

## LANDULPH PARISH COUNCIL

Minutes of the meeting of Landulph Parish Council  
held on Monday 18 September 2023 at 6.30pm at Landulph Memorial Main Hall

### Public Forum.

**57-23 To receive apologies for absence and approve the reasons given** – The Clerk.

**58-23 Declarations of interest relating to items on the agenda** – Cllr Tagg declared a personal interest in the planning application to the pub as her property adjoins the pub.

**59-23 Members to consider any dispensations relating to items on the agenda** – None.

**60-23 To confirm the [minutes of the meeting dated 17 July 2023](#).**

It was proposed by Cllr Ansell, seconded by Cllr G Braund and RESOLVED to approve the minutes of 17 July 2023.

**61-23 Matters Arising (to discuss any actions arising from the previous meeting - please see the table at the end of the minutes).**

**62-23 Planning – to consider planning applications (Ctrl and Click on link)**

[PA23/03127](#) | Change of use of public house to dwelling | Accommodation The Spaniards Inn, Fore Street, Cargreen, Saltash Cornwall PL12 6PA

Cllr Tag left the meeting for this agenda item.

It was proposed by Cllr Gawith, seconded by Cllr Ansell, and it was RESOLVED that Landulph Parish Council's response is to reject this application for the following reasons:

- the applicant has failed to provide evidence that there is no need for a community facility in the parish. Neither have they attempted to market the property as a public house (as required by the planning process). Hence, they have not provided evidence to support the argument that such a use is no longer viable.
- In the recent housing survey undertaken by the Council 51% of respondents stated that they would like a public house in the village.
- There are no licensed facilities in the parish open to the public

The proposal was supported by 5 Councillors, Cllr Worth abstained.

Cllr Tagg rejoined the meeting at this point.

**63-23 [Planning Updates Report](#) for information only (Ctrl and Click on link)** – noted.

**64-23 Request for a temporary Cornwall Highways approved pedestrian white line/walking route to be put in place near the sub-station**

The Council agreed that the area of interest is to request a permanent approved pedestrian walking route from the school to the village (or perhaps the Memorial Hall). Cllr Worth to speak to Catherine Thompson regarding the timing of the next highway allocation and also speak to Will Glassop to obtain an approximate budget. **[ACTION: Cllr Worth]**.

**65-23 Governance and Finance Working Group Report:**

Cllr Tagg has checked the details of the last finance report and confirmed its accuracy with the revised budget headings.

Safeguarding policy was presented. The Council agreed that the policy would be developed and adopted on 18<sup>th</sup> September, policy review would be annual, Cllr G Braund would be the safeguarding lead and the Clerk would be the Whistleblower representative. The Clerk to put the safeguarding policy into Parish Council format **[ACTION: Clerk]**.

**66-23 Landulph Energy Proposals Working Group update.** (noted)

Cllr Ansell is continuing to chase NGESO to obtain an understanding of the strategy for the proposed development. Cllr Ansell to update Gerald Burns. **[ACTION: Cllr Ansell]**

**67-23 Report from the Landulph Climate Group** (noted)

Recommendations:

- LCG to submit response to DEFRA hedgerow consultation by 20 September

- New logos be adopted
- The hall can be hired by the Council for the winter talks

It was proposed by Cllr Worth, seconded by Cllr Gawith and RESOLVED to approve the recommendations.

**68-23 Report from the Landulph Orchard Group** (noted)

Recommendations:

- Agree names for two fields: Duke Orchard and Duchess Green
- Agree proposed layout for Duke Orchard
- Agree initial ban on dogs in Duke Orchard
- Agree to establishment of a separate organisation, Friends of LOG
- Agree volunteers work on the site at their own risk
- Agree costs of £1,050 for rainwater harvesting equipment can be reclaimed from the council. These costs will be covered by a grant.
- Agree refurbishment of notice board from the bus shelter £100
- Agree extension of website to include an Orchard Green section. Cost £100

It was proposed by Cllr Gregory, seconded by Cllr Worth and RESOLVED to approve the recommendations.

**69-23 Report from the Playing Field Working Group** (noted)

**70-23 Housing Needs Working Group update.**

Cllrs Worth, Tagg and Gawith are involved in the Working Group. Cllr Worth to chase the Council's Affordable Housing team and the Community Trust for feedback **[ACTION: Cllr Worth]**.

**71-23 Bus Shelter discussion** (paper noted)

Recommendations:

- Agree design and cost of £700.

It was proposed by Cllr P Braund, seconded by Cllr G Braund and RESOLVED to approve the recommendations.

**72-23 Accounts for Payment: Approved**

PAYEE	Chq No	Payment Details	Net	VAT	Gross
Google	DD	July 2023	110.40	0.00	110.40
Chris Billing Agricultural	101554	Hedge cutting (Section 137)	300.00	60.00	360.00
Geosphere Ltd	101555	Parish Online Subscription 27.7.23-27.7.24	60.00	12.00	72.00
Wickes	101556	Reimburse to P Braund pump installation	33.74	6.76	40.50
Currys	101557	Reimburse to KJ Williams - laptop care (July)	6.28	1.37	7.65
KJ Williams	101558	September salary	300.80	0.00	110.40
HMRC	101559	September Tax	75.20	0.00	110.40

**73-23 Chairman's Urgent Business / Any Other Business** (note: any items are for information only).

- a) Cllr G Braund noted that on 19 November, it would be the 100 year anniversary of the school opening on its current site. Cllr Braund will liaise with the school with regard to their plans **[ACTION: Cllr G Braund]**.

