

## LANDULPH PARISH COUNCIL

### Minutes of the Annual General meeting of Landulph Parish Council held on Monday 15 May 2023 at 7pm at Landulph Memorial Main Hall

(please note the timings may alter slightly as the Parish Council meeting will commence directly after the Annual Parish Meeting which starts at 6.30pm)

#### Public Forum.

- 1-23 To elect the Chairman for the civic year 2023-24 (to sign the Declaration of Acceptance of Office of Chairman)** Cllr Tagg proposed, Cllr P Braund seconded, and it was RESOLVED to elect Councillor Martin Worth as Chairman. Cllr Worth signed the Declaration of Acceptance of Office of Chairman.
- 2-23 Appointment to Parish Councillor Vacancy (to sign the Declaration of Acceptance of Office)** Cllr Worth proposed, Cllr P Braund seconded, and it was RESOLVED to defer this agenda item to the June meeting,
- 3-23 Appointment of Vice Chairman (to sign the Declaration of Acceptance of Office)** Cllr Worth proposed, Cllr Tagg seconded, and it was RESOLVED to elect Cllr Libby Gawith as Vice Chairman. Cllr Gawith signed the Declaration of Acceptance of Office of Vice Chairman.
- 4-23 Appointment of Representatives to Working Groups / Outside Bodies for the Civic Year 2023-24: Landulph Memorial Hall Committee; Saltash Area Road Safety Committee; Landulph School Liaison Committee; Liskeard & Looe/Cornwall Gateway Community Area Partnership (replaces Cornwall Gateway Community Network); Cornwall Gateway Environmental Action Group; Landulph Under Fives Committee; Local Footpaths Group; Playing Field Working Group; Governance and Finance Working Group;; Landulph Emergency Plan Working Group; Landulph Parish Climate Action Group; Housing Needs Survey Working Group (ToR needed); Community Orchard Working Group (ToR needed).**  
Cllr Gawith proposed, Cllr Tagg seconded, and it was RESOLVED to defer this agenda item to the June meeting.
- 5-23 To receive apologies for absence and approve the reasons given – none.**
- 6-23 Declarations of interest relating to items on the agenda - none.**  
“To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.”
- 7-23 Members to consider any dispensations relating to items on the agenda – none.**
- 8-23 To confirm the minutes of the meeting dated [17 April 2023](#).**  
Cllr P Braund proposed, Cllr Gregory seconded, and it was RESOLVED to confirm the minutes of 17.04.23.
- 9-23 Matters Arising (to discuss any actions arising from the previous meeting – please see the table at the end of the minutes).** Noted.
- 10-23 Planning – to consider planning applications (Ctrl and Click on link)**
- a) **[PA23/01874](#) | General Purpose Agricultural Building | Clampit Farm Landulph Saltash Cornwall PL12 6ND**  
Cllr Gawith proposed, seconded by Cllr P Braund, 2 other Parish Councillors agreed (one Parish Cllr disagreed, one abstained), therefore it was RESOLVED that Landulph Parish Council’s consultee comments are:  
Landulph Parish Council objects to this application, and have the following comments.  
This is an enormous building for such a small field, located at the top of the field in front of their neighbour’s house. The building is overbearing for the size of the needs of a two-acre field, it’s location is very visible. The trees seem to be optional.

- b) [PA23/03079](#) | It is proposed to build a new 11kV overhead line along wooden poles. The length of the new line is approximately 1km and there are 11 new poles along the route with supporting associated apparatus. | **Overhead Power Lines Landulph Saltash Cornwall PL12 6QG**

Cllr Worth proposed, Cllr P Braund seconded, unanimously agreed and it was RESOLVED that Landulph Parish Council's consultee comments are to agree with this application.

- c) [PA23/03027](#) | **Outline planning application, with some matters reserved (access) for a new dwelling | Land North Of The Whitehouse Landulph Cornwall PL12 6PA**

It was proposed by Cllr Tagg, seconded by Cllr Gawith, unanimously agreed and it was RESOLVED that the Parish Council's consultee comments are:

Landulph Parish Council objects to this application, and have the following comments:

The plans are for a large (4-plus bedroom) house on this small plot. A two (or more) storey building would not be in keeping for this location. It is in the vicinity of single storey buildings. There are concerns about where the access is going to be situated, and why some of the matters are reserved.

