

**Minutes of a meeting of Landulph Parish Council Annual Meeting held on  
Monday 17<sup>th</sup> May 2021 at 6.30pm**

**PRESENT:** Councillors M. Worth (Chairman), G. Braund, P. Braund, M. Dennis, L. Gawith.

Also present: Cllr Martin Worth – Cornwall Councillor, and Clerk to the Council.

**Public Forum**

**01-21 TO ELECT THE CHAIRMAN FOR THE CIVIC YEAR 2021-22 (AND TO SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN)**

Cllr P Braund nominated, Cllr Dennis seconded, and it was unanimously agreed and RESOLVED to elect Councillor Martin Worth as the Chairman. Councillor Worth and the Clerk signed the Declaration of Acceptance of Office.

**02-21 TO ELECT THE VICE CHAIRMAN FOR THE CIVIC YEAR 2021-22 (AND TO SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE OF VICE CHAIRMAN)**

Cllr P Braund nominated, Cllr Worth seconded, and it was RESOLVED to elect Councillor Libby Gawith as Vice Chairman. Councillor Gawith and the Clerk signed the Declaration of Acceptance of Office.

**03-21 APPOINTMENT OF REPRESENTATIVES TO WORKING PARTIES / OUTSIDE BODIES FOR THE CIVIC YEAR 2021-22: Landulph Memorial Hall Committee; Saltash Area Road Safety Committee; Landulph School Liaison Committee; Local Footpath Group; Landulph Emergency Planning Group; Landulph Parish Climate Action Group.**

It was RESOLVED to defer this decision until the next meeting.

**04-21 TO RECEIVE APOLOGIES FOR ABSENCE – none.**

**05-21 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

“To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.”

Cllr Worth declared an interest in item 15, as he has been asked to play in one of the bands used as the entertainment relating to the event discussed at item 15.

**06-21 DISPENSATIONS RELATING TO ITEMS ON THE AGENDA**

In certain circumstances Councillors may be granted a dispensation which enables them to take part in Council business where this would otherwise be prohibited because they have a Disclosable or Non Registerable Pecuniary Interest. Provided Councillors act within the terms of their dispensation there is deemed to be no breach of the Code of Conduct of the law.

Section 31(4) of the Localism Act 2011 states that dispensations may allow the Councillor:

- a. to participate, or participate further, in any discussion of the matter at the meeting(s); and/or
- b. to participate in any vote, or further vote, taken on the matter at the meeting(s).

If a dispensation is granted, the Councillor may remain in the room where the meeting considering the business is being held and if the dispensation allows may also vote.

None received.

**07-21 TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING (previous Annual meeting 20.05.19; the previous meeting held on 23.04.21, and Extraordinary meeting held on 5.5.21)**

Cllr P Braund nominated, Councillor Dennis seconded, and it was RESOLVED to agree the minutes of 20<sup>th</sup> May 2019 annual meeting.

There was a discussion on the accuracy of item 191-20f) in the minutes held on 23.04.21, which a member of the public had raised a question about during the Public Forum at the start of this meeting. It was RESOLVED that the Clerk would review the Zoom recording relating to this item, and it was RESOLVED that the approval of these minutes would be discussed at the next meeting.

Also, Cllr Gawith proposed that the statement in minute no 196-20 relating to bait catching is inaccurately recorded, and suggested that the following is deleted from the minutes: “They suggested that if the Parish Council placed a skip in the area, they would throw away their plastic”. For discussion at the next meeting – at which the approval of the minutes of 23.04.21 will be discussed.

**08-21 MATTERS ARISING FROM THE MINUTES – none.**

**09-21 PLANNING – TO CONSIDER PLANNING APPLICATIONS - none.**

**10-21 PENYOKE RECREATION GROUND REFURBISHMENT, ANNUAL INSPECTION REPORT, ROLLING PROGRAMME / GRASS BANK (STANDING ITEM)**

Cllr Dennis reported that the signs have been installed. The bushes on the swings are wearing out, and Ray Hall has been asked to investigate. Cllr Dennis stated that Ray had mentioned that he has now got concerns about the Ash tree at the Recreation Ground, and has asked a tree expert to investigate and report back.

**11-21 CLERK’S REPORT (STANDING ITEM):**

a) Record of Delegated Decisions – it was RESOLVED to note these.

**12-21 TO DISCUSS AND APPROVE THE CO-OPTION PROCESS**

It was RESOLVED to agree the co-option process. **[ACTION: Clerk to email the newsletter with an article to publish the two vacancies].**

**13-21 TO DISCUSS AND APPROVE THE SCHEME OF DELEGATION FOLLOWING UPDATES FROM CALC – none.**

**14-21 APPROVAL OF THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2020/21**

It was RESOLVED to approve the Annual Governance and Accountability Return 2020/21, and the Chairman and Clerk signed the relevant sections. The documents will be available on the Parish Council website.

**15-21 TO CONSIDER AND APPROVE A PROPOSAL TO GIVE A DONATION TO THE COMMUNITY DAY IN JULY AS A CONTRIBUTION TOWARDS THE ENTERTAINMENT (S145) OF THE LOCAL GOVERNMENT ACT 1972 RELATES)**

Councillor Worth left the meeting for this item.

The Clerk advised that £1385 remains in the reserve fund from the filming donation.

There was a discussion that it's important that parishioners know this event is for all the community, not just for members of the yacht club.

It was unanimously agreed and RESOLVED that the Parish Council donates funding to pay for the entertainment.

Councillor Worth rejoined the meeting at this point.

### **16-21 TO CONSIDER AND AGREE ON A RENTAL COST FOR THE CRICKET CLUB'S USE OF THE HENRY SEARLE FIELD**

It was agreed and RESOLVED to charge the Cricket Club £200.90 for rent this year.

### **17-21 TO CONSIDER AND AGREE THE AREAS FOR WEED SPRAYING IN THE PARISH**

A parishioner has contacted the Parish Council advising that, in Devon, households can opt out of weed spraying around their house and asked if this is possible in Landulph. It was agreed to defer this agenda item until contact has been made with CORMAC.

### **18-21 ACCOUNTS FOR PAYMENT**

It was RESOLVED to agree the accounts for payment as follows.

PAYEE	CHQ	REASON	NET	VAT	GROSS
Zurich Municipal	101332	Annual insurance premium	509.88	61.18	571.06
Defib Warehouse	101333	Reimburse to P Braund for purchase of 10 defib batteries	39.95	7.99	47.94
Ray Hall	101334	Repair to broken top rail in the Penyoke car park area	155.00	0.00	155.00
HMRC	101335	May income tax	72.60	0.00	72.60
K J Williams	101336	May salary	290.84	0.00	290.84
K J Williams	101337	Post, print, expenses, Zoom - May	56.60	0.00	56.60
Google Ireland Ltd	DD	Direct debit for Google Cloud and G Suite - 1.4-30.04.21	73.60	0.00	73.60

### **19-21 CHAIRMAN'S URGENT BUSINESS / ANY OTHER BUSINESS**

- a) The Clerk reminded Councillors of the requirement to undertake Code of Conduct training within six months of taking up office, and that an email had been sent to all Councillors with dates of forthcoming Code of Conduct training dates.

### **20-21 Date of Next Meeting: Monday 21<sup>st</sup> June, 6.30pm (venue tbc).**

**Dates for 2021:** 19th July, 20th September, 18th October, 15th November, 20th December

### **Public Forum**

Meeting closed at 19.23.....Chairman