**74-23 Date of Next Meeting** – Monday 16 October 2023, 6.30pm (Landulph Memorial Hall Main Hall)

Dates for 2023: 20 November, 18 December.

**10 Minute Public Forum**

<b>MATTERS ARISING</b>		
<b>Minute no.</b>	<b>Action</b>	<b>Update on Action Taken</b>
225-22	Footpaths. Cllr Tagg to draft a question to be raised – Clerk to raise under Casework Assist. Done – Casework Assist submitted 20.3.23. 23.3.23 Response from Cornwall Council – to be investigated. 17.4.23 Clerk to chase a response. July 2023 meeting: Clerk to contact Cornwall Council again, particularly to raise again about the dangerous steps. Cllr Tagg to email Cornwall Council in relation to the volunteer scheme.	19.4.23 Clerk emailed Cornwall Council – awaiting response. 31.05.23 response from CC – not yet inspected. 24.07.23 Clerk emailed Cornwall Council – awaiting response.
<b>Matters Arising - April 2023 meeting:</b>		
250-22b)	ACTION: The Parish Council would like to investigate further the opportunity of securing funding for the local community (5% Community Support Funding) and would ask for further information on this.	Email sent to the Planning Officer 24.3.23 Pending response.
250-22b)	Landulph Parish Council to request a meeting with Western Power to discuss proposals being planned. Email sent to the Planning Officer 24.3.23. Pending response.	21.04.2023: Clerk emailed the Planning Officer to chase – pending response.
252-22c)	Cllr Tagg to arrange a working/training session on the Google drive after the new Councillor appointment in May. Cllr Tagg advised that, in line with the Parish Council's communications policy, every communication should be stored on the google drive, any questions to be raised with Cllr Tagg.	To note: ongoing
256-22	Projector installation to be arranged, costs to be accounted for once known. 17.4.23 Installation done, invoice received and paid by the Parish Council. At the June 2023 meeting Cllr Worth advised that further Hall Projector Cables are required at a cost of c£35.	17.4.23: Further cables to be arranged. 19.06.23: Cost of c£35 to be noted. Done – awaiting invoice.
259-22	Clerk to note the hire of the hall for the Community Orchard public meeting in the accounts.	Done 1.4.23 Awaiting costs.
260-33	Cllr Worth to liaise with Cornwall Highways on the possibility of 'horse riding' street signs being installed. July 2023 meeting: Cllr Worth advised that a meeting at Highdown is scheduled in July, to discuss the Gateway and access, further details to be raised at a future Parish Council meeting.	Ongoing.
253-22 / 275-22 / 32-23 / 51-23	Playground Working Group to look at options and report back to the full Parish Council. July 2023 meeting: [ACTION: Playing Field Working Group to provide the Clerk with the response letter wording to go to Rhinoplay in relation to the broken equipment].	Discussed at the May 23 and June 23 meeting. Done – letter sent 24.07.23, response received 10.08.23. Update provided at the September 23 meeting. Works now complete
<b>Matters Arising - June 2023 meeting:</b>		
28-23 and 48-23	Landulph Energy Proposals Working Group TOR to be drawn up. July 2023 meeting: First meeting to be arranged.	
29-23	Landulph Under Fives: Cllr G Braund to report back to the Under Fives; Cllr Worth to contact the head teacher and governors.	Done
30-23 / 53-23	Bus shelter repairs complete. Funds to decorate c£500 to be estimated and agreed at the July meeting – Clerk to note approximate costs. Cllr P Braund to make enquiries of St Dominick and report back. July 2023 meeting: [ACTION: Bus shelter decoration design to be circulated].	Design agreed at September meeting. Done
30-23	Print an A5 leaflet to publicise and be an entry form for public transport competition – estimated cost £50 + VAT. Clerk to note costs.	Noted.
31-23	Clerk to draft safeguarding and risk assessment policies.	Done.

258-22 / 33-23 / 52-23	Housing Needs Working Group - Cllr Tagg to draw up draft TOR; July 2023 meeting: [ACTION: Housing Needs Working Group meeting to be arranged].	
<b>Matters Arising - July 2023 meeting:</b>		
44-23	Landulph Parish Council to request a Cornwall Highways approved pedestrian white line/walking route to be put in place. [ACTION: September meeting agenda].	Cllr Worth to speak to C Thompson and Will Glassop (see Sept meeting)
<b>Matters Arising - September 2023 meeting:</b>		
64-23	Cllr Worth to speak to Catherine Thompson regarding the timing of the next highway allocation and also speak to Will Glassop to obtain an approximate budget. (Action Cllr Worth)	
65-23	The Clerk to put the safeguarding policy into Parish Council format (Action Clerk)	Done
66-23	Cllr Ansell is continuing to chase NGESO to obtain an understanding of the strategy for the proposed development. Cllr Ansell to update Gerald Burns. (Action Cllr Ansell)	
70-23	Cllrs Worth, Tagg and Gawith are involved in the Housing Need Working Group. Cllr Worth to chase the Council's Affordable Housing team and the Community Trust for feedback (Action Cllr Worth)	
<b>Actions outside of Parish Council meetings</b>		
Parish Council meetings are held on the 3 <sup>rd</sup> Tuesday of each month (except August) Parish Council Agendas are published on the 2 <sup>nd</sup> Wednesday of each month Reports to be sent to the Clerk by the 2 <sup>nd</sup> Tuesday of each month ACTION to note: For all Councillors to submit reports to the Clerk to be published on the website in advance of a meeting.		Parish Councillors to note. Ongoing.

Signed: ..... Chairman