAYMENT: Agreed.

PAYEE	CHEQUE	REASON	NET	VAT	GROSS
Society of Local Council Clerks	101224*	Cancelled cheque – incorrect amount for membership 2019-20*	-	-	-
Landulph Memorial Hall	101228*	Hall bookings Sept 19 - July 20 *paid in October	118.80	0.00	118.80
Chris Billing	101229*	Tree work at Penyoke (urgent) *paid in October	475.00	95.00	570.00
Landulph Under Fives	101330*	Section 137 payment (as per their 2019 application; it was agreed for the Youth Fund ring-fenced funding to be used) *paid in October	714.63	0.00	714.63
Google Ireland Ltd	DD	Direct debit for Google Cloud and G Suite - 1.10-31.9.19	62.56	0.00	62.56
Society of Local Council Clerks	101231	Membership renewal 2019-20	89.00	0.00	89.00

K J Williams	101232	October expenses	37.58	0.00	37.58
WesternWeb Limited	101233	Renewal of website domain for 2 years from 26.12.19	24.00	4.80	28.80
HMRC	101234	Income Tax November 2019	69.40	0.00	69.40
K J Williams	101235	Salary November 2019	277.52	0.00	277.52
Ray Hall	101236	Footpaths Maintenance 2019	544.49	0.00	544.49
K J Williams	101237	November Post, print and expenses	35.38	0.00	35.38
Incoming payments	-	None	-	-	-

129-19 CHAIRMAN'S URGENT BUSINESS

- a) Invitation to all parishioners to 'NEVER SAY NEVERLAND' at Landulph School on 5th December starting 1.30pm, with tea, coffee and mince pies served from 1pm. Contact school office for tickets 01752 845572 email: secretary@landulph.cornwall.sch.uk, Adults £3.00 Children £1.50.
- b) Water Transport Group is working in conjunction with Plymouth, Saltash, Torpoint and Landulph to develop the river, attended by Cllr Worth.
- c) Recent Localism Summit was attended by two Parish Councillors on behalf of Landulph.
- d) Annual Parish Walk will be held on Sunday 29th December, starting at Cargreen Yacht Club – there are three walks at 0930, 1030 and 1130, long, medium and short respectively. All welcome, plus dogs on leads. Afterwards at the Yacht Club there will be soup £1 and pasties £1.50.
- e) Meeting with Cornwall Council Planners – awaiting confirmation of date.

130-19 ANY OTHER BUSINESS – none.

131-19 DATE OF NEXT MEETING: Monday 16th December 2019 at 7.30pm, Landulph Hall Annexe. Dates for 2020: 20th January, 17th February, 16th March, 20th April, 18th May, 15th June, 20th July, 21st September, 19th October, 16th November, 21st December.

10 minute Public Forum to follow the meeting.

Meeting closed at 20.55Chairman