

**Minutes of a meeting of Landulph Parish Council Meeting held on
Monday 19th December 2022 at 6.30pm**

PRESENT: Councillors M. Worth (Chairman), G. Braund, P. Braund, L. Gawith, D. Gregory, C. Tagg.

Also present: Cllr Martin Worth – Cornwall Councillor, and Clerk to the Council.

Public Forum

159-22 TO RECEIVE APOLOGIES FOR ABSENCE – Cllr R. Pugh.

160-22 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

“To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.”

None received.

161-22 DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

In certain circumstances Councillors may be granted a dispensation which enables them to take part in Council business where this would otherwise be prohibited because they have a Disclosable or Non Registerable Pecuniary Interest. Provided Councillors act within the terms of their dispensation there is deemed to be no breach of the Code of Conduct of the law.

Section 31(4) of the Localism Act 2011 states that dispensations may allow the Councillor:

- a. to participate, or participate further, in any discussion of the matter at the meeting(s); and/or
- b. to participate in any vote, or further vote, taken on the matter at the meeting(s).

If a dispensation is granted, the Councillor may remain in the room where the meeting considering the business is being held and if the dispensation allows may also vote.

None received.

162-22 TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING (21.11.2022)

155-22 should state £162 million.

It was proposed by Cllr Gawith, seconded by Cllr Tagg and it was RESOLVED to confirm the minutes.

163-22 MATTERS ARISING

- a) With reference to minute 137-22b) Cllr Tagg has investigated, and has found no evidence of flooding sewage.

164-22 PLANNING – TO CONSIDER PLANNING APPLICATIONS:

- a) [PA22/10000](#) | Construction and operation of a battery storage facility, fencing, landscape planting, site access, drainage infrastructure and underground cabling | Land At And Adjacent To Landulph National Grid 400kV Substation Ellbridge Lane Ellbridge Saltash PL12 6PU

Cllr Gawith proposed, Cllr Worth seconded, and it was RESOLVED that Landulph Parish Council would respond to Cornwall Council advising that it has no objection.

Cllr Gawith asked how do we get some EV charging points in the hall car park, Cllr Worth advised that Landulph Parish Council could approach the organisation to arrange to discuss this with them. Cllr Tagg commented that it would be nice for the school to be involved – so that the children are aware of what this organisation is involved in, the organisation could be invited to a talk.

165-22 PLANNING UPDATES FOR INFORMATION ONLY:

[PA22/08733](#) | Creation of a swimming pool (13 metres long by 7 metres wide and sunk into the ground) and construction of an associated single-storey plant room with solar panels covering the roof | Lower Marsh Farm Landulph Saltash Cornwall PL12 6NG – Cornwall Council has approved.

[PA22/08375](#) Replacement gable end joinery (glass doors + external glass balustrade). Previous application reference PA21/10552 | Southbound Slip Cargreen Saltash Cornwall PL12 6PA – Cornwall Council has approved.

166-22 PENYOKE PLAYING FIELD REFURBISHMENT, ANNUAL INSPECTION REPORT, ROLLING PROGRAMME/GRASS BANK UPDATE (STANDING ITEM).

It was confirmed that the tractor has been repaired, the next repair work to the multi-play equipment will be undertaken in January. Cllr Gregory advised that she is waiting for re-quotes for the other work to be in composite material rather than wood.

Ray Hall would like to attend when the playground inspection is undertaken.

167-22 FOOTPATHS UPDATE (STANDING ITEM)

Cllr Tagg advised that the new footpath sign is now in place at The Quay.

Cllr Tagg advised that the round signs are to be put in place at Haye Farm to show where the footpaths are located (Cllr Tagg has a number of these signs).

An email has been received from Cornwall Council advising that the 2023 PROW payment will be £634.81 – the paperwork has yet to be sent.

The PROW maintenance for 2022 has now been completed – on 15 June and on 18 Nov **[ACTION: Clerk to complete the paperwork and invoice Cornwall Council].**

168-22 CLIMATE CHANGE ACTION GROUP UPDATE (STANDING ITEM)

Cllr Tagg reported that the group has agreed there will be winter talks again next year, with two speakers at each:

1st Monday of February 6th 6.30pm – about nature recovery in a changing climate.

1st Monday of March 7th 6.30pm – about the Parish Council's thermal camera.