- d) [PA23/02270](#) | **Conversion of an existing Barn to a Holiday Let use | Telbrig 5 Barns Terrace Ellbridge Lane Hatt Saltash Cornwall PL12 6PU**

It was proposed by Cllr Gawith, seconded by Cllr P Braund, unanimously agreed and it was RESOLVED that Landulph Parish Council's consultee comments would be that it agrees with this application.

- e) [PA23/00492/PREAPP](#) | **Pre-application advice for a battery energy storage facility with a storage capacity of 80 MW, with associated infrastructure, grid connection, access and landscaping. | West Kingsmill Landulph Saltash Cornwall PL12 6NB**

Landulph Parish Councillors discussed this pre-application - discussion points included:

- Access would be difficult, on top of a hill, hedges very close, roads are really narrow, this is a large site
- Page 15 states 2% of government's energy modelling requirements, and taking in account the other battery storage this equates to 7% of the government's energy modelling requirements. Can the infrastructure (roads etc) in the area cope with this?
- Is this just 2% of the area, or national?
- We are getting several applications for this area – too disjointed. 30-40 years. All submitted applications have been individual applications, but feel they should all be reviewed strategically, so should be Cornwall's strategic planning discussions.
- Needs more consultation – escalate it – to the Planning Officer.
- Needs a co-ordinated review of all similar applications in this area.

It was agreed that a response would be sent to Cornwall's Planning Officer to escalate this.

#### **Email sent from the Clerk to the Planning Officer 15.5.23.**

Landulph Parish Council discussed the pre-app at its meeting this evening.

There are several similar applications currently being submitted for the same area - all from individual companies/organisations, so all are separately being submitted.

This pre-app states (on page 15) that it will provide 2% of the government's energy modelling requirements - is this national requirements?

When combining this with the other similar planning proposals, this amounts to 7% of the government's energy modelling requirements. Some of these projects are for approximately 30-40

years. Landulph Parish Council discussed this and requested that all of these applications/proposals should be viewed strategically rather than separate applications by Cornwall Council.

The Parish Council has extreme concerns about access planning to the individual sites, and disruption of construction traffic to the local community. With this in mind the Parish Council has asked whether Cornwall Council could arrange a meeting with National Grid / Western Power, to meet to discuss all the applications.

I'd be grateful if you could advise whether Cornwall Council could arrange this.

I've copied in Landulph Parish Council's Chairman - Councillor Martin Worth, for information, and also in case Cllr Worth has any additional comments.

**11-23 Planning Updates for information: none.**

**12-23 [Report from the Landulph Parish Climate Action Group.](#)**

Recommendations:

- 1) Liaison with local farmers, Tim Williams and Tom Derham.
- 2) Link with local Gardening Club to promote philosophy behind No Mow May.
- 3) Joint association with Landulph's Community Orchard Working Group.
- 4) Establishment of public wildflower area within parish and noticeboard informing residents about what flora and fauna they can expect to see during present month.
- 5) Visit to school to promote youth engagement.

It was proposed by Cllr Gawith, seconded by Cllr Gregory, unanimously agreed and it was RESOLVED to agree the recommendations.

**13-23 [Community Orchard Working Group Update](#); and [Terms of Reference](#) to be agreed.**

Recommendations:

1. Space to be named Landulph Orchard Green (LOG) with proposed 'log' logo.
2. New pedestrian gates to be purchased as part of FIPL grant.
3. Water and soil surveys required.
4. Register of volunteers and risk assessment (first aid kit required on site) to be drawn up.
5. More feedback from school and community to be sought via online survey (link on website) and discussion with community groups.
6. Advice from Natural Landscapes (AONB) to be sought, also visits to Grow Local, Metherell, and Deer Park Farm.
7. Tentative opening day 17 January 2024 (Wassailing Day).
8. Cost to purchase First Aid Kits is £100 – necessary for insurance.
9. If LPC is sending volunteers, activities need to be risk assessed, then any volunteers will be covered by the Council's Public Liability Insurance.
10. Guttering, pipework and water tanks for the shed, funding to be sought.

