

**Minutes of a meeting of Landulph Parish Council Meeting held on
Monday 17th February 2020 at 7.30pm in the
Landulph Memorial Hall, Landulph**

PRESENT: Councillors M. Worth (Chairman), P Braund, R. Cradick, M. Dennis,
Also in attendance: Cornwall Councillor J Foot; K Williams – Clerk to the Council.

Public Forum

175-19 TO RECEIVE APOLOGIES FOR ABSENCE – Cllrs A Butcher, M. Holmes.

176-19 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA -
None.

177-19 TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING (20.01.2020)

It was RESOLVED that the minutes of 20th January 2020 were agreed.

178-19 MATTERS ARISING FROM THE MINUTES

- a) With reference to minute no. 157-19 – the Clerk confirmed that she has contacted Planning Officers regarding the meeting arrangements.
- b) With reference to minute no. 165-19 – the Clerk will contact the website provider to ascertain the costs to create a ‘send to all’ contact. **[ACTION: Clerk].**
- c) With reference to minute no. 168-19 regarding the vandalised van at the Coombe, Cllr Worth reported that Landulph Parish Councillors have contacted several Cornwall Council departments and, as of today, Cllr Worth has been advised that the registered keeper has been given 7 days to remove it, otherwise the van will be removed by Cornwall Council’s Abandoned Vehicles Team.
- d) With reference to minute no. 172-19 Cllr Braund passed the details onto the Hall Committee.
[ACTION: Cllr Worth to publish on Landulph Innit].

179-19 PLANNING – TO CONSIDER PLANNING APPLICATIONS RECEIVED:

a) **PA20/00478 | Conversion and change of use of outbuilding to form dwelling | Garage West Of Poppyfields Church Lane Cargreen Cornwall.** It was RESOLVED that the Parish Council unanimously supports this application.

b) **Discussion on the meeting with Planning Officers / Parish Councillors to provide clarification on what is permissible (or not permissible) for listed buildings, and for properties within a conservation area / Area of Outstanding Natural Beauty, and also other questions raised by Parish Councillors and members of the public.**

Cllr Worth reported that Parish Councillors had a positive meeting with a Cornwall Planning Officer prior to this Parish Council, and put forward questions from Parish Councillors and members of the public (the Planning Officers had requested that this would not be a public meeting). The Clerk took detailed notes of this meeting, which have been sent to the Planning Officer to check for accuracy, and the Parish Council will then publically share the notes.

Cllr Foot commented that Planning Officers will look at the Landulph Neighbourhood Development Plan, Cornwall Local Plan, the National Planning Policy Framework, and material considerations, when making planning recommendations. Parish Councillors need to be as objective as possible. There is training available for Parish Councillors. Officers are working very hard with diminished resources. **[ACTION: Clerk to liaise with Planning Officers about their attendance at the May meeting].**

180-19 NEIGHBOURHOOD PLANNING (STANDING ITEM)

Cllr Worth reported there was a question about the Conservation Area – which could be added to the Landulph Neighbourhood Development Plan. **[ACTION: For further discussion by the Parish Council]**.

181-19 TREES (STANDING ITEM), INCLUDING DISCUSSION WITH CRICKET CLUB UPDATE

Cllr P Braund reported that the Cricket Club has responded with a number of issues including the fact that their insurance does not cover members of the public to go onto the land (as they have experienced problems when members of the public have previously caused damage), so the club would propose this is a non-publicised scheme.

The Parish Council needs to decide whether this scheme is to plant trees to support its climate statement of intent, or to create a community woodland which is accessible by the public. It was RESOLVED that the Parish Council would respond to the Cricket Club to ask if they would support this if it is a non-public scheme. **[ACTION: Cllr Braund to liaise with Amanda Pugh (the Parish Tree Warden), and also the Cricket Club]**.

Cllr Worth reported on a potential plan B – there may be a plot of land available that is accessible to the public, and it was RESOLVED that the Parish Council would also pursue this. **[ACTION: Cllr Worth]**.

182-19 EMERGENCY PLAN (STANDING ITEM)

Cllr Worth reported on two elements: he met with the County Engineer (Paul Allen) to ensure clearance of the emergency access (the back road), who will work on this and provide an update. Also, Cllr Worth is meeting with a parishioner to discuss the medical requirements in the plan.

183-19 PENYOKE RECREATION GROUND REFURBISHMENT, ANNUAL INSPECTION REPORT, ROLLING PROGRAMME (STANDING ITEM)

Awaiting dates from the playground inspection company for an accompanied inspection in March. Cllr Worth met with the contractor who planted the grass, who stated that it is too wet and asked if the Parish Council would like them to return to replant (Cllr Worth responded yes).

Cllr Worth reported that a local Parish Council is looking to purchase land and install a playpark, which highlighted to him the immense costs involved and how lucky this parish is to already have this valuable asset.

184-19 BROADBAND FUNDING – DISCUSSION WITH MEMORIAL HALL, AND BT COSTS UPDATE

The Clerk confirmed that the Broadband cost is £45.99 a month + VAT, from October 2019 for 2 years, any overcharges from BT will be refunded. Cllr G Braund confirmed the funding will be discussed at Monday's Hall Committee meeting.

185-19 PARISH COUNCIL WEBSITE – USE BY ORAL TRADITIONS PROJECT

The Clerk advised that WesternWeb confirmed it would be a similar cost for a separate page on the Parish Council website, or for a separate domain. There were also concerns surrounding GDPR on the Parish Council website. It was RESOLVED this should be a separate domain.