169-22 TREES UPDATE (STANDING ITEM)

The Queen's Canopy Landmark Tree planting took place on Monday 28th November, local schoolchildren were involved, and Radio Cornwall were also present. The Parish Council expressed its thanks to Amanda Pugh for her involvement, and also to Farmer Brown for his support.

170-22 EMERGENCY PLAN UPDATE (STANDING ITEM)

To be deferred.

Cllr Worth commented that the community came together really well with the recent icy conditions, and advised that the grit bins will be refilled.

171-22 GOVERNANCE AND FINANCE WORKING GROUP UPDATE (STANDING ITEM), FINANCE UPDATE, RESERVES POLICY TO BE AGREED; MEETINGS GUIDE TO BE AGREED; FINANCE UPDATE (Cllrs Gawith and Tagg)

Cllr Gawith advised that the draft Reserves Policy previously circulated to Councillors has now been updated. It was proposed by Cllr Gregory, seconded by Cllr Tagg and it was RESOLVED to adopt the Reserves Policy.

It was proposed by Cllr Gregory, seconded by Cllr Tagg and it was RESOLVED to adopt the Landulph Parish Council Meeting Guide. To be published on Landulph Innit and the Landulph Parish Council website, and to be circulated with Cllr Tagg's email newsletter.

172-22 PRECEPT SETTING PROPOSALS 2023/24

Cllr Tagg advised that this was discussed at the November meeting, and the new list of reserves headings were approved.

It was proposed by Cllr P Braund seconded by Cllr G Braund, and it was RESOLVED that the Parish Council would request a precept of £28,355.

Cllr Worth complimented the Governance and Finance working group on its work to get to this point.

There was a discussion on adding £5,000 into the earmarked reserves for the Hightown Layby Scheme. Cllr Worth advised that the Hightown Layby scheme has been approved (£35,000) by Cornwall Council, which should start in the new year.

173-22 VILLAGE PUMP UPDATE

Cllr Gawith confirmed that Cllr P Braund has held a meeting, work is still ongoing.

Cllr P Braund commented that theft is the biggest concern, need to ensure that it's secure.

Cllr Gawith advised that she has yet to meet with the parishioner about the trough.

174-22 NOTICEBOARDS

Cllr Tagg confirmed that the noticeboards from the bus shelter will be used at Coombe Corner.

175-22 BUS SHELTER UPDATE

No contractor quotes have yet been received. **[ACTION: Clerk to send specification to parish councillors to review]**.

176-22 DOG BIN – DECISION ON COSTS TO EMPTY

A contractor has been identified who will empty the dog bin at the church, at a cost of £87.50 + VAT every 4 weeks minimum (the company will provide their own wheelie bin which is not fixed in place).

It was RESOLVED that the parish council would not pay this amount, although it appears that someone (unknown) is currently very kindly voluntarily emptying the bin.

177-22 PROJECTOR REPLACEMENT DISCUSSION

Cllr Worth has approached some companies, and the quotes are approx. £4-5k. Cllr Worth will provide a detailed report at a future meeting **[AGENDA: January]**. It was discussed that whilst this has been added to the 2023 precept proposals, it may need to be procured before April.

Cllr P Braund advised there may be a £250 donation towards the projector from the Hall from the Festival Committee.

There was a question on whether the Parish Council would need to seek permission from the Hall Committee – as their next meeting is in February, and an extraordinary meeting may need to be called.

The Film Club may also provide a donation **[ACTION: Cllr Tagg to approach]**.

Jo Butcher offered to check any grant funding that may be available to the parish.

178-22 HATT TO LANDULPH WALKWAY UPDATE (Cornwall Cllr Worth)

Cllr Worth reported that one of the children's parents is still going through an appeal process.

179-22 LANDULPH AND BOTUS FLEMING PARISH HOUSING NEEDS SURVEY

A letter was sent out to all residents on Monday 12th December 2022, we want to get the maximum number of responses from residents and also their family members who might be living away, but want to move back. The survey takes approx. 10 minutes, and the online link is [Landulph and Botus Fleming Housing Needs Survey | Let's Talk Cornwall](#)

The deadline for response is 29th January.

180-22 MEMORIAL BENCH – DONATION

The bench has been delivered and fixed in place by Cllr P Braund. The memorial plaque has been ordered, yet to be delivered, and then fixed in place, family to be advised.

