

**Minutes of a meeting of Landulph Parish Council Meeting
held on Monday 17th April 2023 at 6.30pm**

PRESENT: Councillors M. Worth (Chairman), G. Braund, P. Braund, L Gawith, D. Gregory, C. Tagg.

Also present: Cllr Martin Worth – Cornwall Councillor, and Clerk to the Council.

Public Forum

266-22 To receive apologies for absence and approve the reasons given – none received.

267-22 Declarations of interest relating to items on the agenda – none received.

“To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.”

268-22 Members to consider any dispensations relating to items on the agenda – none received.

In certain circumstances Councillors may be granted a dispensation which enables them to take part in Council business where this would otherwise be prohibited because they have a Disclosable or Non Registerable Pecuniary Interest. Provided Councillors act within the terms of their dispensation there is deemed to be no breach of the Code of Conduct of the law.

Section 31(4) of the Localism Act 2011 states that dispensations may allow the Councillor:

- a. to participate, or participate further, in any discussion of the matter at the meeting(s); and/or
- b. to participate in any vote, or further vote, taken on the matter at the meeting(s).

If a dispensation is granted, the Councillor may remain in the room where the meeting considering the business is being held and if the dispensation allows may also vote.

269-22 To confirm the [minutes of the meeting dated 20 March 2023](#).

It was proposed by Cllr Gawith, seconded by Cllr Tagg and it was RESOLVED to confirm the minutes.

270-22 Matters Arising (to discuss any actions arising from the previous meeting – please see the table at the end of the minutes). Noted.

271-22 Planning – to consider planning applications (Ctrl and Click on link)

- a) **[PA23/01323](#) | Installation of a Battery Energy Storage Facility, substation, underground cabling, access, landscaping, biodiversity enhancements and ancillary infrastructure | Land Adjacent To Landulph Substation Ellbridge Lane Hatt Saltash Cornwall PL12 6PU.**

Landulph Parish Council discussed this application at its March 23 meeting, requesting more information before it can provide consultee comments. A site visit for Parish Councillors was arranged, and the planning agent attended the April 23 meeting to answer questions.

Cllr Worth suspended Standing Orders and allowed the planning applicant to speak: The planning application has actions following the site visit with Parish Councillors held today. The Case Officer will have a site visit this week. Cllr Worth reinstated Standing Orders.

It was proposed by Cllr Gawith, seconded by Cllr Worth, unanimously agreed and RESOLVED to respond with the following:

Landulph Parish Council agrees with this application, with the following comments to be considered:

- The access track surface material to be grasscrete or similar (a permeable surface which allows grass to grow up through it, suitable for vehicles).

- Restrictions to be placed on the use of the access track (ie the track will be for access only to the site, and the local farmer's access).
- Landulph Parish Council would like to see co-ordination of the external finishes and colours of the buildings and equipment within the Design and Access Statement; and these also to be co-ordinated with the other projects planned for this site.
- Gates to be installed on the footpath (not a kissing gate or stile), and information boards to be available.

The planning applicant representatives left the meeting at this point.

Following the decision, there was a discussion between Parish Councillors on the possibility of a community donation. Cornwall Cllr Worth advised that he is working with Cornwall Council colleagues to secure funding for local parishes. It was noted this planning applicant likes to support education/social projects.

b) [Appeal Notification PA21/06579 West Coombe, Landulph](#)

Landulph Parish Council discussed the original application in September 2021, with the following consultee comments: Landulph Parish Council has no objection, but questions why the applicant is pursuing two properties rather than one as advised. Also, consideration needs to be given to improve the visibility and safe access onto the road.

A subsequent email was received from Cornwall's Planning Officer 25.5.22 advising that Cornwall Council is considering refusing the application. Under the planning protocol, the Parish Council had 5 days to: 1. Agree. 2. Agree to disagree. 3. Planning committee. In an email dated the Parish Council responded to the Planning Officer: 1. Agree with recommendation.

An appeal letter dated 3.4.23 has been received.

It was RESOLVED to respond with the following: Landulph Parish Council has no further comments to make, with no modification to its previous decision.