186-19 BOOK EXCHANGE REFURBISHMENT REQUEST

Cllr Worth reported that a parishioner has reported that the Book Exchange is falling into disrepair, and the Parish would be looking for a volunteer from the parish to repair it. Cllr G Braund commented that a volunteer from the parish undertook this previously. It was RESOLVED that a note would be placed on Landulph Innit, and also an article in the newsletter. **[ACTION: Cllr Worth]**

It was RESOLVED that the Parish Council would purchase the materials from the specific supplier.

187-19 DOG BIN TO BE LOCATED AT THE CHURCH UPDATE

It was RESOLVED that a dog bin on a pole would be purchased, and that Parish Councillors would decide via email on the particular bin to purchase. **[ACTION: Cllr Worth]**.

188-19 DRAFT GRANT POLICY AND APPLICATION TO BE DISCUSSED

A draft Grant Awards Policy has been circulated to Parish Councillors to review and discuss.

[ACTION: Councillors to provide comments to the Clerk. For discussion at the March meeting].

189-19 FIXED ASSETS REGISTER REVIEW

It was RESOLVED that Parish Councillors would review and circulate any comments or amendments to the Clerk. **[ACTION: All Parish Councillors]**.

It was RESOLVED that Cllr G Braund would ask for the Hall Committee Constitution document, so that the Parish Council can clarify on whether it is the Custodian Trustee, clarify the land/property ownership, and whether the Parish Council needs to include it in its Assets Register. **[ACTION: Cllr G Braund]**
[ACTION: For March Parish Council meeting agenda].

191-19 LOCAL MAINTENANCE PARTNERSHIP (FOOTPATHS) 2020

It was RESOLVED to approach the existing contractor, who provides this specialised service, to identify if they would undertake the contract for 2020. **[ACTION: Clerk]**.

192-19 CORRESPONDENCE

a. Cornwall Council Highways Scheme – call for year 4 projects.

Cllr Worth proposed a Community Footpath for Landulph: The proposal is to find a solution to protect our children and parishioners in encouraging their regular, healthier and environmentally beneficial walks to and from the village of Cargreen to Landulph Cross and the school. A pedestrian footpath is required for as great a distance as possible along one side allowing safer separation from traffic; in particular on the winding blind bends and steep hill. A feasibility study is required considering all concerned as Cornwall Council, CORMAC, The School, Parents, Adjacent businesses and hedge landowners to see what can be done for the good of all.

The proposal needs to be made to the Cornwall Gateway Community Network Panel in the next few months in time for the September 2020 budget allocation. The Panel will make a recommendation to Cornwall Council on which schemes should be progressed within their “CN Highways Budget”, supplemented by any available additional funding (e.g. S106 funding) and match-funding from local councils.

b. Cornwall Council: Vacancy of 2 x Independent (Lay) Members to Cornwall Council’s Standards Committee, closing date 20.02.20. Noted.

c. Cornwall Fire and Rescue Service consultation open until Friday 6th March, (details on Landulph Parish Council website), online at www.cornwall.gov.uk/IRMP Noted.

d. Cornwall Council: 2020 Off-Street Parking Order proposal for comment – deadline 19.02.20, [available here](#), or email parking@cornwall.gov.uk. Noted.

193-19 ACCOUNTS FOR PAYMENT: Agreed.

PAYEE	CHEQUE	REASON	NET	VAT	GROSS
Cornwall Council (signed in January)	101252	Attendance at Planning conference	60.00	0.00	60.00
P. Braund	101253	Reimbursement for new defibrillator case	*	*	150.00
R. Hall	101254	Repairs on fence, climbing frame cargo net, walkway, stepping log and tops of posts at Penyoke Recreation ground	1694.00	0.00	1694.00
HMRC	101255	Income Tax February 2020	70.80	0.00	70.80
K.Williams	101256	Salary February 2020	283.12	0.00	283.12
K.Williams	101257	Office Expenses February 2020	33.51	0.00	33.51
Incoming payments					
Cornwall Council LMP payment	-	Local Maintenance Partnership payment 2019			544.49

194-19 CHAIRMAN'S URGENT BUSINESS - none

- At the recent Community Network Panel meeting, the Police commented on drug trafficking issues between country lines. Cllr Worth asked that if anyone in the parish notices anything suspicious (ie. properties with more vehicles, different people, anything that has changed) to report it to the police.
- Operation London Bridge – protocol for Royal bereavement.
- Street Trading Consent Application – the Parish Council is waiting for advice from Cornwall Council and at this point Landulph Parish Council will not be commenting on this application.

195-19 ANY OTHER BUSINESS

- Defibrillator training – in April/May, proposed for a Wednesday at 6pm. The newsletter deadline for April/May is c16th March. Depending on the Hall availability. **[ACTION: Clerk to contact the Defibrillator trainer, and to check the Hall availability. The Parish Council to contact the newsletter, Landulph Innit, and also the School and Yacht Club, once the date is confirmed].**
- Cllr Braund advised that the Hall Committee will be approaching the hirer who caused the damage to the defibrillator case, to request a refund.

196-19 DATE OF NEXT MEETING: Monday 16th March 2020 at 7.30pm, Landulph Hall Annexe.

Dates for 2020: 20th April, 18th May, 15th June, 20th July, 21st September, 19th October, 16th November, 21st December.

10 minute Public Forum to follow the meeting.

Part Two: Under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) shall be excluded from the meeting at this point due to the confidential nature of the agenda items to be discussed.

197-19 GRASS MAINTENANCE CONTRACT 2020

Contractor A: £2,456.00 (net)

Contractor B: £11,065.00 (net)

Contractor C: £1,780.00 (net)

Contractor D: £1963.00 (net)

It was unanimously agreed and RESOLVED to appoint Contractor D.

Meeting closed at 21.20Chairman