181-22 CLOCK MAINTENANCE – SUGGESTED REPAIR

Smith of Derby advised during their recent clock maintenance inspection, that the TIR motor bearing is worn and is making abnormal noises and showing significant signs of wear. They can undertake the repair (costing c£147) during next year's service, or can provide another quote for an earlier repair. **[ACTION: Clerk to contact Smith of Derby to check on the 3-year contract which is until June 2023 – does this include another service? Also, Clerk to negotiate another 3-year contract]**.

182-22 COMMUNITY GREEN SPACE (Cllr Tagg)

Farming protected landscapes – two fields are available (Duchy of Cornwall has given permission to access both fields), FIPL grant – 30 trees in each field to be planted.

Field 1: next to Landulph church – ideal to be used as a community orchard (south facing, correct soil, etc)
Field 2: also next to Landulph church – and has a beautiful pond, would be ideal to use as a community green space. To make this work, a strong community group is needed to lead on this.

183-22 CONSULTATION ON CONCESSIONARY BUS PASS SCHEME (Cllr Worth)

Cornwall Council has provided concessionary fares outside of 08.45/11am, which is under review. A consultation is currently open.

184-22 CASEWORK ASSIST (CLLR WORTH)

Training has been offered to the Clerk and Cllr Worth – to be able to connect directly into Cornwall Council officers.

185-22 ACCOUNTS FOR PAYMENT: noted.

| PAYMENTS | CHQ NO | REASON | NET | VAT | GROSS |
|--------------------|---------------|--|------------|------------|--------------|
| Cancelled cheque | 101471 | HMRC Penalty charge cancelled** | | | |
| Costcutters UK Ltd | 101472 | Reimburse to K Williams for bench | 308.99 | 61.80 | 370.79 |
| P Braund | 101473 | Reimburse for wildflower meadow seeds and manure | 26.02 | 0.00 | 26.02 |
| D Gregory | 101474 | Reimburse for Christmas Tree | 42.00 | 0.00 | 42.00 |
| K J Williams | 101475 | Reimburse for bench plaque | 13.50 | 0.00 | 13.50 |
| Western Web Ltd | 101476 | Annual renewal of webspace from 30.12.22 | 85.00 | 17.00 | 102.00 |
| Google | DD | Google Cloud and G Suite 1.11.22-30.11.22 | 79.59 | 0.00 | 79.59 |
| Toolstation | 101477 | Reimburse to P Braund for Cable Ties for bench | 6.97 | 1.40 | 8.37 |
| HMRC | 101478 | December Tax | 79.40 | 0.00 | 79.40 |
| K J Williams | 101479 | December pay | 318.48 | 0.00 | 318.48 |
| Currys | 101480 | Reimburse to K Williams laptop care Nov 22 | 6.28 | 1.37 | 7.65 |
| K J Williams | 101481 | Post, print, expenses Dec 2022 | 35.01 | 0.00 | 35.01 |
| Western Ecology | 101482 | Bat Survey | 299.00 | 59.80 | 358.80 |
| Cancelled | 101483 | | | | |
| Ray Hall | 101484 | Tractor repair | 882.00 | 0.00 | 882.00 |
| Ray Hall | 101485 | Footpaths 2022 | 590.24 | 0.00 | 590.24 |
| Ray Hall | 101486 | Embankment cut Penyoke | 320.00 | 0.00 | 320.00 |
| Ray Hall | 101487 | Grass maintenance 2022 | 1354 | 0.00 | 1354 |
| Ray Hall | 101488 | Ellbridge bus shelter grass maintenance 2022 | 216.00 | 0.00 | 216.00 |

** HMRC penalty charge of £200 – the Clerk appealed and the penalty was subsequently cancelled. Noted.

186-22 CHAIRMAN'S URGENT BUSINESS / ANY OTHER BUSINESS (note: any items are for information only).

- a) Cllr Worth reported that cones have been placed to prevent parking along Vinegar Hill in order to support site deliveries and plant traffic associated with a works site along the road. Amberon have instructed that these obstructions will be required until January 31st 2023.

187-22 DATE OF NEXT MEETING – Monday 16th January 2023, 6.30pm (Landulph Memorial Hall Main Hall)

Dates for 2023: 20 February, 20 March, 17 April, 15 May, 19 June, 17 July, 18 September, 16 October, 20 November, 18 December.

10 Minute Public Forum.

Meeting closed at 20:35..... Chairman