272-22 Planning Updates for information:

- a) **[PA23/00650](#) | Works to a tree subject to a TPO: Holly tree (T3) - remove decayed limb approximately 8-10 inches in diameter. | 17 Hodders Way Cargreen Saltash Cornwall PL12 6NY** Landulph Parish Council submitted consultee comments stating that it has no objection to this application. Cornwall Council approved this application. Noted.
- b) **[PA23/00297](#) The installation of new security fencing 2.4m in height around the perimeter of a site in Landulph, Saltash. | Land East Of Ellbridge Lane Landulph Cornwall Saltash PL12 6NB** Landulph Parish Council's consultee comments, at its March 2023 meeting: This appears to be a change of use of the field without a change of use application submitted. Inadequate information provided to be able to provide consultee comments. Landulph Parish Council objects to this application. (submitted to Cornwall's Planning Portal 20.2.23)
- Email from Planning Officer 9.3.23: I discussed the comments with the applicant. The purpose of the application is to earmark the site for any future development of the electricity distribution network in this location. At present, there are no concrete plans for any further development of this land and if this application is approved, any future installations on the site that need planning approval would obviously be submitted to the LPA for your consideration. In the event of a Full application the Parish Council would also be consulted like you have been for this application.
- In respect a potential change of use of the land, as defined under Section 264 of the Town and Country Planning Act (1990), if there is, or at some time has been, planning permission granted on the site, this land can be deemed operational. In granting permission for the fencing in question, this would therefore deem the development appropriate in this location and the change of use approved. As such, the change of use is implicit within the application.

Email from Planning Officer 17.03.23 (sent to Parish Councillors 29.3.23):

In response to the Planning Officer's email of 17th March, please can you let me know if you:

1. Agree with their recommendation; 2. Agree to disagree; 3. Having made strong planning reasons to maintain your original position on the proposal against their recommendation, it is requested that the application is determined by the Planning Committee*

The Clerk distributed this via email to Parish Councillors, decision via delegated authority:

I: agree with their recommendation.

Cornwall Council has approved this application. Noted.

c) **[PA23/00909](#) | Works to trees under a tree preservation order (TPO): T1: Mature Oak, crown reduction of 20% and crown lift of 4 metres and to remove any dead wood | 3 Hodders Way Cargreen Saltash Cornwall PL12 6NY**

Landulph Parish Council supports Cornwall's Tree Officer comments posted on Cornwall's Planning Portal on 13 March 2023. Therefore, Landulph Parish Council has no objection to the proposal to remove the epicormic growth, but objects to a further canopy reduction at this time (submitted 21.3.23)

Cornwall Council has part approved / part refused. Noted.

273-22 Report from the Governance and Finance Working Group

Cllr Worth proposed, Cllr G Braund seconded and it was RESOLVED to agree the Fixed Assets Register; and to donate the staging to Landulph Memorial Hall.

[ACTION: Clerk to update the [Fixed Assets Register](#) (noting the donation of the staging), and upload to the website]. [ACTION: Clerk to write to the Hall Committee].

Cllr Tagg stated that the LPCAG has grown, strictly speaking a Working Group shouldn't make decisions but propose recommendations in a report which comes to the Full Parish Council for decision, which allows full transparency for the public to know what's going on. Other Climate Action Groups have been reviewed - some are nothing to do with parish councils, others are part of the parish council, others are closely aligned with the parish council. Recommendations are detailed in the next agenda item.

274-22 [Report from the Landulph Parish Climate Action Group](#) (report provided).

The proposal is that LPCAG will continue with its status as a working group of the parish council, and will make recommendations to the Full Parish Council, with any urgent decisions via the Clerk / Delegated Authority.

Report recommendations:

1. Agree strategy for LPCAG
2. LPCAG to encourage a 'No Mow May'
3. LPCAG Instagram account to continue to operate (with the option for the Clerk to access and intervene if necessary)
4. Refurbishment and installation of one of the bus shelter noticeboards at Coombe Corner (Cllr Tagg confirmed that Cornwall Council has given permission for a noticeboard to be placed here).
There was an additional discussion on the noticeboard taken from the bus shelter – this is no longer required in the bus shelter.

It was proposed by Cllr Worth, seconded by Cllr Gawith and it was RESOLVED to agree these recommendations.

[ACTION: Clerk to note the estimated cost of £100 for the refurbishment of the noticeboard].

275-22 Play Inspection Report Update.

The Playground Inspection report was received 24.3.23 - some urgent actions to be taken, have today received a quote from Ray Hall for repairs, also awaiting a quotation from Rhino Play to replace some damaged equipment. **[ACTION: Playground Working Group to look at options and report back to the full Parish Council].**

276-22 Housing Needs Survey Update.

A meeting has been held between Cllrs Tagg, Gawith and Worth, and agreed the content of the Landulph version of the Housing Needs Survey. Cllr Tagg has redone the report, with a breakdown of each parish. Report was sent to the Affordable Housing Team – hopefully the report will be published before the next meeting. Noted.

277-22 [Community Orchard Project update](#) (report provided)

Report recommendations:

- Establish a Parish Council Working Group for the Community Orchard comprising at least 2 Councillors, up to 6 parishioners. Rebecca Best from Marsh Farm and Richard Hosking. Churchwarden representing the PCC.
- Organise a community visit to the 2 fields as part of the Coronation Big Help Out on 8 May 2023.

