

**Minutes of a meeting of Landulph Parish Council Virtual Meeting held on
Monday 16th November 2020 at 7.30pm**

PRESENT: Councillors M. Worth (Chairman), A. Butcher, P. Braund, G. Braund, R. Cradick, M. Dennis, M. Holmes.

Also present: Clerk to the Council.

Public Forum

76-20 TO RECEIVE APOLOGIES FOR ABSENCE – Cllr Jesse Foot.

77-20 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

“To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.”

Cllr Holmes declared an interest in planning application PA20/05077;

Cllr Worth declared an interest in planning application PA20/09054.

78-20 DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

In certain circumstances Councillors may be granted a dispensation which enables them to take part in Council business where this would otherwise be prohibited because they have a Disclosable or Non Registerable Pecuniary Interest. Provided Councillors act within the terms of their dispensation there is deemed to be no breach of the Code of Conduct of the law.

Section 31(4) of the Localism Act 2011 states that dispensations may allow the Councillor:

- a. to participate, or participate further, in any discussion of the matter at the meeting(s); and/or
- b. to participate in any vote, or further vote, taken on the matter at the meeting(s).

If a dispensation is granted, the Councillor may remain in the room where the meeting considering the business is being held and if the dispensation allows may also vote.

No dispensations were received.

79-20 TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING (19.10.2020)

It was RESOLVED that the minutes of 19th October 2020 were agreed.

The Clerk advised that the minutes of 21st September 2020 omitted to state that Cllr Holmes was present.

80-20 MATTERS ARISING FROM THE MINUTES

- a) With reference to minute no. 69-20 Cllr Worth stated that he has yet to action the response relating to the ‘We’re Watching You’ anti-dog fouling campaign [**ACTION: Cllr Worth**].
- b) With reference to minute no. 71-20 Cllr Worth advised that he has spoken with the farmer who owns the land – who has given permission for the Parish Council to run an extension lead across to the Memorial Cross.

- c) With reference to minute no. 63-20d) Cllr Butcher reported that it wasn't the Planning Officer, but the Chairman of the Slipway Quay Management Committee who advised about the slipway.

81-20 PLANNING – TO CONSIDER PLANNING APPLICATIONS:

- a) [PA20/09054](#) | Application for works to tree subject to TPO: Mature Oak - crown reduction of 20% and a reduction in lateral spread by about 1 metre. | 7 Hodders Way Cargreen Saltash Cornwall PL12 6NY.

The Clerk advised that Cornwall Council has already made a decision on this application, based on advice provided by their Tree Officer.

- b) [PA20/08579](#) | Application to modify/discharge a planning obligation in respect of 93/0431/O dated 13/04/94. | The White House Landulph Saltash Cornwall PL12 6PA.

1 Councillor agreed; 6 Councillors objected to this application and it was RESOLVED to respond that Landulph Parish Council objects to this application, as it feels it is important to maintain local houses for local need.

- c) PA20/05077 | Change of use of two small fields for the erection of three glamping units | Lower Marsh Farm, Landulph Saltash Cornwall.

(Cllr Holmes left the virtual room for this agenda item).

5 Councillors agreed and it was RESOLVED to respond that Landulph Parish Council has no objection to this application. One point of concern is that one of the maps includes a statement about a barn conversion – the Parish Council objects to the barn conversion.

Cllr Holmes rejoined the virtual meeting.

- d) PA20/09597 Proposal Application for tree works: works to trees subject to a tree preservation order (TPO): felling of Oak (T1) - fell because soil beneath the root base of the tree is significantly eroded, combined with the unbalanced weight of the tree it poses an ever increasing risk to the stability of the garden and cliff. Location 3 Hodders Way Cargreen PL12 6NY

Cllr Worth declared an interest in this agenda item.

The Clerk reported that this application was received after the meeting agenda had been published, and it was RESOLVED that this would be dealt with via email delegated decision. **[ACTION: Clerk to send to all Parish Councillors except Cllr Worth].**

82-20 PENYOKE RECREATION GROUND REFURBISHMENT, ANNUAL INSPECTION REPORT, ROLLING PROGRAMME / GRASS BANK

Cllr Dennis stated that she has spoken with the contractor – he has sourced some galvanised feet, but these are not as strong enough, and he is due to meet someone this week to investigate making the feet. Cllr Dennis advised that this was not urgent in the playground safety report.

Cllr P Braund reported that the Toe Drain installed by the Environment Agency seems to be working.

Cllr Worth advised that the Parish Council reviewed recent Government advice about playgrounds and it was decided to keep the playground open during this second lockdown.

83-20 TREES (STANDING ITEM)

Cllr Dennis stated there will be an article in the next parish newsletter.

84-20 HOUSING (STANDING ITEM) - none.

85-20 CLERK'S REPORT (STANDING ITEM)

- a) An email was received from the Census Engagement Manager, Officer of National Statistics. It was RESOLVED to invite her to a Parish Council meeting, and the Council would offer to place any posters on the noticeboards and website. **[ACTION: Clerk to make contact]**.

- b) A card was received from Colonel Edward Bolitho OBE, Lord-Lieutenant of Cornwall – to thank all the Community Volunteers, with the following message:
The hard work, selflessness, collaboration, innovation and courage shown by so many across Cornwall during the COVID-19 pandemic has been truly inspirational. It has emphasised once again the strength of our community spirit and made a real difference to people's lives. As Her Majesty The Queen's representative, I would like to thank you for the wonderful contribution you have made, and are continuing to make, to Cornwall during these extraordinary and challenging times.

