

**Minutes of a meeting of Landulph Parish Council Meeting held on
Monday 25th April 2022 at 6.30pm, Landulph Memorial Main Hall**

PRESENT: Councillors M. Worth (Chairman), G Braund, P Braund, M. Dennis, L Gawith, C. Tagg.

Also present: Cllr Martin Worth – Cornwall Councillor.

Public Forum

204-21 TO RECEIVE APOLOGIES FOR ABSENCE: none.

205-21 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA – none.

“To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.”

206-21 DISPENSATIONS RELATING TO ITEMS ON THE AGENDA – none.

In certain circumstances Councillors may be granted a dispensation which enables them to take part in Council business where this would otherwise be prohibited because they have a Disclosable or Non Registerable Pecuniary Interest. Provided Councillors act within the terms of their dispensation there is deemed to be no breach of the Code of Conduct of the law.

Section 31(4) of the Localism Act 2011 states that dispensations may allow the Councillor:

- a. to participate, or participate further, in any discussion of the matter at the meeting(s); and/or
- b. to participate in any vote, or further vote, taken on the matter at the meeting(s).

If a dispensation is granted, the Councillor may remain in the room where the meeting considering the business is being held and if the dispensation allows may also vote.

207-21 TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING held on 21.03.22

It was RESOLVED to confirm these minutes.

208-21 MATTERS ARISING FROM THE MINUTES

- a) With reference to minute no 189-21 Cllr Worth still investigating potential funding for the pre-school at Cornwall Council level.
- b) With reference to minute no 193-21 [**ACTION: Clerk to send thank you email to the Climate Change event speakers**].
- c) With reference to minute no 196-21 relating to the Parish Council Newsletter – Cllr Gawith asked how would the Council try to increase the amount of parishioners who receive the newsletter. Cllr Tagg advised there was an article in the last parish newsletter asking parishioners to sign up. It was RESOLVED that the Parish Council would request this is added to the newsletter as a standard item. [**ACTION: Cllr Tagg to organise**].
- d) With reference to minute no 202-21, Cllr Gawith asked whether there has been an update in relation to the proposed layby at Highdown. Cllr Worth advised that the landowner has offered a part of the land to the Council for £1 (there will be legal costs for the Parish Council). Cllr Worth is meeting with Will Glassup from Cornwall Council tomorrow to progress.

209-21 PLANNING – TO CONSIDER PLANNING APPLICATION:

- a) [PA22/01724](#) Application for Permission in Principle for erection of up to 8 dwellings (up to 100% affordable housing) following demolition of existing greenhouses. Location Rosehill Nurseries Landulph Saltash Cornwall
Applicant Karim Ladhu West Country Land and Developments Ltd

Cllr Worth explained that since the publication of this agenda, this planning application has subsequently been withdrawn. The Parish Council is holding ongoing discussions with Cornwall Council Affordable Housing Team, Planners and the developers, on the affordable housing figures in the parish.

- b) [PA22/01725](#) Proposal Application for Permission in Principle for the construction of up to 4 dwellings following demolition of existing workshop buildings. Location Rosehill Nurseries Landulph Saltash Cornwall
Applicant Karim Ladhu West Country Land and Developments Ltd

Cllr Worth explained that since the publication of this agenda, this planning application has subsequently been withdrawn. The Parish Council is holding ongoing discussions with Cornwall Council Affordable Housing Team, Planners and the developers, on the affordable housing figures in the parish.

- c) [PA22/03731](#) | Non Material Amendment in relation to Decision Notice PA21/10552 dated 23.12.2021: change from timber windows to UPVC (white), box extension still formed in white painted hardwood. | Southbound Slip Cargreen Cornwall PL12 6PA

It was RESOLVED that the Parish Council would submit comments to Cornwall Council stating that it has no objection to this planning application.

210-21 PENYOKE RECREATION GROUND REFURBISHMENT, ANNUAL INSPECTION REPORT, ROLLING PROGRAMME / GRASS BANK (STANDING ITEM)

Cllr Dennis discussed the repairs and improvements to the playground that are currently in progress:

- Multi Play Area £385
- Activity Trail £2,865
- Climbing Frame £1,380
- Tractor £845

Cllr G Braund proposed, Cllr Tagg seconded and it was RESOLVED to arrange for these repair works to be undertaken.

Cllr G Braund proposed, Cllr Dennis seconded and it was RESOLVED that the Playground Reserve Fund will in future be used for playground repairs and replacements.