It was proposed by Cllr Gregory, seconded by Cllr P Braund and RESOLVED to agree the recommendations. **[ACTION: Terms of Reference for Working Group to be tabled at the Parish Council meeting on 15 May].**

To note: The FIPL (Farming in Protected Landscapes) funding will not be administered by the Parish Council.

278-22 Electric overhead cables access at the Memorial Hall update.

National Grid are looking at a new scheme to remove the overhead lines currently feeding to pole 45SCE44 from 45SCE43 on the land at the Village Hall, with a view to replacing the overhead line with a new underground cable. Discussion between the Clerk and the Hall Committee Chairman. Noted.

279-22 Discussion on Landulph Parish Assembly to be held in May.

It was RESOLVED that Cllr Tagg would contact the Tamara History project to provide a talk; Parish Assembly to start at 6.30pm, Landulph Parish Council meeting to commence after.

280-22 Accounts for Payment:

| PAYEE | Chq No | Payment Details | Net | Tax | Gross |
|-----------------------|--------|--------------------------------------|--------|-------|--------|
| Able Print Ltd | 101516 | Printing of bus timetable leaflets | 95.00 | | 95.00 |
| CALC Ltd | 101517 | Annual subscription for CALC/NALC | 266.87 | 46.47 | 313.34 |
| Cornwall Pension Fund | 101518 | Employer contribution 19.6% April | 77.98 | | 77.98 |
| HMRC | 101519 | Tax April | 75.20 | | 75.20 |
| KJ Williams | 101520 | Salary April | 300.80 | | 300.80 |
| Currys | 101521 | Reimburse to KJ Williams laptop care | 6.28 | 1.37 | 7.65 |
| KJ Williams | 101522 | Post, print and expenses April | 30.55 | | 30.55 |
| Daniel Hunt | 101523 | Projector installation | 247.50 | | 247.50 |

281-22 Chairman's Urgent Business / Any Other Business (note: any items are for information only).

- a) HM Lord-Lieutenant of Cornwall Col Edward Bolitho OBE invites you to attend a Parade and Service of Commemoration to mark the occasion of the Coronation of King Charles III at Truro Cathedral on Sunday 7 May. Parade muster point on Lemon Quay at 4pm for 4.30pm start. Standards and banners welcome. Alternatively please be seated in the Cathedral by 4.45pm. Uniform/Medals/Chains of Office to be worn. RSVP lieutenancy@cornwall.gov.uk by 26 April.
- b) Parish Council vacancy. 8th May closing date. 15th May meeting decision.

- c) Cllr Worth advised that he is co-ordinating the location of the Horse Signs with Highways, when we know the design and location of our new 30mph Village Gateway signs between North Wayton and Landulph Cross.
- d) Coronation Day: Landulph Pre-school are happy to run the bar and provide teas/coffees, people to bring their own food/picnic. Pre-school will get their own bar licence - Cllr G Braund to discuss with them. Event to be promoted by the Parish Council. Saturday 6th May 10am-4.30pm. Round tables to be decorated, hall to be decorated with banners/bunting. People to be encouraged to attend dressed up if they wish. Also Big Help Out at the Orchard to be promoted.

282-22 Date of Next Meeting – Monday 15 May 2023, 6.30pm (Landulph Memorial Hall Main Hall)
6.30pm Landulph Parish Assembly, Landulph Parish Council Annual Meeting to commence following the Assembly.

Dates for 2023: 19 June, 17 July, 18 September, 16 October, 20 November, 18 December.

10 Minute Public Forum.

Meeting closed at 20.26..... Chairman

| MATTERS ARISING | | |
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| Minute no. | Action | Update on Action Taken |
| 215-22 | Clerk to action the relevant actions to fill the vacancy. Closing date: 8.5.23 | Done - Notice of vacancy published. Agenda – May 2023. |
| 225-22 | Footpaths. Cllr Tagg to draft a question to be raised – Clerk to raise under Casework Assist. Done – Casework Assist submitted 20.3.23. 23.3.23 Response from Cornwall Council – to be investigated. 17.4.23 Clerk to chase a response. | 19.4.23 Clerk emailed Cornwall Council – awaiting response. |
| 227-22 | Communications / Social Media policies and decision on Instagram would be deferred until the March meeting. Done. 20.03.23 agenda. Instagram discussion ongoing. | Decision reached at April 2023 meeting. |
| 241-22a) | Card from Prince and Princess of Wales . Clerk to scan. 17.4.23 Also to scan letter from King Charles III . | Done – added to website |
| Matters Arising for April 2023 meeting: | | |
| 250-22b) | PA23/01323 Installation of a Battery Energy Storage Facility, substation, underground cabling, access, landscaping, biodiversity enhancements and ancillary infrastructure Land Adjacent To Landulph Substation Ellbridge Lane Hatt Saltash Cornwall PL12 6PU. ACTION: Landulph Parish Council to ask for a more detailed visual impact statement, more images of the proposal required, and whether the developer could provide a presentation at the April Parish Council meeting, or arrange a site meeting with Councillors, with Cornwall’s Planning Officer also invited to attend. | Site visit held 17.4.23 – decision made at April 2023 meeting. |
| 250-22b) | ACTION: The Parish Council would like to investigate further the opportunity of securing funding for the local community (5% Community Support Funding) and would ask for further information on this. | Email sent to the Planning Officer 24.3.23 Pending response. |