It was proposed by Cllr P Braund, seconded by Cllr Gawith, unanimously agreed and it was RESOLVED to agree the recommendations.

It was proposed by Cllr Gawith, seconded by Cllr Gregory, unanimously agreed and it was RESOLVED to agree the Terms of Reference.

**14-23 [Report from the Playing Field Working Group.](#)**

Recommendations:

1. Do not accept the remaining original quotes for repair. Tractor repair still to be completed. No cost. Tractor already paid for and other repair quotes not accepted.

2. Replace the multiplay area (with hoops) with a new recycled plastic Ramp and Net Climber. **New ramp and net climber; £5,690 plus VAT, incl installation and safety mats.**
3. Repair/upgrade of activity trail with recycled plastic Trim Trail. Includes clatter bridge, balance weaver, traversing trees, balance beam, log posts. **Repair activity trail with trim trail; £8,986 plus VAT.**
4. Apply for CIL grant to replace large slide multiplay area (castle with slide or similar) and a new piece of play kit (Rota Net) to replace balance beam. Grant application for slide multiplay area (quote awaited but up to £25k expected), and Rota Net £7,719 plus safety mats. Existing slide has c2-3 years life left in it.

Cllr Gawith reported that items 2&3 (total £14,676) to be funded from the playground maintenance budget (£3,500) and from playground reserve (£19,443), leaving £8,267 in the reserve.

Item 4 – proposal that the Parish Council fund a £10k contribution to the grant application from the balance of the reserves and the 24/25 precept. Deadline by 23 June 2023. This is urgent work – the equipment is dangerous. Time delivery = c6 weeks.

It was proposed by Cllr Tagg, seconded by Cllr G Braund, unanimously agreed and it was **RESOLVED** to agree the recommendations. **[ACTION: Cllr P Braund to send quotes / details to the Clerk to order].**

#### **15-23 Housing Needs Survey** (presented at the meeting).

It was proposed by Cllr Gawith, seconded by Cllr G Braund, and it was **RESOLVED** to agree with the Housing Needs Survey. **[ACTION: Clerk to publish on the website].**

#### **16-23 Accounts for Payment:**

<b>PAYEE</b>	<b>Chq No</b>	<b>Payment Details</b>	<b>Net</b>	<b>Tax</b>	<b>Gross</b>
Cherrywood AV	101524	Reimburse to Landulph Memorial Hall for Epson Lens and Adapter	451.00	90.20	541.20
Google	DD	Apr-23	105.80		105.80
Currys	101525	Reimburse to KJ Williams - laptop care (April)	6.28	1.37	7.65
HMRC	101526	Tax May	75.20		75.20
KJ Williams	101527	Salary May	300.80		300.80
Cornwall Pension Fund	101528	Employer contribution May	77.99		77.99
Western Web Ltd	101529	Add News Item facility and CAG pages	90.00	18.00	108.00
Zurich Municipal	101530	Insurance 1.6.23-31.5.24	593.57	71.22	664.79
KJ Williams	101531	Post, print, expenses May 2023 print	34.43		34.43
The Play Inspection Company Ltd	101532	Accompanied playground inspection March 23	107.95	21.59	129.54
Amazon.co.uk	101533	Reimburse Clare Tagg for coronation items	16.37	3.28	19.65
M Kallow	101534	Reimburse for Coronation alcohol licence	21.00		21.00

#### **17-23 Chairman's Urgent Business / Any Other Business** (note: any items are for information only).

- a) Write to Barry Richards to say thank you for the flowers **[ACTION: Clerk to write].**
- b) Hedges. Cllr Tagg's plea only to cut what needs to be done for safety at this point, the grass and nothing else. It was agreed that the Parish Council would approach the usual contractor to cut the Highdown hedges for safety reasons in the areas he feels need to be done for safety, in 3 weeks' time. **[ACTION: Cllr Worth].**

- c) Cllr G Braund has asked the Under Fives for an update statement. **[ACTION: Cllr G Braund to circulate to Parish Councillors, for discussion at the June meeting].**
- d) Cllr Tagg: Bus Shelter update, now has a roof, about to be rendered, then painted white. Decoration to be agreed.