211-21 FOOTPATHS UPDATE (STANDING ITEM)

- a) It was reported that there is Ash die-back on two trees next to the footpath near Penyoke. Cllr Dennis and Amanda Pugh visited the area last year, not clear who the landowner is. **[ACTION: Councillors to re-visit the site, and to contact the Duchy to ascertain ownership].**
- b) Electric vehicles are being parked on roads / footpaths with the charging cable across the footpath. Cllr Tagg proposed that the parish council advises parishioners that, if they are charging their cars and there is a trailing lead across the footpath, then the parishioner should cover the trailing lead, and also ensure

that a width of one-metre is maintained. Cllr P Braund stated that he felt this is not the parish council's responsibility, and concerns were expressed that if the parish council offers this information then it could become liable if an accident occurred. Cllr Tagg stated there could be a caveat in the parish council's communication that this is not the responsibility of the parish council.

Cllr Dennis advised that in the Highways Act it states that it is illegal for anyone to run or place a cable or wire across a public highway. The pavement is part of the public highway, managing the public highway falls within the remit of the local council acting as the Highway Authority (Cornwall Council).

Cllr Tagg advised that a parishioner has reported an issue with an obstruction across a bye-way, at a height that was dangerous.

[ACTION: Cllr Worth (as a Cornwall Councillor) will liaise with Cornwall Council to ask for their advice on this matter].

212-21 CLIMATE CHANGE ACTION GROUP (STANDING ITEM)

Cllr Tagg reported that at the last LPCAG meeting there were discussions on the group's future actions. The top two are: Biodiversity; and Transport. Further priority of actions will be discussed at the next meeting.

213-21 TREES UPDATE - none

214-21 COUNCILLOR VACANCY

No applications received. A reminder to the public there is still a vacancy.

[ACTION: Item for the next parish council and parish newsletter – Clerk].

215-21 EMERGENCY PLAN UPDATE

[ACTION: Cllr Dennis to liaise with Roger Pugh to arrange a meeting to review the plan].

Cllr Tagg advised that the film shown to the Climate Action Group included footage about an emergency plan within a Cornish parish, which may be useful.

Cllr Worth commented that 2.8 metres (width of a fire engine) is required – parking is a problem in the parish. In an emergency, fire officers will uproot any obstructing cars.

216-21 VILLAGE PUMP UPDATE

Cllr Worth has tried to contact the owners of the property, and asked whether anyone has a contact number for the owner.

217-21 PLATINUM JUBILEE UPDATE

Cllr Tagg reported on the planned events:

- Free event on Thursday night, 7pm at the yacht club, family friendly, music bar food (in the email newsletter, and a poster will be published).
- Saturday night adult only ticketed event £12, band, food, bar, free glass of bubbly, in the Hall.
- Sunday 2pm free family event, street picnic, bar, exhibition, entertainment (hall car park or in the hall if wet weather).

The Parish Council agreed to pay for the cost of the events of £1,000, and there is a remaining budget of £750. It was proposed by Cllr Worth, seconded by Cllr Gawith and it was RESOLVED that a Platinum Jubilee Cornish memento would be presented to children of the parish aged 16 and under, and that a

Working Party would be set up to decide what to source and deliver, budget of £750. **[ACTION: Cllr G Braund]**.

Cllr Dennis provided quotes for outdoor gym equipment which range from £1092 for one piece to c£3k for a 4 piece bundle. **[ACTION: Cllr Dennis to forward proposals to parish councillors]**.

218-21 DEFIBRILLATOR TRAINING – PROPOSED DATES IN JUNE/JULY

Two evenings – one in June, one in July two sessions at each, 6.30-7.30, 7.45-8.45pm. **[ACTION: Clerk to liaise with the organiser, hall, and parish council and parish newsletter]**.

219-21 ZOOM SUBSCRIPTION PAID UP UNTIL 12.5.22 – DECISION ON WHETHER THIS IS STILL REQUIRED

Cllr Worth advised that within the Parish Council’s basic Google Cloud/G Suite package there is a function for online Google Meet which could be used as an alternative to Zoom, although Zoom meetings can be recorded, and most people are now familiar with using Zoom. There was a discussion that the Google package is expensive. **[ACTION: Cllrs Worth and Tagg to review the Google package]**.

It was proposed by Cllr Dennis, seconded by Cllr P Braund and it was RESOLVED to keep the Zoom subscription.

220-21 TO REVIEW AND APPROVE FIXED ASSETS REGISTER 2021/22

Cllr Gawith had questions about the Hall, the Parish Council acting as the Custodian Trustee, and asked why the Hall remained on the register, who owned the hall and the land, and why the hall had not been commercially valued. The Clerk advised there had previously been confusion on the ownership of the hall, which the Parish Council resolved approximately two years ago. Details about the Hall / Council acting as Custodian Trustee had remained on the Fixed Asset Register (with a nil in the financial columns) so that it was clear to all. **[ACTION: Clerk to forward the Custodian Trustee details to Parish Councillors]**.