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| 250-22b) | Landulph Parish Council to request a meeting with Western Power to discuss proposals being planned. Email sent to the Planning Officer 24.3.23. Pending response. | 21.04.2023: Clerk emailed the Planning Officer to chase – pending response. |
| 250-22b) | For next meeting agenda (April). Email sent to the Planning Officer 24.3.23. | Decision - April meeting. |
| 252-22c) | Cllr Tagg to arrange a working/training session on the Google drive after the new Councillor appointment in May. | |
| 252-22d) | Re LPCAG status - Cllr Worth to identify what other people do. Next agenda. | Discussed at the April 2023 meeting |
| 252-22e) | ACTION to note: For all Councillors to submit reports to the Clerk to be published on the website in advance of a meeting. | To note: ongoing |
| 255-22 | Clerk to record the hire of the hall for the Tamara Oral Histories Project proposal in the Finance spreadsheet. | Done 1.4.23 Awaiting costs. |
| 256-22 | Projector installation to be arranged, costs to be accounted for once known. 17.4.23 Installation done, invoice received and paid by the Parish Council. | 17.4.23: Further cables to be arranged. |
| 257-22 | Cllr G Braund to contact the Under Fives to see if they would like to run a bar and barbecue for the King's Coronation. | Done (reported at the April 2023 meeting). |
| 258-22 | Terms of Reference for Housing Needs Survey Working Group to be drafted. | |
| 259-22 | Clerk to note the hire of the hall for the Community Orchard public meeting in the accounts. | Done 1.4.23 Awaiting costs. |
| 260-33 | Cllr Worth to liaise with Cornwall Highways on the possibility of 'horse riding' street signs being installed. | Ongoing. |
| 261-33 | Locations of the footpath signs to be recorded. | |
| 252-22a) / 273-22 | Clerk to update the Fixed Assets Register (noting the donation of the staging), and upload to the website. Clerk to write to the Hall Committee. | Done 19.04.23 |
| 274-22 | Clerk to note the estimated cost of £100 for the refurbishment of the noticeboard. | Done 21.04.23 |
| 253-22 / 275-22 | Playground Working Group to look at options and report back to the full Parish Council. | |
| 277-22 | Community Orchard Working Group Terms of Reference to be tabled at the Parish Council meeting on 15 May. | |
| Actions outside of Parish Council meeting | | |
| | Bus shelter repairs update. Payment from insurance company now received. Clerk has emailed the contractor to request the works are started 1.4.23. | Done - works have started and are currently ongoing. |
| | Letter from National Grid re access to the Hall grounds. Clerk contacted the Hall Chairman 1.4.23, agreement reached. | Done – forms sent to National Grid 17.4.23. |
| 251-22b) | PA23/00297 The installation of new security fencing 2.4m in height around the perimeter of a site in Landulph, Saltash. Land East Of Ellbridge Lane Landulph Cornwall Saltash PL12 6NB A subsequent email was sent from the Planning Officer under the Planning Protocol. The Clerk emailed all Parish Councillors under Delegated Authority, and the majority decision was to agree with the Officer's recommendation to approve the application. | Noted at the April 2023 Parish Council meeting. |
| | Delegated Decision - £95 to be spent on bus timetable leaflets, from the LPCAG budget. | Noted and paid at the April 2023 Parish Council meeting |
| | Delegated Authority decision 19.4.23: Parish Council to pay for the bar licence for the King's Coronation event. | Noted. Cost to be reimbursed and updated in Finances once known. |
| | Clerk to arrange a cheque to the hall re the projector lens and adapter reimbursement. | Done – cheque prepared for May meeting |
| | Preparation for Audit – Clerk. Internal Audit check to be arranged, meeting with Fin & Gov WG, submission to External Audit by 30.06.2023 | Current workload – for May or June agenda. |