86-20 FOOTPATHS

Cllr Butcher reported that he wrote to Cornwall Council in April about the state of the stile between Grove Villa and Grove Farm. There is now no stile, only a fence which you have to climb if you wish to use the footpath, so it is almost impassable.

There is also another stile which is rotten – located near Penyoke footpath. **[ACTION: Cllr Holmes to investigate]**.

Cllrs Butcher and Worth drafted an email to be sent to Cornwall Council relating to improved signage at Sammy Sands and Slipway Quay. **[ACTION: Clerk to send]**.

Cllr Butcher commented on footpath widths, generally the maximum width is 1.5m, perhaps an application could be made, by the interested parties at Slipway Quay, to reduce the width to the normal size of 1.5m.

Cllr Butcher commented on the monolith stone placed on the bridleway at Paradise Lane, which the Parish Council reported to Cornwall Council's Footpath Officer who replied this is not a danger and stopped 4x4 vehicles being driven on the footpath. Perhaps a monolith such as this could be added to Slipway Quay – so that it is 1.5m in from one side, which is lockable for their own use, and which would prevent people using wheeled transport which is not allowed on a public footpath.

87-20 CLIMATE CHANGE STATEMENT OF INTENT REVIEW

The Working Party has met several times, and have reviewed the statement. It was RESOLVED that the latest version (version 2) would be adopted. Everyone can do little things to make a difference – lots of little changes make a huge difference. **[ACTION: Cllr Dennis to send version 2 to all Parish Councillors, to be uploaded to the Parish Council website]**.

There will be a regular monthly newsletter article.

Cllr Worth was asked to contact the Chair of Governors at the school, and there will be an update after 8th December following their meeting. There is a suggestion to involve the School Council, and will look to liaise with the school in future, this will be an ideal opportunity to involve children.

Thanks were expressed to Morton McCloud for undertaking a litter pick.

Cllr Worth reported on good news – the hopper bus is hopefully being reinstated.

88-20 LIGHTING PROPOSALS AT LANDULPH CROSS

Cllr Worth has spoken with the farmer and approval has been given for the Parish Council to place a lead across the land to Landulph Cross memorial for events that may require mains power.

It was RESOLVED that an 8ft tree would be bought, and decorated with battery/solar powered lights – to be set up after 2nd December, funding would be used from the Community Film Fund.

89-20 GRANT FUNDING APPLICATIONS

A grant application has been received from Landulph Under Fives for the sum of £2,200. Cllr G Braund has reviewed the organisation's financial documents that accompanied the application. It was RESOLVED this application would be accepted. **[ACTION: Clerk to send cheque to Landulph Under Fives]**.

90-20 PRECEPT PROPOSALS 2021/22

Cornwall Council have yet to send the calculator which shows the costs of any increase. It was RESOLVED to defer this agenda item until the December meeting.

91-20 ACCOUNTS FOR PAYMENT – it was RESOLVED to agree the payments.

PAYEE	CHQ	REASON	NET	VAT	GROSS
Google Ireland Ltd	DD	Direct debit for Google Cloud and G Suite 1.10-31.10.20	73.25	0.00	73.25
HMRC	101296	Income Tax - November	72.60	0.00	72.60
K J Williams	101297	Salary - November	290.84	0.00	290.84
K J Williams	101298	Print, post, expenses and Zoom – November 2020	35.03	0.00	35.03

92-20 CHAIRMAN'S URGENT BUSINESS / ANY OTHER BUSINESS FOR DISCUSSION ONLY

- a) Cllr Worth reported that Cllr Foot recommended that St Germans Parish Council liaises with Landulph Parish Council for assistance in their Emergency Plan. Cllr Worth has spoken with their Clerk.
- b) Cllr Dennis reported that the noticeboard near Landulph Cross needs to have its Perspex replaced as it's not clear. **[ACTION: Cllr Dennis to contact local contractors to obtain quotes]**.
- c) Cllr Butcher advised that the dog bin at The Coombe near the public footpath was reported to Cornwall Council as it was overflowing, and commented that it would be nice if dog walkers used the website to report when it overfills. The Parish Council asked for an article to be placed in the Parish Newsletter.
- d) Cllr Cradick reported that a parishioner has queried about the sign at the end of Coombe Lane, and whether it should state that it's unsuitable for long vehicles, as lorries are regularly getting stuck. The sign should be near the 20mph sign on the corner. **[ACTION: Cllr Worth to request]**.

93-20 DATES OF NEXT MEETING(S)

Date of Next Meeting – Monday 21st December at 7.30pm.

10 minute Public Forum to follow the meeting.

Part Two: Under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) shall be excluded from the meeting at this point due to the confidential nature of the agenda items to be discussed.

94-20 ANNUAL AGREEMENT OF CLERK’S SALARY, POST PRINT AND EXPENSES

It was RESOLVED to pay the Clerk at the National Joint Council SCP 18.

95-20 AGREEMENT OF PAYMENT OF ADDITIONAL 6.5 HOURS – PREPARATION OF THE AUDIT DOCUMENTS

It was RESOLVED to reimburse the Clerk for an additional 6.5 hours worked to prepare the audit.

96-20 AGREEMENT OF A DEDICATED PARISH COUNCIL ‘PAY AS YOU GO’ MOBILE PHONE FOR THE CLERK

It was RESOLVED to provide the Clerk with a mobile phone for Landulph Parish Council business.

Meeting closed at 20.46.....Chairman