Cllr Gawith highlighted that a pound sign was missing for the cost of the Crab Apple Trees; Cllr Tagg asked for the handrail at The Quay to be added; Cllr Gawith asked for the Village Pump at a value of £150 to be added. **[ACTION: Clerk to amend]**.

There was a question on the Current Value (estimated current value – new for old, including installation costs) and whether this needs to be re-evaluated every year. The Clerk advised this is for insurance purposes, and would get advice on the yearly re-evaluation. **[ACTION: Clerk]**.

On a separate note, Cllr Worth reported that the dog bin by the church needs fixing and emptying. The Clerk advised that she has contacted Biffa and is waiting for a response, will chase.

221-22 ACCOUNTS FOR PAYMENT

It was RESOLVED to note the accounts.

PAYEE	CHQ	REASON	NET	VAT	GROSS
Google Ltd	DD	Direct debit for Google Cloud and G Suite 28.02-31.03.22	73.40	0.00	73.40
KJ Williams	101414	April salary	296.08	0.00	296.08
HMRC	101415	April Tax	73.80	0.00	73.80
Zoom	101416	Reimburse to K Williams 13.4-12.5.22	11.99	2.40	14.39
Currys	101417	Reimburse to K Williams - laptop after care	7.65	0.00	7.65
KJ Williams	101418	Post, print and expenses April	31.55	0.00	31.55

Budget Update at 31.03.2022	£
Saver Account	5,806.58
Current Account	38,694.15
Total Bank Balance	44,500.73
Less Uncleared Cheques at 31.03.2022	-
Less Anticipated Costs to 31.03.2022	-
Less Earmarked funds remaining at 31.03.2022	- 28,821.72
REMAINING FUNDS AVAILABLE AT 31.03.22 (General Reserves)	£ 15,679.01

The Clerk asked for clarification, for the purpose of the minutes, in relation to the previous minute no 152-21 and Parish Councillors confirmed that the Oral Tradition earmarked fund of £400 would be added to the General Reserve.

222-21 AUDIT TIMELINE

The Clerk advised that the submission date is 1st July, the latest dates for the commencement for the exercise of public rights is 1st July to 11th August, the AGAR would need to be agreed at the 16th May full Parish Council meeting (agenda publication date 11th May), and the Internal Auditor meeting has been arranged for Monday 9th May. **[ACTION: Finance and Governance Working Party meeting to be arranged before 9th May].**

223-21 ITEMS FOR ANNUAL PARISH MEETING

It was RESOLVED that the Annual Parish Meeting would be held as a Hybrid meeting on Zoom and at the Hall at 6pm, and then followed by the Landulph Parish Council Annual meeting held in the Memorial Hall starting at 6.30pm. **[ACTION: Cllr Worth to contact Sarah Coryton to ask whether she could attend the annual parish meeting as a guest speaker].**

224-21 CHAIRMAN'S URGENT BUSINESS / ANY OTHER BUSINESS (note: any items are for information only)

- a) Cllr Worth reported on the Wednesday hopper bus route, starting on Wednesday 4th May, pick up at 11am from the Hall, various stops around Saltash, return by approx. 2pm, £3 return trip, maximum 15 people. Bookings required via [Community Enterprises PL12](http://CommunityEnterprisesPL12.com) website, 4 Fore Street, Saltash, Cornwall, PL12 6JL, Email: hub@CEPL12.co.uk, Tel: 01752 848348. Details can put on the noticeboard.
- b) There was a discussion about a '20 is plenty sign' - Cllr Worth advised that parishioners could purchase these signs to place on wheelie bins.
- c) Cllr P Braund asked that Cllr Worth raises another issue with Will Glassup at their meeting tomorrow: the repair to the tarmac is atrocious on the new estate being built at Coombe Drive, and a lorry has hit the kerbs either side and damaged them, could Will check the quality of the work on the highway. Also the sinkhole near Landulph Cross is getting bigger. And there was a question on whether a 'Narrow road ahead' sign could be put up at both ends at Highdown.
- d) Cllr P Braund commented that the hedges on the way into the village are stunning with wildflowers.

225-21 DATE OF NEXT MEETING: Monday 16th May, Parish Annual Meeting 6pm, followed by Landulph Parish Council Annual meeting at 6.30pm, Main Hall

DATES FOR 2022: 27 June, 18 July, 19 September, 17 October, 21 November, 19 December

10 Minute Public Forum

Signed (Chairman):

Meeting closed at 20:35.....Chairman