**18-23 Date of Next Meeting** – Monday 19 June 2023, 6.30pm (Landulph Memorial Hall Main Hall)

Dates for 2023: 17 July, 18 September, 16 October, 20 November, 18 December.

**Public Forum.**

<b>MATTERS ARISING</b>		
<b>Minute no.</b>	<b>Action</b>	<b>Update on Action Taken</b>
215-22	Clerk to action the relevant actions to fill the vacancy. Closing date: 8.5.23	Done - <a href="#">Notice of vacancy published.</a> Agenda – June 2023.
225-22	Footpaths. Cllr Tagg to draft a question to be raised – Clerk to raise under Casework Assist. Done – Casework Assist submitted 20.3.23. 23.3.23 Response from Cornwall Council – to be investigated. 17.4.23 Clerk to chase a response.	19.4.23 Clerk emailed Cornwall Council – awaiting response. 31.05.23 response from CC – not yet inspected.
<b>Matters Arising for April 2023 meeting:</b>		
250-22b)	ACTION: The Parish Council would like to investigate further the opportunity of securing funding for the local community (5% Community Support Funding) and would ask for further information on this.	Email sent to the Planning Officer 24.3.23 Pending response.
250-22b)	Landulph Parish Council to request a meeting with Western Power to discuss proposals being planned. Email sent to the Planning Officer 24.3.23. Pending response.	21.04.2023: Clerk emailed the Planning Officer to chase – pending response.
250-22b)	For next meeting agenda (April). Email sent to the Planning Officer 24.3.23.	Decision - April. Done.
252-22c)	Cllr Tagg to arrange a working/training session on the Google drive after the new Councillor appointment in May.	
252-22e)	ACTION to note: For all Councillors to submit reports to the Clerk to be published on the website in advance of a meeting.	To note: ongoing
255-22	Clerk to record the hire of the hall for the Tamara Oral Histories Project proposal in the Finance spreadsheet.	Done 1.4.23 Awaiting costs.
256-22	Projector installation to be arranged, costs to be accounted for once known. 17.4.23 Installation done, invoice received and paid by the Parish Council.	17.4.23: Further cables to be arranged.
258-22	Terms of Reference for Housing Needs Survey Working Group to be drafted.	
259-22	Clerk to note the hire of the hall for the Community Orchard public meeting in the accounts.	Done 1.4.23 Awaiting costs.
260-33	Cllr Worth to liaise with Cornwall Highways on the possibility of 'horse riding' street signs being installed.	Ongoing.
261-33	Locations of the footpath signs to be recorded.	
253-22 / 275-22	Playground Working Group to look at options and report back to the full Parish Council.	Discussed at the May 23 meeting.
277-22	Community Orchard Working Group Terms of Reference to be tabled at the Parish Council meeting on 15 May.	Done – May 23 meeting.
<b>Matters Arising for May 2023 meeting:</b>		
2-23	Appointment to Parish Councillor Vacancy	Defer to June 23 meeting.
4-23	Appointment of Representatives to Working Groups / Outside Bodies for the Civic Year 2023-24	Defer to June 23 meeting.

14-23	Playground equipment [ACTION: Cllr P Braund to send quotes / details to the Clerk to order].	Done.
15-23	Housing Needs Survey [ACTION: Clerk to publish on the website].	Done.
17-23	Clerk to write thank you note for flowers.	
17-23	Cllr Worth to contact contractor to cut Highdown hedges.	Done.
17-23	Under Fives update on June agenda.	Done.
<b>Actions outside of Parish Council meeting</b>		
	Bus shelter repairs update. Payment from insurance company now received. Clerk has emailed the contractor to request the works are started 1.4.23.	Done – building works are completed, decoration yet to be agreed (June 2023 agenda).
	Delegated Authority decision 19.4.23: Parish Council to pay for the bar licence for the King's Coronation event.	Done. Payment reimbursed May 23 meeting.
	Preparation for Audit – Clerk. Internal Audit check to be arranged, meeting with Fin & Gov WG, submission to External Audit by 30.06.2023	Current workload – for June agenda.